



AMERICAN SIGN LANGUAGE TEACHERS ASSOCIATION

Board of Directors Meeting Minutes

Sunday, June 14, 2026

Time: 6:30 pm EST

Meeting announcement announced to members: website posting of the minutes, which have the dates at the bottom

ASLTA is inviting you to a scheduled Zoom meeting.

Topic: ASLTA's Zoom Meeting

Time: Jun 14, 2026 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/95416516065?pwd=R5QbhrtiNYDLLEa9WYpBrDCj8db0b8.1>

Meeting chat link

<https://zoom.us/jc/95416516065>

Meeting ID: 954 1651 6065

Passcode: 928405

1. Roll Call

a. Present

Matt Andersen, President

Alli Bloom, Vice President

Jason E. Zinza, Treasurer

Katie Moore, Professional Development Director

Rhonda Jennings-Arey, Secretary

JB Begue, Evaluation and Certification Director (late)

Sabrina Vasconcelos Boyer, ASLHS Director

Annie Welch, Communications Director

a. Absent

[VACANT], Conference Director

b. Invited Guests:

None

c. Observers

2. Call to order

The meeting was called to order by President Andersen at 6:33 pm EST.

3. President's Welcome (1-3 minutes)

- a. Appointment of timekeeper: Zoom timer
- b. Recognition of quorum - met.
- c. To continue our effort to keep our meetings within a reasonable amount of time. Please do not reiterate everything that you've put in your report. What is done, is done. Focus on what needs to be done and share your plans/timelines. This will allow us to focus more on the motions and strategize our future plans.

4. Consent Agenda

MOTION #2026-078: move to approve the Meeting Minutes of May 17, 2026 as read.

MOTION #2026-079: I, Katie Moore, move to allocate \$300 for Garrett Bose to present his webinar for the Symposium, which was an invited presentation.

MOTION #2026-080: I, Katie Moore, move to allocate \$1,000 as an honorarium for Franklin Jones to present the keynote for our July Symposium.

MOTION #2026-081: I, Katie Moore, move to have 4 drawings for free webinars that will take place within the next month. This will be for 4 winners, with 1 webinar each, with a cost of \$132 (4 x \$33) total to come from the PD budget.

MOTION #2026-082: I, Katie Moore, move to have 2 drawings for free July '26 Symposium registrations not to exceed \$312 (2 x \$156) to come from the PD budget. These drawings will take place before June 30.

MOTIONS TO RESCIND:

MOTION #2026-083: move to rescind motions #2025-046 and #2025-034.

MOTION #2025-046 - move to create new online training for evaluators. We will use this training to screen new evaluators and determine whether they are qualified or need a live training session.

MOTION #2025-034 - move that ASLTA approve up to \$700 to buy ASLTA board new shirts.

MOTION #2026-084: I, Jason Zinza, move to approve the consent agenda.

Seconded: Katie Moore

Vote: passed

5. Old Business (15 minutes)

Action Item #	Topic	Details	Responsible Party	Status (Complete, In Progress, Inc.)	Notes (How was the motion done)
2024-067	Adopt a Policy	Regarding check payments that are returned by the bank for insufficient funds, non-payment, or fraud: A \$50.00 fee will be levied	IPPG	In progress	
2024-068	Cash Payments	Adopt policy on not accepting cash payments	IPPG	In progress	
2024-069	Forms of Payment Policy	Determine whether to accept payments or not	IPPG	To Be Implemented this fall	
2024-074	Approval of Committee Members	Vice President responsible for nominations to be approved by the board	IPPG	In progress	
2024-086	NPDC 2027 Committee	MOU needs to be signed and pay dues by 12/31/24	Treasurer	In progress	
2024-107	10 Hours Requirement for Board to Participate	Require Board members to participate to be visual	Vice President	Referred to the Bylaws Committee	
2025-021	Distribute funds for scholarship winners	Amount of \$4000. There will be 2 HS Senior winners (\$1,000 each). There will be 2 college winners.	ASLHS/ Treasurer	In progress	

2025-022	Distribute funds for teachers who apply for grants	Amount \$2000 with two winners of \$1000 each.	ASLHS/ Treasurer	In progress	
2025-035	Pay Parallel Solvit	\$6,000 to develop a professional development database that will keep track of CEUs and PD hours	Treasurer/PD Director	In progress, this is currently being developed	
Amendment to 2025-046	Allocate Funds	\$3,000.00 from the Evaluation account to provide seed money for diverse filmography for use within the ASLTA certification and evaluation online training program.	Treasurer	In progress	
2025-067	Relaunch the ASL Can-Do Statements project during the 2025 NPDC	Relaunch and recruit 7 members (6 committee members and 1 chair) to complete the project by January 1, 2027. Upon successful completion, committee members will receive a stipend of \$1,000.00 each. Funds to come from reserves.	President	In progress	

