



AMERICAN SIGN LANGUAGE TEACHERS ASSOCIATION

Board of Directors Meeting Minutes

Saturday, August 01, 2026

Time: 4:30 pm EST

Meeting announcement announced to members: website posting of the minutes, which have the dates at the bottom

Roll Call

a. Present

Matt Andersen, President
Alli Bloom, Vice President
JB Begue, Evaluation and Certification Director
Annie Welch, Communications Director
Jason E. Zinza, Treasurer
Rhonda Jennings-Arey, Secretary
Sabrina Vasconcelos Boyer, ASLHS Director

a. Absent

Katie Moore, Professional Development Director
[VACANT], Conference Director

b. Invited Guests:

None

c. Observers

2. Call to order

The meeting was called to order by President Andersen at 4:40 pm MST.

3. President's Welcome (1-3 minutes)

- a. Appointment of timekeeper: (Zoom function)
- b. Appointment of minutes recorder: none
- c. Recognition of quorum - met

4. Consent Agenda

MOTION #2026-120: move to approve the Meeting Minutes of July 12, 2026, as read.

MOTION #2026-121: move to approve the Special Meeting Minutes of July 30, 2026 as read.

MOTION #2026-122: move to approve the Special Meeting Minutes of July 31, 2026 as read.

MOTION #2026-123: I, Alli Bloom, move to change 2024-074, which says the Vice President is responsible for committee chair nominations to be approved by the board, to the Secretary's responsibility.

RESCINDED MOTIONS:

MOTION #2026-124: I, Jason Zinza, move to rescind Motion #2026-055.

MOTION #2026-125: I, Jason Zinza, move to rescind Motion Amendment to #2025-046.

MOTION #2026-126: I, Jason Zinza, move to approve the consent agenda.

Seconded: Sabrina Vasconcelos Boyer

Vote: passed

5. Old Business (15 minutes)

Action Item #	Topic	Details	Responsible Party	Status (Complete, In Progress, Inc.)	Notes (How was the motion done)
2024-067	Adopt a Policy	Regarding check payments that are returned by the bank for insufficient funds, non-payment, or fraud: A \$50.00 fee will be levied	IPPG	Completed	
2024-068	Cash Payments	Adopt policy on not accepting cash payments	IPPG	Completed	
2024-069	Forms of Payment Policy	Determine whether to accept payments or not	IPPG	Completed	

2024-074	Approval of Committee Members	Vice President responsible for nominations to be approved by the board	IPPG	In progress	
2024-086	NPDC 2027 Committee	MOU needs to be signed and pay dues by 12/31/24	Treasurer	In progress	
2024-107	10 Hours Requirement for Board to Participate	Require Board members to participate to be visual	Vice President	Completed	The Bylaws Committee advised us to put this in the IPPG and it was added to Part 2
2025-021	Distribute funds for scholarship winners	Amount of \$4000. There will be 2 HS Senior winners (\$1,000 each). There will be 2 college winners.	ASLHS/ Treasurer	In progress	
2025-035	Pay Parallel Solvit	\$6,000 to develop a professional development database that will keep track of CEUs and PD hours	Treasurer/PD Director	In progress; this is currently being developed	
Amendment to 2025-046	Allocate Funds	\$3,000.00 from the Evaluation account to provide seed money for diverse filmography for use within the ASLTA certification and evaluation online training program.	Treasurer	Not used. Will make a motion to rescind.	

2025-067	Relaunch the ASL Can-Do Statements project during the 2025 NPDC	Relaunch and recruit 7 members (6 committee members and 1 chair) to complete the project by January 1, 2027. Upon successful completion, committee members will receive a stipend of \$1,000.00 each. Funds to come from reserves.	President	In progress	
2025-070	Adding a Certification Advancement Pathway and Fee Waiver for Certified Teacher Level I members	waiver would allow someone with a Certified Teacher Level I to apply to advance to Certified Teacher Level II at no cost	Evaluation/ Treasurer	In progress	
2025-094	Discuss Structure	expansion and structure of Professional Development	PD	In progress	
2025-105 (NPDC)	Change Certification Period	Recommend that the board of directors consider implementing two-year certification and membership periods for certified members.	Evaluation and Certification Revision Committee	In Progress	
Amendment to 2025-105 (NPDC)	Change Certification Period	amend Motion #2025-105 to change two years to four years.	Evaluation and Certification Revision Committee	In Progress	