2025-070	Adding a Certification Advancement Pathway and Fee Waiver for Certified Teacher Level I members	waiver would allow someone with a Certified Teacher Level I to apply to advance to Certified Teacher Level II at no cost	Evaluation/ Treasurer	Completed	
2025-094	Discuss Structure	expansion and structure of Professional Development	PD Director	In progress	
2025-105 (NPDC)	Change Certification Period	Recommend that the board of directors consider implementing two-year certification and membership periods for certified members.	Evaluation and Certification Revision Committee	In-Progress	
Amendment to 2025-105 (NPDC)	Change Certification Period	amend Motion #2025-105 to change two years to four years.	Evaluation and Certification Revision Committee	In-Progress	
2025-107 (NPDC)	Amend Bylaws	Article IV, Section 1 of the Bylaws to change the word “biennially” to at the “biennial conference” so that it reads: be held at the biennial conference during odd numbered years at a location and date to be determined by the Board of Directors.	Bylaws Committee	In-Progress: Set to be included in the next round of amendments.	

2025-110 (NPDC)	Amend Bylaws	Article VIII, Section 2 of the Bylaws to change “Diversity, Equity and Inclusion Committee” to T.E.A.C.H. (Transforming Equity, Transforming Advocacy, Transforming Communities, Transforming Humanity) Committee so that it reads: The National ASLTA will have the following five standing committees: Bylaw Committee, Steering Committee, Finance Committee, T.E.A.C.H. Committee and Evaluation and Certification Revision Committee.”	Bylaws Committee	In-Progress	
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2025-113 (NPDC)	Granting Certification to certain members	The assembly recommend that the Board of Directors consider granting certified certification to holders of Master's Degree in ASLTA's approved Sign Language Education, Sign Language Teaching, or American Sign Language/English upon submission of official transcripts and required payments.	Evaluation and Certification Revision Committee	In Progress	
2025-128	Remove officers and hire a person	remove James Wilson as the registered agent representing ASLTA with the North Carolina Secretary of State, and hire a commercial agent service at a cost of \$350.00 per year.	Treasurer	In progress	

2025-135	Provide discounts	provide discounts for the 2027 NPDC conference for the presenters from 2025. These discounts are for \$75 each, with a total of \$4,050. These will be offered as a coupon code for 2027, and will only able to be used by members in good standing	PD Director/ Treasurer	In progress (will be completed July 2027)	
2025-137	Pay a platform	authorize spending of \$160 to pay Padlet (Teams version) for ASLTA and ASLHS uses. Total cost of \$160.00.	Treasurer	In progress	
2025-144	Allocate Funds	\$600 each for Dr. Kim Kurz and Sharon Lott for the webinar they provided October 4 & 11, 2025 (SLPI Part 1 & 2)	Treasurer/ PD Director	Completed	

2025-155	Set Funds Aside	Up to \$10,000.00 to use for development of an evaluation database similar to the professional development database that was recently completed. Project to begin after no additional tweaks are needed for the PD database	Treasurer	In progress	
Amendment to 160	Award Coupons to Symposium	Amend the motion to add a second person to be awarded a free Symposium with a cost not to exceed \$312.	Treasurer/ PD Director	In progress	
2025-164	Authorize spending amount up to \$1,500	to develop an automated process to create and deliver certificates of attendance upon completion of ASLTA professional development sessions. \$1,500.00 is an estimated cost for custom coding and creation of this tool from the same company working on the PD database project.	Treasurer	In progress	

2025-166	Writing Committee task	To complete the Annual Reports due by August 31 of each year.	Secretary/ Writing Committee	In progress	
2026-004	Provide Funds	\$500 “in kind” to Aimee Chou, who will be doing the closing keynote for Symposium. The “in kind” would be the paid promotion of 2 e-blasts requesting people to send videos/data for AI development in lieu of the honorarium.	Treasurer/Communication s Director	In progress	
2026-005	Set Guidelines	PD database: 2.0 CEUs per ASLTA course; 3.0 CEUs for Board service, yearly; 1.0 CEUs for Committee service, yearly; 1.5 CEUs for Committee Chair Service, yearly; 2.0 CEUs for NPDC Service, yearly; 2.0 for Mentoring Service, yearly.	PD	In progress	
2026-013	Reserve Funds	Up to \$5000 for ASLHS Retreat	Treasurer/ ASLHS	In progress	
2026-023	Giveaways	ASLTA allows True+Way ASL to buy a maximum of 10 NPDC 2027 conference registrations for giveaways at a cost of \$500 each.	Treasurer/ PD Director	In progress	