2025-110 (NPDC)	Amend Bylaws	Article VIII, Section 2 of the Bylaws to change “Diversity, Equity and Inclusion Committee” to T.E.A.C.H. (Transforming Equity, Transforming Advocacy, Transforming Communities, Transforming Humanity) Committee so that it reads: The National ASLTA will have the following five standing committees: Bylaw Committee, Steering Committee, Finance Committee, T.E.A.C.H. Committee and Evaluation and Certification Revision Committee.”	Bylaws Committee	In Progress	
2025-113 (NPDC)	Granting Certification to certain members	The assembly recommend that the Board of Directors consider granting certified certification to holders of Master's Degree in ASLTA's approved Sign Language Education, Sign Language Teaching, or American Sign Language/English upon submission of official transcripts and required payments.	Evaluation Advisory Committee	In Progress	

2025-128	Remove officers and hire a person	remove James Wilson as the registered agent representing ASLTA with the North Carolina Secretary of State, and hire a commercial agent service at a cost of \$350.00 per year.	Treasurer	In progress	
2025-135	Provide discounts	provide discounts for the 2027 NPDC conference for the presenters from 2025. These discounts are for \$75 each, with a total of \$4,050. These will be offered as a coupon code for 2027, and will only able to be used by members in good standing	PD Director/ Treasurer	In progress (will be completed July 2027)	
2025-137	Pay a platform	authorize spending of \$160 to pay Padlet (Teams version) for ASLTA and ASLHS uses. Total cost of \$160.00.	Treasurer	In progress	
Amendment to 160	Award Coupons to Symposium	Amend the motion to add a second person to be awarded a free Symposium with a cost not to exceed \$312.	Treasurer/ PD Director	In progress	

2025-164	Authorize spending amount up to \$1,500	to develop an automated process to create and deliver certificates of attendance upon completion of ASLTA professional development sessions. \$1,500.00 is an estimated cost for custom coding and creation of this tool from the same company working on the PD database project.	Treasurer	Canceled	Canceled. Company can't take on project
2025-166	Writing Committee task	To complete the Annual Reports due by August 31 of each year.	Secretary/ Writing Committee	In progress	
2026-004	Provide Funds	\$500 "in kind" to Aimee Chou, who will be doing the closing keynote for the Symposium. The "in kind" would be the paid promotion of 2 e-blasts requesting people to send videos/data for AI development in lieu of the honorarium.	Treasurer/Com munications Director	In progress This needs to be completed by August 31, 2026.	
2026-005	Set Guidelines	PD database: 2.0 CEUs per ASLTA course; 3.0 CEUs for Board service, yearly; 1.0 CEUs for Committee service, yearly; 1.5 CEUs for Committee Chair Service, yearly; 2.0 CEUs for NPDC Service, yearly; 2.0 for Mentoring Service, yearly.	PD Director	In progress	

2026-023	Giveaways	ASLTA allows True+Way ASL to buy a maximum of 10 NPDC 2027 conference registrations for giveaways at a cost of \$500 each.	Treasurer/ PD Director	In progress	
2026-027	Transfer funds	transfer \$2,673.01 to the Schwab investment account as ASLTA's contribution for 2026. This, combined with the 2025 transfer of \$2,326.99, would be an even \$5,000.00 transfer.	Treasurer	In progress	
2026-038	Allocate funds	\$300 to pay Andrew Galuskin for his webinar to be held March 21, 2026.	Treasurer/ PD Director	In progress - He requested that we use the funds to support those who may not be able to afford PD - will need to set up an official application/etc .? This needs to be completed by August 31, 2026.	
2026-041	Investigate Chapters/ Former Chapters using ASLTA name	ASLTA investigates all groups still using the ASLTA name in whole or part, to create a list of groups that are doing this	Vice President	In progress	