2026-024	Allocate Funds	up to \$16,000.00 for up to 10 participants to attend the Steering Committee / ASLTA Board strategic planning retreat in July or August 2026.	Treasurer	In progress	
2026-026	Allocate funds	approve up to \$2,800 to send the Vice President to the NAD conference in July in California.	Treasurer	In progress	
2026-027	Transfer funds	transfer \$2,673.01 to the Schwab investment account as ASLTA's contribution for 2026. This, combined with the 2025 transfer of \$2,326.99, would be an even \$5,000.00 transfer.	Treasurer	In progress	
2026-028	Transfer funds	\$2,250 to pay Darnall Consulting LLC for board governance + strategic planning consulting service.	Treasurer	In progress	

2026-038	Allocate funds	\$300 to pay Andrew Galuskin for his webinar to be held March 21, 2026.	Treasurer/ PD Director	Did not happen - He requested that we use the funds to support those who may not be able to afford PD - will need to set up an official application/et c.?	
2026-041	Investigate Chapters/ Former Chapters using ASLTA name	ASLTA investigates all groups still using the ASLTA name in whole or part, to create a list of groups that are doing this	Vice President	In progress	
2026-042	Allocate funds	Up to \$5,000.00 for legal consultation costs regarding groups misusing the ASLTA trademark and exposing ASLTA to financial penalties.	Treasurer	In progress	
2026-045	Purchase a Subscription	To Scribe for a cost of \$276.00 for one user to develop a comprehensive onboarding manual for the incoming Treasurer.	Treasurer	In progress	

2026-046	Allocate funds	ASLTA allocate \$500 to the Deaf Interpreter Conference 5 (DIC5) as a conference sponsorship, and an additional \$500 to support an ASLTA member's attendance at DIC5 by ASLTA.	Treasurer	Completed	
2026-053	Provide a Discount	a \$75 discount off of registration for presenters for the 2026 Summer Symposium, with a maximum of \$750.	PD Director/ Treasurer	In progress	
2026-054	Pay for a Logo	Brianna Collins no more than \$300 for the development of a logo for the 2027 NPDC conference. We will have all rights and can use it for the website, shirts, etc.	Treasurer	In progress	
2026-055	Allocate Funds	up to \$500.00 to pay for technical equipment for use during the 2026 face-to-face Board meeting, including both projector and screen.	Treasurer	In progress	
2026-058	Purchase ASLTA shirts	Purchase one ASLTA Board shirt for the three new Board members at a cost of up to \$160.00.	Treasurer	Completed	

2026-066	Add policy on website	Add: one-year wait time for the submission of re-applications for certification, retroactive to January 1, 2024.	Evaluation & Certification Director	In-progress	
2026-067	Swap budget	two \$1,000 College scholarships allocated in the 2025-2026 budget be converted to high school scholarships and granted to the second and third place applicants for the high school scholarship	Treasurer/ ASLHS	In-progress	
2026-068	Send an ASLTA loaner laptop	To the Evaluation & Certification Director	Treasurer	In progress	
2026-071	Give away items	give away 5 remaining ornaments from Gallaudet's 2025 NPDC leftover gifts for presenters to those who have purchased webinars.	PD Director	In progress - drew for 1	
2026-073	Give Scholarship	Wanda Riddle \$500 to go to Deaf Interpreter Conference 5.	Treasurer/ Vice President	Completed	
2026-074	Donate Printer	HP Office Jet 4655 to a charitable organization for a donation value of \$40.00.	Treasurer	Completed	

2026-076	Amend motion	Amend Motion #2026-024 which allocated \$16,000.00 for the 2026 Board retreat, and increase the allocation by \$6,250.00 for a total cost of \$22,250.00.	Treasuer	In progress (linked to Motion #2026-024)	
2026-077	Disbursement scholarship	\$3,000 for three high school scholarships in the amount of \$1,000 each.	Treasurer	In progress	

a. President's Report (15 minutes)

- ASLTA Board Retreat
 - Please review the agenda [ASLTA Board Retreat \(2026\)](#)
 - a. Main table, side table, and homework
 - b. If you would like to add to the agenda, please do that.
 - Please review the IPPG before our retreat
 - [Information, Policies, Procedures, and Guidelines \(v. 2024\)](#)
 - a. Add notes but do not edit the document.
 - New policy, procedure, etc.
 - We will try to get them written during the retreat.
 - b. The goal is to vote on whatever we have so we can get it out by September 1st.
- President Message: June 2026
 - Filmed, still need to edit. I hope to release it by tomorrow through email blast.
 - a. NPDC 2027
 - b. Conference Director
 - c. Symposium
 - d. Annie as Communications Director
 - e. Lindsay Darnell Jr
 - f. Board Retreat
 - g. ASLHS Retreat
- Website Host: Shout Your Name

- They're no longer good for us. They do not respond to any of my emails or requests. Forcing me to spend hours to fix and maintain the backend components of the website.
- Unfortunately it is not wise for us to move forward with changing server/host due to NPDC conference, WooCommerce, and few other things that could go wrong during the transition between two servers.
- World Sign Language Teachers
 - We no longer plan to host our first mini conference at the World Association of Sign Language Interpreters due to inactivity and the political climate at Abu Dhabi.
 - We have successfully reached an agreement with Theoretical Issues in Sign Language Research conference (TISLR) to host our mini conference at University of Stockholm, Sweden from June 13-16, 2028.
 - <https://worldsignlanguage.wixsite.com/>
- ASLTA Merchidises
 - Tshirt design
 - a. I did research and development with one design that I came up with a couple of years ago. I went with the riskiest move, a red on red design and surprisingly it received positive feedback. I plan to have the design available on any available tshirt colors
 - Matt Daigle's fs-ASLTA
 - a. We should sell more of this.
 - Matt Daigle's PEI-PEI ASL Teacher
 - a. I prefer to not have it for sale but people WANT it during the conference. Thoughts? Jason suggested we sell the old T-shirts but give away to certified teachers the new shirts.
 - b. It is reserved for certified members only.
 - I have been eyeing Bonfire's service as they have nonprofit service <https://www.bonfire.com/>
 - a. Online store, but can't be embedded into our website.
 - b. On demand printing = no inventory
 - c. In batches = increase profit but longer wait time
 - d. Great catalog of products
- **ASLTA Project Overview**

ASLTA Projects	Board Action Items
ACTFL Standards	Coordinator: Matt Andersen

Update the standards	Updates: Matt edited the document: 1) replace wordings to make everything measurable and 2) update with some new ideas and examples to incorporate more current practices.
	Action Items: Form a revision committee Form a stakeholders committee
ACTFL Can-Do Statements Develop for ASL	Coordinator: Matt Andersen
	Updates: Matt drafted a document as a starting point to provide the committee a goal post.
	Action Items: Form a committee
Evaluation & Certification Revise the whole program	Coordinator: JB Begue
	Updates:
	Action Items:
Symposium Cementing this as our offering.	Coordinator: Katie Moore
	Updates: Have a full schedule, been advertising. We have 12 signed up, need to continue to get signups. Hoping for 100! *PLEASE SHARE ON YOUR FACEBOOK AS WELL!*
	Action Items: Continue to Advertise
Bylaws & IPPG Revise both documents to support the organization as a whole.	Coordinator: Matt Andersen and Alli Bloom
	Updates: Bylaws is now up to date IPPG is still severely lacking
	Action Items: Matt and Alli will work through IPPG during ASLTA's upcoming retreat. Have the board vote on what we currently have to officialize the document and from there we will be able to vote on new additions as we move forward.
ASL Honor Society Elevate its offering and make it more exciting and relevant for all levels.	Coordinator: Alli Bloom and ASLHS Dir.
	Updates: ASLHS will establish their long term goals during their upcoming retreat.
	Action Items: Evaluate the program Map out goals for the next two and four years

Researchers' Think Tank <i>To promote research effort within ASL education.</i>	Coordinator: Matt Andersen
	Updates:
	Action Items: Need to set up a meeting with Leela Holocomb and restart our effort.
True Biz Talk <i>To promote research effort within ASLTA</i>	Coordinator: Matt Andersen
	Updates: Met with Bev Buchanan monthly since December
	Action Items: Focus groups
NPDC 2027 <i>Colorado</i>	Coordinator: Katie Moore and Audra McCorkle-Geng
	Updates: Have been working with Kendrie to get all final costs. Contract/deposit will be happening soon. Registration page is up on our website!
	Action Items: Meeting, continuing to plan
NPDC 2029	Coordinator: Matt Andersen & Jason Zinza
	Updates:
	Action Items: Contact NTID/RIT
World Sign Language Teachers <i>To promote research effort within ASLTA</i>	Coordinator: Matt Andersen
	Updates: First conference will be held at University of Stockholm, June 13-16, 2028 Met with the team of 16 representatives quarterly. 380 survey participants.
	Action Items: Focus groups

b. Vice President's Report (15 minutes)

- Bylaws Committee
 -  Brainstorming IPPG Components
 - a. Anything to add or remove from this list that the Bylaw Committee made for the IPPG they are working on?
 - b. Do you already have policies established? For example, ASLHS and PD you can share?
 - Note: They have a copy of their own IPPG.