2026-042	Allocate funds	Up to \$5,000.00 for legal consultation costs regarding groups misusing the ASLTA trademark and exposing ASLTA to financial penalties.	Treasurer	Completed	
2026-053	Provide a Discount	a \$75 discount off of registration for presenters for the 2026 Summer Symposium, with a maximum of \$750.	PD Director/ Treasurer	In progress	
2026-054	Pay for a Logo	Brianna Collins no more than \$300 for the development of a logo for the 2027 NPDC conference. We will have all rights and can use it for the website, shirts, etc.	Treasurer	Completed	
2026-055	Allocate Funds	Up to \$500.00 to pay for technical equipment for use during the 2026 face-to-face Board meeting, including both projector and screen.	Treasurer	Did not complete.	Matt will bring his personal projector and use a blank wall rather than a screen.
2026-066	Add policy on website	Add: one-year wait time for the submission of re-applications for certification, retroactive to January 1, 2024.	Evaluation & Certification Director	In progress	

2026-067	Swap budget	two \$1,000 College scholarships allocated in the 2025-2026 budget be converted to high school scholarships and granted to the second and third place applicants for the high school scholarship	Treasurer/ ASLHS	In progress	Cover letters and all information for sending checks were shared with the treasurer.
2026-068	Send an ASLTA loaner laptop	To the Evaluation & Certification Director	Treasurer	Completed	
2026-071	Give away items	give away 5 remaining ornaments from Gallaudet's 2025 NPDC leftover gifts for presenters to those who have purchased webinars.	PD Director	In progress	
2026-077	Disbursement scholarship	\$3,000 for three high school scholarships in the amount of \$1,000 each.	Treasurer	In progress	
2026-079	Allocate Funds	For Garrett Bose (\$300) symposium	Treasurer/ PD Director	In progress	
2026-080	Allocate Funds	For Franklin Jones (\$1,000) symposium keynote	Treasurer/ PD Director	Completed	
2026-081	Drawings	4 drawings for free webinars that will take place within the next month. This will be for 4 winners, with 1 webinar each, with a cost of \$132 (4 x \$33) total to come from the PD budget.	PD Director/ Treasurer	In progress	

2026-082	Drawings	2 drawings for free July '26 Symposium registrations not to exceed \$312 (2 x \$156) to come from the PD budget. These drawings will take place before June 30.	PD Director/ Treasurer	In progress	
2026-089	Pay a Fee	Approve payment of \$400 to Karen Hawkes, Esq., for ASLTA trademark consultation services.	Treasurer	In progress. Waiting for invoice	
2026-090	Conference Fees	Approve costs/fees for the 2027 NPDC Conference: Members - \$575, non members - \$700, students - \$350; At-door: Members - \$700, non members \$925, students \$350; Dorm - \$317 shared room, \$431 solo room; \$50 transportation fee; \$34 parking fee; \$100 for the pre-conference, ASLTA CEUs - \$60; RID CEUs - \$60.	Treasurer/ PD	Completed	
2026-095		Motion #2025-155 intended to develop for the Evaluation program in the amount of \$10,000 due to change needs.			

2026-096	Provide Discounts	ASLTA provide a \$100.00 discount for NPDC 2027 registration for certified members in good standing and those members who serve on ASLTA committees. This offer expires on November 30, 2026 at 11:59 pm PST.	Treasurer/ PD	Completed	
2026-097	Purchase supplies	Two video backgrounds and stands for use by the Communications Director and Evaluation and Certification Director, for a total cost not to exceed \$600.00.	Treasurer	Completed	
2026-098	Distribute funds	\$450.00 for prizes for the 2026 ASLHS Eric Malz Lit comp winners.	Treasurer/ ASLHS	In progress	
2026-099	Distribute funds	\$50 for Angelo Ricasata for his services as a judge for the 2026 ASLHS Eric "Malz" Malzkahn Literature Competition, as allocated on the 2025-2026 ASLTA budget.	Treasurer/ ASLHS	In progress	
2026-100	Waive Fees	Two Symposium registrations from July: Anthony Fattibene and Deanne Seitz. The cost is to come from the PD fund and will not exceed \$312 for the 2025-2026 fiscal year.	Treasurer/ PD	In progress	