- ASLHS Director Certification Requirement
 - a. Should this be referred to the Bylaws Committee to review and revise the qualifications for the ASLHS Director position to include Level 1 certification?
 - b. Yes or no?
- Scholarship Committee
 - Committee will remain an ad hoc committee while discussions regarding standing committee status continue.
 - Committee will meet quarterly, with meetings canceled if no applications require review.
 - Committee will continue work on the David Martin Legacy Scholarship and explore additional grant opportunities for members.
 - Committee is tasked with developing recommendations, policies, procedures, and application guidelines; timeline is currently under discussion, as committee members expressed concerns about the proposed August 31, 2026 due date.
 - Recommendations will be presented to the Board for review and approval, with implementation targeted for the 2026–2027 membership year.
-  ASLTA Scholarships and Grants Framework Proposal
 - Can discuss during the retreat
- Follow up on ASLTA trademark violation:
 -  Draft letter- legal and financial responsibilities
 - Next steps?
- ASLTA Membership Benefits
 - Please review and sign your section of the Membership Benefits document. Thank you!
 - a.  What You Get as an ASLTA Member
 - b.  Membership Benefits
- I will be in San Francisco from 6/30-7/5 for the NAD conference
 - I will try my best to stay on top of emails, Google chat, and texts.
- Last session with Linsay Darnall, Jr. TOMORROW! Monday, June 15 at 6 PM EST!

c. Secretary's Report (15 minutes)

- Using the chart for today's meeting, how does it feel?
- If we were to stop using Facebook private group page, will moving to email work better for you all? I do agree it is more professional this way. Less about forcing people to have to get FB to join. I am willing to try it for July.
- How is the Monday open for all meeting link going? No host needed. I heard nothing, so I assume it did succeeded?

ACTION ITEM: During retreat go over how ASLHS, PD, and Evaluation “committees” can work better. Should they keep doing minutes, stay under secretary or move back to Vice President’s wing, etc. Also figure how Evaluation and Certification Revision Committee fits in here.

○ **Committee Reports:**

Standing Committees	Board Action Requested	Date of Most Recent Meeting	Meeting Minutes Filed (Y / N)
Bylaws	Co-Chairs: Katie O'Brien and Joanna Witulski	5/28/26	Y
<i>Board Action Needed:</i>	https://docs.google.com/document/d/1z0LGI7KulSm0gpH6VaJqtPxJgrdDv7Fmn10sOb12MW0/edit?tab=t.0#heading=h.3xpf7tp8kxm		
Steering	Chair: Bren Falgier	4/26/26	Y
<i>Board Action Needed:</i>	https://drive.google.com/file/d/1bUhXy6KCWC_BHoFyPqolkvppO9iqbq5b/view?usp=sharing		
Evaluation Advisory	Chair: JB Begue	8/12/25	Y
<i>Board Action Needed:</i>	Evaluation Meeting Minutes 8/12/25		
DEI	Chair: Sunny Brysch	5/3/26	Y
<i>Board Action Needed:</i>	DEI Meeting Mins 5/3/26		
Finance	Chair: Jason E. Zinza	NA	N
<i>Board Action Needed:</i>	none		

Ad-Hoc Committees	Board Action Requested	Date of Most Recent Meeting	Meeting Minutes Filed (Y / N)
Writing	Chair: Greta Knigga-Daugherty	4/22/26	Y
	Writing Committee Minutes 4/22/2026		

<i>Board Action Needed:</i>			
IPPG	Chair: Matt Andersen	1/26/24	Y
<i>Board Action Needed:</i>	IPPG Meeting Minutes 1/26/2024		
Barbara Kappapell Project	Chair: Bridget Klein	5/18/26	Y
<i>Board Action Needed:</i>	https://docs.google.com/document/d/1DyZnuj6BDBWHwj1sCOaK8VxAJ0MeDuHLMEEaaZgXbHWs/edit?tab=t.0#heading=h.3xpfc7tp8kxm		
Seal of Quality	Chair: Tim Gough	4/16/26	Y
<i>Board Action Needed:</i>	Seal of Quality Meeting Minutes 4/16/2026		
Scholarship	Chair: James Wilson	N/A	N
<i>Board Action Needed:</i>	none		
Professional Development	Chair: Katie Moore	6/9/26	Y
<i>Board Action Needed:</i>	https://docs.google.com/document/d/1geiX3EkafRK95TWGOGxRPx4w5CI9IkY7X_X9n7BCe6A/edit?usp=drive_link		

d. Treasurer's Report (15 minutes)

- Budget update. ASLTA has surpassed the revenue goal for 2025-2026 by \$13,037.03. PD continues to be the strongest source of revenue for the organization (currently at 136% of forecasted revenue).
- Currently developing the 2026-2027 budget. Have had some preliminary discussions with Board members regarding goals. The timeline is quite tight to complete the budget: Draft shared July 1 (but holding off until the retreat); second draft August 1; must be approved at the September board meeting. I'd appreciate as much pre-information as possible now and finalize things during the retreat, as this allows things like setting up the new membership categories for 2026-2027 earlier than later:
 - Membership dues. Treasurer supports not increasing dues.
 - Program dues. Treasurer supports not increasing dues.
 - Merchandise costs. Treasurer supports not increasing costs.

- Event costs (webinars, etc.). Treasurer supports either reducing member costs to \$25.00 or increasing nonmember costs to \$55.00. Rationale: Want to encourage non-members who participate in ASLTA programming to become members.
 - Requesting change in Retired and Retired + Certified membership categories to reduce fraud by requiring some type of documentation. Hopefully can work this out during the retreat.
 - New addition to annual budget: Short-term Capital Development. Treasurer suggests \$10,000.00. Rationale: Provides funds for projects that will begin and be completed during the year that were not identified earlier.
- Bookkeeping assistance. There is a huge backlog of reconciliations that must be completed prior to November. Treasurer has reached out for assistance but leads have not materialized. Hiring a freelance bookkeeper for 1 month costs between \$9,000 - \$16,000.00. I want the Board to be aware of this; if this option is pursued, I'd like to proceed in August or September at the latest.
 - ACTFL 2026 exhibitor registration. Cost is \$2,000.00 for 1 booth + 2 attendee registrations. Cost increases to \$2,300 in July and \$2,800 in August. Should ASLTA exhibit?
 - BKP issue. Chair emailed the Treasurer asking if scholarship checks had been sent to two people who were awarded scholarships for the 2025 conference. I was aware of one person but not the other. I strongly object to the way the BKP is handling scholarships, and to the way ASLTA is handling scholarships in general. I want this on the retreat agenda to ensure ASLTA is in compliance with IRS reporting requirements regarding scholarships and grants. The BKP issue will need to be addressed and I'm not sure it can be since it wasn't reported on the 990 and 1099 forms as income.
 - Texas anti-DEI letter. Unofficial legal advice says Texas SB 12 is on hold as it goes through the state judicial process so for now is not enforceable. ASLTA should develop a plan to address this issue if SB 12 is upheld in court.
 - ASLHS Retreat update. The potential reimbursement costs for the ASLHS meals during the retreat plus ancillary expenses may be considerable. Suggest that ASLTA provide Sabrina Vasconcelos Boyer with a debit card for pre-approved expenses. Costs beyond the debit card to be processed as individual reimbursements as needed.

MOTION #2025-085: I, Jason E. Zinza, move that ASLTA provide ASLHS Director Sabrina Vasconcelos Boyer with a debit card in the amount of \$1,500.00 for use during the ASLHS retreat.

Seconded: Katie Moore

Vote: passed

○ **Current Financial Balances**

Accounts & Allocations	Anticipated Revenue	Actual Revenue	Progress	Need to Process
<i>Main</i>	\$66,692.53	\$68,072.69	102.06%	702
<i>Evaluation & Certification</i>	\$4,000.00	\$ 3,010.00	75.25%	5
<i>Professional Development</i>	\$25,000.00	\$ 34,107.76	136.43%	233
<i>ASL Honor Society</i>	\$80,000.00	\$ 78,196.58	97.74	226
Committee Accounts				
<i>Committee Account</i>	Starting Balance	Expenditures	Current Balance	
<i>National Standards</i>	\$ 3,113.82	\$ 0.00	\$ 3,114.12	2
<i>BK Project</i>	\$ 3,192.39	\$ 0.00	\$ 3,192.43	2
<i>Inclusion & Equity</i>	\$ 835.21	\$ 0.00	\$ 835.24	6
Organizational Accounts				
<i>Investment</i>	\$ 5,000.00	\$ 0.00	Ready to deposit	
<i>External Donations to Main Checking Account</i>	\$ 0.00	\$ 0.00	N/A	0
Account Balances				
<i>Current Financial Status</i>	Bank of America	2025-2026 Budgeted	Reserves	
	\$ 756,060.66	\$162,350.00	\$ 593,710.66	

○ **Current Long-Term Investment Balances**

Schwab Long-Term Investment Accounts	Account Balance	Available Funds (cash)	Investment Notes
<i>L1 Initiatives Fund</i>	\$ 14,909.98	\$ 739.90	+\$37.52 (+.25%)
<i>LF2 Fund</i>	\$ 9,472.80	\$ 450.26	+\$24.92 (+.26%)

<i>Main Investment Fund</i>	\$ 117,758.67	\$ 370.20	+445.59 (+.38%)
<i>External Donations (specify account)</i>	\$ 0.00	\$0.00	\$0.00
TOTAL ACCOUNT VALUE	\$ 142,142.57	\$ 1,561.48	+\$508.03 (+.36%)
*Fund cannot be used until it has reached \$10,000.00 in value.			