2026-101	Increase membership fees	Increase the membership fee \$5 each year for the next four years starting this September 1st, 2026, to ensure positive revenue flows and financial health in the face of rapidly rising costs to the organization.	Treasurer	Completed	
2026-102	Inform members of the new mission, vision, and core values	Adopt the new ASLTA mission, vision, and core values the Steering Committee and ASLTA Board developed during our July 2026 retreat.	President	Completed	
2026-103	Allocate Funds	Initial allocation of \$10,000 from the reserves to pay Karen Hawkes, our trademark lawyer, for her service to research to enforce the ASLTA Acronym against prior chapters, for the Cease and Desist Letters, Licenses, etc, and file an ASLTA trademark application for the abbreviation "ASLTA." In addition, we will file a trademark for ASLHS, American Sign Language Honor Society, and the ASLHS logo.	Treasurer/ President	Completed	

2026-104	Choose Award Recipients	Nominate Serena Stone and Melissa Ibanez for the Volunteer of the Year Award for 2025-2026	President	Completed	
2026-105	Purchase Materials	Purchase The Sign for Home and Butterfly Cage with a total cost not to exceed \$70, including tax. These are for the facilitators of the Book Club. Funds to come from 2026-2027 PD budget.	Treasurer/ PD	In progress	
2026-106	Purchase Materials	Purchase 10 books for a book giveaway for our Book Club. We will purchase The Sign for Home which will not exceed \$120. Funds to come from 2026-2027 PD budget.	Treasurer/ PD	In progress	
2026-107	Competition Fee Change	Charge \$25 for the chapter competition fee for the 2026 Art competition and 2027 literary competition for the 2026-2027 year budget.	Treasurer/ ASLHS	Completed	
2026-108	Charge fees for competition	Charge a \$10 flat fee for up to every 5 students entry fee for the 2026 Art competition and 2027 literary competition for the 2026-2027 year budget.	Treasurer/ ASLHS	In progress	

2026-109	Purchase Supplies	Purchase 50 Cogswell medals from World Class Awards costing \$442, including shipping.	Treasurer/ ASLHS	In progress	
2026-110	Change Shipping Costs for ASLHS Orders	Charge a \$20 flat rate fee for graduation shipments for online and purchase orders for the 2026-2027 year.	Treasurer/ ASLHS	Tabled	
2026-112	Adopt Promotion	ASLTA adopt the following membership promotion for the 2026–2027 membership year: Associate members who purchase or renew their membership by September 30, 2026, shall receive one complimentary ASLTA webinar. Certified members who purchase or renew their membership by September 30, 2026, shall receive two complimentary ASLTA webinars, from the 2026-2027 budget at an estimated cost of \$9,000.	Treasurer	Completed	

2026-113	Adopt IPPG	ASLTA Board adopt the new Information, Policies, Procedures, and Guidelines (IPPG), Parts 1 and 2, and publish them on the ASLTA website.	Vice President/ Communications		
2026-114	Pay for NPDC Deposit and sign MOU	ASLTA sign University of Northern Colorado's contract and pay the \$10,000 deposit using 2027 NPDC funding.	Treasurer/ President	In progress	
2026-115	Remove Institutional Members and Educational Institution advertising category	ASLTA Board approve the removal of the Institutional Members and Educational Institution advertising category from the ASLTA Advertising Guide and Rates . Estimated budget impact - ZERO.	Communications	In progress	
2026-116	Add rates to the ASLTA Advertising Guide and Rates	Newsletter Advertising Rates to the ASLTA Advertising Guide and Rates: Half-page advertisement: \$50.00 Full-page advertisement: \$75.00	Communications	In progress	
2026-118	Establish a mass communication schedule	For the ASLTA mass communication emails	Communications	In progress	
2026-119	Set signature information	For all of our emails so we are standardized	President	In progress	

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a. President's Report (15 minutes)

○ ASLTA Board Retreat

■ SUCCESSFUL!

a. Mission, Vision, and Values

- MISSION: The mission of ASLTA is to lead the fields of ASL education and Deaf Studies through supporting innovative pedagogy, modeling professional standards, and promoting the language and cultural heritage of American Deaf communities.
- VISION: ASLTA aims to be the preeminent leader in ASL education and Deaf Studies by being the exemplar of standards, resources, teacher qualifications, and student achievement.
- CORE VALUES:
 1. We believe in the INTRINSIC VALUE OF ASL and stand steadfast to perpetuate, preserve, and promote the language and cultural heritage of diverse American Deaf communities.
 2. We prioritize the PEDAGOGY AND SCHOLARSHIP of ASL and Deaf Studies by fostering innovation, research, and effective teaching practices.
 3. We commit to PROFESSIONAL EXCELLENCE through high-quality professional development opportunities and meaningful pathways toward ASLTA certification.
 4. We encourage COLLABORATION by establishing spaces for networking, resource sharing, guidance/mentorship, and authentic community engagement.
 5. We strive for EQUITY AND INCLUSION by cultivating a culture of respect, belonging, and opportunity.

b. IPPG

- The Vice President will provide more details on this.

c. Bookkeeper

- The treasurer will provide more details on this.

d. Trademark

- Vice President will provide more details on this.
- e. [Thinkific.com](https://thinkific.com) (LMS)
 - Alli, Sabrina, and I find it to be a great platform and appropriate for our current needs.
 - Encourage to start using it as soon as possible.
- f. [Bonfire.com](https://bonfire.com) (ASLTA Merch Store)
 - When do we want to launch the store?
- g. And many more
- ASLTA Merch Store
 - [Bonfire.com](https://bonfire.com)
 - We will start several products
 - a. fs-ASLTA design
 - b. ASLHS logo
- ACTFL & NAD
 - Met with Alexander, lawyer from NAD.
 - a. He will bring our situation to his team to examine and make their decision whether they'll take the case or assist us in our effort in reversing ACTFL leadership's decision.
 - Drafted a letter for Ivy+ (and ASL Ivies), the Big 10, and other language organizations.
 - a. Unsure of action goal. Need more time to think up a plan that is effective and efficient.
 - b. Drafted a letter/petition for ACTFL past contributors
 - It's easier to get their buy in than asking them to write a letter themselves.
- **ASLTA Project Overview**

ASLTA Projects	Board Action Items
ACTFL Standards Update the standards	Coordinator: Matt Andersen
	Updates: Matt edited the document: 1) replaced wording to make everything measurable, and 2) updated with some new ideas and examples to incorporate more current practices.
	Action Items: Form a revision committee Form a stakeholders committee
ACTFL Can-Do Statements Develop for ASL	Coordinator: Matt Andersen
	Updates: Matt drafted a document as a starting point to provide the committee a goal post.
	Action Items: Form a committee

Evaluation & Certification Revise the whole program	Coordinator: JB Begue
	Updates:
	Action Items:
Symposium Cementing this as our offering.	Coordinator: Katie Moore
	Updates: Have a full schedule, been advertising. We have 12 signed up, need to continue to get signups. Hoping for 100! *PLEASE SHARE ON YOUR FACEBOOK AS WELL!*
	Action Items: Continue to Advertise
Bylaws & IPPG Revise both documents to support the organization as a whole.	Coordinator: Matt Andersen and Alli Bloom
	Updates: Bylaws is now up to date IPPG is still severely lacking
	Action Items: Matt and Alli will work through IPPG during ASLTA's upcoming retreat. Have the board vote on what we currently have to officialize the document, and from there, we will be able to vote on new additions as we move forward.
ASL Honor Society Elevate its offering and make it more exciting and relevant for all levels.	Coordinator: Alli Bloom and ASLHS Dir.
	Updates: ASLHS will establish their long term goals during their upcoming retreat.
	Action Items: Evaluate the program Map out goals for the next two and four years
Researchers' Think Tank <i>To promote research efforts within ASL education.</i>	Coordinator: Matt Andersen
	Updates:
	Action Items: Need to set up a meeting with Leela Holocomb and restart our effort.
True Biz Talk <i>To promote research efforts within ASLTA</i>	Coordinator: Matt Andersen
	Updates: Met with Bev Buchanan monthly since December
	Action Items: Focus groups
NPDC 2027 <i>Colorado</i>	Coordinator: Katie Moore and Audra McCorkle-Geng
	Updates: Have been working with Kendrie to get all final costs. Contract/deposit will be happening soon. Registration page is up on our website!
	Action Items: Meeting, continuing to plan