○ **Current Membership Overview**

- ASLTA has surpassed its membership goal for the year (741 versus goal of 669 members).
- Requesting an ad-hoc committee to be formed to focus on membership renewals.

Membership Category	Current #	Last Meeting #	Membership Goal
<i>Associate - 1 year (2025 to 2026)</i>	300	281	216
<i>Associate - 2 years (2024 to 2026)</i>	122	122	58
<i>Associate - 2 years (2025 to 2027)</i>	116	111	159
<i>Certified - 1 year (2025 to 2026)</i>	95	91	113
<i>Certified - 2 years (2024 to 2026)</i>	35	36	38
<i>Certified - 2 years (2025 to 2027)</i>	44	41	65
<i>Retired - 1 year (2025 to 2026)</i>	1	1	3
<i>Retired - 2 years (2024 to 2026)</i>	2	2	3
<i>Retired - 2 years (2025 to 2027)</i>	5	5	2
<i>Retired Certified - 1 year (2025 to 2026)</i>	8	8	3
<i>Retired Certified - 2 years (2024 to 2026)</i>	1	1	1
<i>Retired Certified - 2 years (2025 to 2027)</i>	5	5	1
<i>Institutional Members</i>	0	0	0

<i>Honorary Members</i>	7	7	7
TOTAL MEMBERSHIP	741	711	669

e. Professional Development Director's Report (15 minutes)

- Working on more advertising for the Symposium - please share!
- Can we look at Zoom options? Currently it is Secretary's zoom account which is fine, but PD committee may need to run the meeting. This will allow PD Committee members to help me.
- **2026 Professional Development Status Summary as of 6/8/26**

Professional Development Category	Potential Presenters #	Confirmed Presenters #	Event #	Attendee # (M = Member, N = Non-member)	Profit
<i>Webinars</i>	2	8		M = N =	
<i>Symposiums</i>		8	16 so far	M = 7 N = 5	January: \$6,798.02 July: \$2,333.05
<i>Courses</i>	N/A	N/A			\$15,135.67

f. Evaluation & Certification Director's Report (15 minutes)

- Save the date: ASLTA Certification Webinar on Tuesday August 4th at 6:00p to 7:00p (EST) Via Zoom
 - Need volunteers to run spotlight and breakroom
- Canva Premium
 - The Evaluation and Certification Director no longer has access to free PDF downloads for certificates from Canva.
- **Evaluation and Certification Membership Status Summary as of (3/8/26 - 6/8/26)**
- *Need to discuss on cycle tracking and data rollover structure
 - e.g.this one should add up until August 31st 2026 and then the new cycle starts on Sept 1st?

Certification Category	Potential Candidates	In Process #	Awarded #	Resubmission #	Recertification #	Revalidation #
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	#					
<i>Teaching Level 1 Certification</i>	4	2	3	0	1	
<i>Teaching Level 2 Certification</i>		1	1	1	0	
<i>Tutor Certification</i>	0	0	0	0	0	0
<i>Lab Instructor Certification</i>	0	0	0	0	0	0

g. Communications Director's Report (15 minutes)

- Access and Onboarding
 - Met with the ASLTA President and Vice President on June 3rd to review Communications Director responsibilities.
 - Gained access to Mailchimp, the ASLTA website, and ASLTA social media accounts.
 - Gained access to Canva for newsletter development on June 13th.
- Member Communication and Visibility
 - Communicated with Evaluation Director, JB regarding strategies to improve communication and visibility for current and prospective members, particularly regarding the new membership option connected to certification.
 - a. Way to go JB! JB developed a Google Drive folder to organize and store video clips that support membership recruitment, membership renewals, and other promotional efforts. Quick question: Should we include captions and/or transcripts with each videos to improve accessibility?
 - Monitored Facebook Messenger and responded to inquiries from members and prospective members.
 - a. Shared information regarding the ASLTA Symposium and directed individuals to contact Katie Moore, Professional Development Director, for additional information.
- Collaboration
 - Met with Sabrina during the June 8th work meeting to discuss social media and public relations support for the ASLHS program.
- Upcoming Projects
 - Newsletter development (first issue as Communication Director).