NPDC 2029	Coordinator: Matt Andersen & Jason Zinza
	Updates:
	Action Items: Contact NTID/RIT
World Sign Language Teachers <i>To promote research effort within ASLTA</i>	Coordinator: Matt Andersen
	Updates: The first conference will be held at the University of Stockholm, June 13-16, 2028 Met with the team of 16 representatives quarterly. 380 survey participants.
	Action Items: Focus groups

b. Vice President's Report (15 minutes)

- IPPG Parts 1 and 2: Release has been delayed due to website issues. They will be published and distributed as soon as possible.
 - THANK YOU SO MUCH for all your support in filling out the missing pieces.
 - We will keep working on Part 3 and continue to gather experience from UNC to develop the document
- Committee Recognition: Letters of Service and email signature badges were distributed to all Committee Chairs and Committee Members (in collaboration with the Secretary) to recognize their service and encourage greater engagement within ASLTA.
- Scholarship Committee Restructuring: An email was sent to all Scholarship Committee members today, 8/1/26, outlining the approved restructuring of the committee.
 - Committee Membership Confirmation: Scholarship Committee members were asked to notify the Board by August 15 if they wish to continue serving on the committee.
- Volunteer of the Year Award: The award recipients were notified via email with an official award letter. The recipient's name has been added to the ASLTA website, and a request was made for photos to be provided to Annie for posting on the website.
- Trademark Update: ASLTA is working with legal counsel to obtain trademark protection for the organization's abbreviation. Legal counsel is also investigating the use of ASLTA's abbreviation by former chapters. Additional updates will be provided as they become available.

c. Secretary's Report (15 minutes)

- Thanks to Alli, the Vice President, the letter of service and badge were sent to the committee chairs to give out to their committee members.
- Asking about some active committees that do not use the Google Drive to put in their meeting minutes. Advice on how to handle this.
- **Committee Reports:**

Standing Committees	Board Action Requested	Date of Most Recent Meeting	Meeting Minutes Filed (Y / N)
Bylaws	Co-Chairs: Katie O'Brien and Joanna Witulski	5/28/26	Y
<i>Board Action Needed:</i>	https://docs.google.com/document/d/1z0LGI7KulSm0qpH6VaJqTPxJgrdDv7Fmn10sOb12MW0/edit?tab=t.0#heading=h.3xpfc7tp8kxm		
Steering	Chair: Bren Falgier	4/26/26	Y
<i>Board Action Needed:</i>	https://drive.google.com/file/d/1bUhXy6KCWC_BHoFyPqolkvppO9iqbg5b/view?usp=sharing		
Evaluation Advisory	Chair: JB Begue	7/8/26	N
<i>Board Action Needed:</i>	None		
DEI	Chair: Sunny Brysch	5/3/26	Y
<i>Board Action Needed:</i>	DEI Meeting Mins 5/3/26		
Finance	Chair: Jason E. Zinza	NA	N
<i>Board Action Needed:</i>	none		

Ad-Hoc Committees	Board Action Requested	Date of Most Recent Meeting	Meeting Minutes Filed (Y / N)
Writing	Chair: Greta Knigga-Daugherty	4/22/26	Y
<i>Board Action Needed:</i>	Writing Committee Minutes 4/22/2026		
IPPG	Chair: Matt Andersen	1/26/24	Y
	IPPG Meeting Minutes 1/26/2024		

<i>Board Action Needed:</i>			
Barbara Kappapell Project <i>Board Action Needed:</i>	Chair: Bridget Klein	5/18/26	Y
	https://docs.google.com/document/d/1DyZnuj6BDBWHwj1sCOaK8VxAJ0MeDuHLMEEaaZgXbHWs/edit?tab=t.0#heading=h.3xpfc7tp8kxm		
Seal of Quality <i>Board Action Needed:</i>	Chair: Tim Gough	4/16/26	Y
	Seal of Quality Meeting Minutes 4/16/2026		
Scholarship <i>Board Action Needed:</i>	Chair: James Wilson	N/A	N
	none		
Professional Development <i>Board Action Needed:</i>	Chair: Katie Moore	6/9/26	Y
	https://docs.google.com/document/d/1geiX3EkafRK95TWGOGxRPx4w5CI9IkY7X_X9n7BCe6A/edit?usp=drive_link		

d. Treasurer's Report (15 minutes)

- ASLTA ended the 2025-2026 fiscal year with a strong surplus of \$13,506.30. Surplus to be directed to reserves.
- The 2026-2027 budget has been approved by the Board and will be released to members in September. The approved budget forecasts revenue at \$192,250.50 and expenses at \$173,700.00, leaving an expected surplus of over \$18,000.00.
- Reminder that the NPDC 2027 budget is separate from the fiscal year budget. That budget is expected to be completed in August. Any NPDC deficits are covered by funds from reserves.
- The 2026-2027 budget includes a new line item to support research activities via grant funding.

MOTION #2026-127: I, Jason E. Zinza, move that the grant fund approved in the 2026-2027 budget be dedicated to L1 research projects, to continue ASLTA's commitment to L1 education for Deaf children.

Seconded: Rhonda Jennings-Arey

Vote: passed

ACTION ITEM: create a plan for the grant program and the name for it.

MOTION #2026-128: I, Jason E. Zinza, move to pay CED the amount of \$2,000.00 to continue ASLTA's affiliation with CED, as part of our advocacy for L1 needs and Deaf education.

Seconded: Sabrina Vasconcelos Boyer

Vote: passed

- Treasurer will begin actively seeking to hire an assistant bookkeeper.

- **Current Financial Balances**

Accounts & Allocations	Anticipated Revenue	Actual Revenue	Progress	Need to Process
<i>Main</i>	\$66,692.53	\$68,072.69	102.06%	1,267
<i>Evaluation & Certification</i>	\$4,000.00	\$ 3,320.00	83.00%	10
<i>Professional Development</i>	\$25,000.00	\$ 38,139.46	152.55%	364
<i>ASL Honor Society</i>	\$80,000.00	\$ 78,949.61	98.68%	96
Committee Accounts				
<i>Committee Account</i>	Starting Balance	Expenditures	Current Balance	
<i>National Standards</i>	\$ 3,114.33	\$ 0.00	\$ 3,114.33	0
<i>BK Project</i>	\$ 3,192.39	\$ 0.00	\$ 3,192.43	0
<i>Inclusion & Equity</i>	\$ 658.28	\$ 0.00	\$ 658.28	0
Organizational Accounts				
<i>Investment</i>	\$ 5,000.00	\$ 0.00	Ready to deposit	
<i>External Donations to Main Checking Account</i>	\$ 0.00	\$ 0.00	N/A	0
Account Balances				
<i>Current Financial Status</i>	Bank of America	2025-2026 Budgeted	Reserves	
	\$ 698,105.03	\$162,350.00	\$ 535,755.03	

- **Current Long-Term Investment Balances**

Schwab Long-Term Investment Accounts	Account Balance	Available Funds (cash)	Investment Notes
<i>L1 Initiatives Fund</i>	\$ 14,958.26	\$ 743.74	+\$43.34 (+.29%)
<i>LF2 Fund</i>	\$ 9,504.80	\$ 452.47	+\$28.94 (+.08%)
<i>Main Investment Fund</i>	\$ 118,783.00	\$ 1,126.59	+\$95.10(+.08%)
<i>External Donations (specify account)</i>	\$ 0.00	\$0.00	\$0.00
TOTAL ACCOUNT VALUE	\$ 143,247.27	\$ 2,323.82	+\$167.38 (+.12%)
*Fund cannot be used until it has reached \$10,000.00 in value.			

○ **Current Membership Overview**

- Membership total for 2025-2026 either broke the record for non-conference year membership or came close to it. This has been a fantastic year for membership growth.
- Membership renewals for 2026-2027 have begun to arrive. The total member goal across all membership categories is 750.