- a. Newsletter development procedures and timeline
 - b. Advertisement payment verification process
 - c. Submission deadlines for future issues
 - d. Content to Consider/Action Items
- Complete Ali's request to complete my part in the membership benefits video by the end of this week.
- Continue becoming familiar with the existing social media content calendar and work collaboratively with the Board.
- Acknowledgment
 - Thank you to Katie Moore, Professional Development Director, for providing templates and resources. Your assistance is greatly appreciated as I learn ASLTA's communication processes and work to maintain consistency with the ASLTA's branding across all communication platforms.

h. Conference Director (VACANT) (15 minutes)

- No Report

i. ASL Honor Society Coordinator's Report (15 minutes)

- We are still recruiting a PR coordinator. now have access to PR email, Canva, Smore, Facebook, Instagram and, X. I haven't tried to get YouTube yet. It is connected to an account that is not in use.
- I want to discuss the possibility of transferring the Social Media responsibilities of the PR coordinator to the ASLHS Chapter Resources Coordinator and the Newsletter to the ASLTA Communications Director and eliminate the PR position for ASLHS. We still don't have a Literature Competition winner. Nothing has been done to select the winners. The Competition Coordinator was absent for the monthly meeting due to health issues.
- Mini-grant and scholarship disbursements have been completed.
- Graduation order this year: 255 by June 7, 2026 We have sold:
 - 1477 Pins
 - 1359 Seals
 - 513 Stole
 - 1571 Cords
 - 1075 Clerc
 - 533 Cogswell
 - 37 Foster
 - 142 Decal
 - Revenue: \$72,791.00
- Fairness in shipping is a big issue we need to discuss. As of now, we are profiting from shipping. The ASLHS Director recommends a flat rate for

both online and PO orders. It is not fair, but it is the most practical option at this time.

- ASLHS Shipping Cost: \$3,785.04
- Shipping charged: \$5,418.61
- Profit: \$1,633.57
- ASLHS Retreat planning is being finalized. We are including strategic priorities, growth goals, and budgeting to the agenda. We have time allocated for each sub-program under ASLHS. Annie Welch, communication director, was invited to the PR session on July 14, from 10:45 to 12:30 PM (Central). Jason Zinza, treasurer, has made himself available to meet after 5:30 PM (Central) to support budget, website, and store discussions and changes. Would the President or VP like to join us on Zoom for any part of the retreat? It would be good to have some institutional support and to reinforce the idea that ASLHS is a program under ASLTA.

MOTION #2026-086: I, Sabrina Vasconcelos Boyer, move to reserve a [Sunset Cruise](#) as part of the team building, volunteer appreciation and retention for the ASLHS program retreat on July 15 costing \$230 for five adults.

Seconded: Katie Moore

Vote: passed

- **Rationale:** 1. Strengthen working relationships. ASLHS committee members collaborate remotely throughout the year, often across time zones, and many have never met in person. Research on volunteer organizations consistently shows that in-person relationship building improves communication, trust, and follow-through long after the event itself (Lacerenza, C. N., et al., 2018). For a committee whose work depends entirely on volunteer coordination, this is not a perk — it is infrastructure.
2. Support volunteer retention and morale. Our committee members donate significant unpaid hours to ASLTA's mission. A modest shared experience signals that the organization values that labor. Volunteer turnover carries real costs in lost institutional knowledge and onboarding time; retention is one of the most cost-effective investments a member-run nonprofit can make.
3. Honor the relational values of our community. Informal, face-to-face gathering time holds particular cultural significance in the Deaf and ASL community, where relationship building is foundational to how trust and collaboration develop. A shared visual experience in a relaxed setting is well aligned with how our community connects and works together.

MOTION #2026-087: I, Sabrina Vasconcelos Boyer, move to buy 275 Cogswell medals from World Class Awards costing \$1987.75, including shipping.

Seconded: JB Begue

Vote: failed

Rationale: Preparing inventory for next Fall graduation season to avoid selling out the item and spread the purchase of materials throughout the year to reduce the impact on the the ASLTA Budget.

Number of ASL Honor Society Members
6/7/26 we have 335 members

7. Closing Comments by President (1-3 minutes)

Reminded us of tomorrow's meeting with Linsay Darnall, Jr. at 6 pm EST.

Review the IPPG, to prepare for our retreat.

Will remind us of some things that may need to be filled prior to the retreat.

Great job and see you all tomorrow!

8. Closing Comments by Secretary (1-3 minutes)

- a. **Date and time of next meeting:** See below

9. Adjournment

MEETING ADJOURNED AT 9:39 pm EST

10. Meeting minutes respectfully submitted by Secretary Jennings-Arey.

11. ASLTA Calendar

- a. **Future meetings:** *ALL MEETINGS ARE AT 6:30 PM EST*

July 12, 2026

August 9, 2026

September 13, 2026

October 11, 2026

November 8, 2026

December 13, 2026