Membership Category	Current #	Last Meeting #	Membership Goal
<i>Associate - 1 year (2025 to 2026)</i>	300	300	216
<i>Associate - 2 years (2024 to 2026)</i>	122	122	58
<i>Associate - 2 years (2025 to 2027)</i>	116	116	159
<i>Certified - 1 year (2025 to 2026)</i>	95	95	113
<i>Certified - 2 years (2024 to 2026)</i>	35	36	38
<i>Certified - 2 years (2025 to 2027)</i>	44	44	65
<i>Retired - 1 year (2025 to 2026)</i>	1	1	3
<i>Retired - 2 years (2024 to 2026)</i>	2	2	3
<i>Retired - 2 years (2025 to 2027)</i>	5	5	2

<i>Retired Certified - 1 year (2025 to 2026)</i>	8	8	3
<i>Retired Certified - 2 years (2024 to 2026)</i>	1	1	1
<i>Retired Certified - 2 years (2025 to 2027)</i>	5	5	1
<i>Institutional Members</i>	0	0	0
<i>Honorary Members</i>	7	7	7
TOTAL MEMBERSHIP	741	741	669

e. Professional Development Director's Report (15 minutes)

- No Report
- **2026 Professional Development Status Summary as of 6/8/26**

Professional Development Category	Potential Presenters #	Confirmed Presenters #	Event #	Attendee # (M = Member, N = Non-member)	Profit
<i>Webinars</i>	2	8		M = N =	
<i>Symposiums</i>		8	48 so far	M = 7 N = 5	January: \$6,798.02 July: \$8,110.66
<i>Courses</i>	N/A	N/A	60 sign ups		\$15,311.02

f. Evaluation & Certification Director's Report (15 minutes)

- Certification Applications: Closed for the month of August so the Director can finalize the report for the ASLTA Board. Applications will reopen on September 1.
- Recruit: The Director will begin recruiting for the Certification Retention Coordinator position. The job description will be posted soon as the role will be available.
- GoReact Seat Renewal: Reminder that GoReact Seat renewals are due by the end of August.

- Retreat & Task Scheduling: Discussion items from the last board meeting—originally planned for the retreat—have been postponed to a series of working meetings to complete key tasks.

g. Communications Director's Report (15 minutes)

- Completed the Eblast for a paid advertisement (release date: August 4th)
- Worked on the IPPG for the Communications Director position. The goals focus on:
 - Website
 - Newsletter
 - Social media
 - Communication policies
- Collaborated with the Evaluation and Certification Director on the development of ASLTA informational videos.
- Continued working with the ASLHS Program Director on the ASLTA website redevelopment. The project is nearly complete.

Upcoming Work

- Continue to work/revise the ASLTA Advertising Guide and Rates.
- Begin developing an ASLTA Branding Policy to establish consistent standards for ASLTA's visual identity and communications across all platforms.
- Begin to work on the newsletter and have it to be released in September, 2026. Deadline for contributions is Aug 31, 2026
- Begin to work to establish a mass communication schedule.
- Will post the membership perk video on social media platforms in the next few days.
- Will post the announcement of the volunteer of the year winners.
- Will attend the ACTFL SIG meeting on August 5th.

Conference Director (VACANT) (15 minutes)

- No Report

h. ASL Honor Society Coordinator's Report (15 minutes)

- [ASLHS Retreat report](#)
- [Communication Flow Chart](#)
- [ASLHS Officers Program - Leadership Development Pilot Program](#)
- [ASLHS Student PD](#)
- Webinars - September - ASLHS Informational/ November - Chapter resources/ February - Graduation
- ASLTA Website updates completed with the support of Annie Welch, the Communication Director.
- Google will be ready to be launched on September 1st. Still need to be added to the member profile once they log in.
- ASLHS shipment issue

MOTION #2026-110: I, Sabrina Vasconcelos Boyer, move to charge a \$20 flat rate fee for graduation shipments for online and purchase orders for the 2026-2027 year.

Seconded: Annie Welch

Vote: TABLED until tomorrow 8/1

Vote: Withdrawn

Number of ASL Honor Society Members
6/7/26 we have 335 members

7. Closing Comments by President (1-3 minutes)

September 13 President, Vice President, and Treasurer cannot make that meeting, so proposed a new meeting date.

Good job to all of us during the long retreat.

8. Closing Comments by Secretary (1-3 minutes)

- a. **Date and time of next meeting:** See below

9. Adjournment

MEETING ADJOURNED AT 5:16 pm MST

10. Meeting minutes respectfully submitted by Secretary Jennings-Arey.

11. ASLTA Calendar

- a. **Future meetings:** *ALL MEETINGS ARE AT 6:30 PM EST*

September 27, 2026

October 11, 2026

November 8, 2026

December 13, 2026