



AMERICAN SIGN LANGUAGE TEACHERS ASSOCIATION

Online Board Meeting Minutes

Sunday, June 09, 2024

Time: 6:30 PM [EST]

ASLTA is inviting you to a scheduled Zoom meeting.

Topic: ASLTA's Zoom Meeting

Time: Jun 9, 2024 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/99446821692?pwd=czRiMDdzazJaMG5lSVJnNk5UdmVqdz09>

Meeting ID: 994 4682 1692

Passcode: 234957

1. Roll Call

James Wilson, President

Matt Andersen, Vice President

Rhonda Jennings-Arey, Secretary

Jason E. Zinza, Treasurer

Katie Moore, Professional Development Director

Amber Fisher, Communications Director

Guests

Brenda Falgier

Katie O'Brien

Debbie Colbert

Absent:

Evaluation and Certification Director **[VACANT]**

Stephanie Proctor, ASLHS Coordinator

2. Meeting was called to order by President Wilson at 6:38 pm EST.

MOTION #2024-054: I, Matt Andersen, move to approve the meeting minutes from 05/19/2024 as read.

Seconded: Jason Zinza

Vote: passed

MOTION #2024-055: I, Jason Zinza, move to approve the special meeting minutes from 06/01/2024 as corrected.

Seconded: Katie Moore

Vote: passed

3. President's Report

- a. Recruitment and Outreach Director Update. One person contacted the president. Seems interested in the position but the due date remains to be on June 14, and if the person does not send the video, then it would have been passed on. Another person is also interested.
- b. Board Retreat Task Assignments. See Vice President's report.
- c. Legal Zoom Separate Fee for Lawyer Service/Sherwin Laborce. We pay dues every year. President contacted the person. He explained our changes. It is identified that we need a authentic lawyer and their team has them, but it will cost. He will forward the information link to Jason Zinza. It is a good rate.
- d. Update on SLIC Attendance and Registration. Jason is working on the budget to fly to SLIC then back to DC. This is still in the works. The president will meet a few people who want to set up their own evaluation and certification system and see what happens from there. The president will also mention our conference in DC and say a few words to their members including the importance of membership.
- e. CIT Attendance. Will tell Leslie that Katie Moore will be going and represent us.
- f. NPDC Updates. Last Monday the president was not at the meeting, so he wants someone else to talk about this. Vice President Andersen says there are many questions than answers. They want MASLED and ASLTA to develop a MOU to work during the conference, but has no idea what it looks like yet. Treasurer Zinza the MOU will be detailed due to MASLED students and staff helping out during the NPDC. He hopes partnering with MASLED will help with our budget, but he is not sure. They feel comfortable with announcing registration by July 1st, so we need to promote that and the details of the registration on June 15. Based on the president's message, some people expressed interest in serving in the core committee for the NPDC.

4. Vice President's Report

- a. NAD Commission of Delegates. All set to attend and do delegate work. Wants us to let him know if we need anything for him to bring to the table there.
- b. Board Retreat Task Assignment. We will be working for 2 weeks, starting June 12 to 26 for now. There is no set schedule but it will be scheduled based on who needs to work with others. Shared schedule with us. We will get it soon. If we need to add tasks, please add to the spreadsheet.
- c. Evaluation & Certification program. This is a struggle to learn the system, but will continue to try to learn all we can, but if we do find a replacement director then what happens to the training? We need someone to train this person. He feels with the new applicants, it is easier but for those who are already in the system or need to

redo their work, is a different thing. We need someone to help with this part. Jason Zinza mentioned that we need to make a decision on what to do with the applicants that are in process of applying or in the system. Matt will contact Evaluation and Certification people soon.

- d. **Steering Committee - Brenda Falgier, Chair.** Shared the board meeting minutes template which involves timing, ideas for how we can reduce the time of meeting length, etc.

5. Secretary's Report

- a. No report

6. Treasurer's Report

- a. ASLTA continues to be in the red: - **\$14,107.88** (not including the NPDC 2025 deposit).
- b. Gentle reminder to the ASLHS team that potential members do not have two memberships to pay, as was announced on recent social media postings. The ASLHS is an **optional add-on program** and should be promoted as such, not as a second membership.
- c. ASLTA traditionally awards honorary membership status to longtime ASLTA members and allies upon their retirement. Dr. Keith Cagle has served as President of ASLTA and Evaluation Coordinator, among other roles.

MOTION #2024-056: I, Jason E. Zinza, move that ASLTA grant Dr. Keith Cagle honorary membership at the Retired + Certified level in recognition of his many years of service to ASLTA, effective September 1, 2024.

Seconded: Matt Anderseon

Vote: passed

ACTION ITEM: President Wilson will send a letter.

- d. Our CPA charged ASLTA \$150.00 for one hour of account work with the IRS.

MOTION #2024-057: I, Jason E. Zinza, move that ASLTA pay \$150.00 to Summers, McCrary and Sparks, PSC for services performed regarding the IRS appeal.

Seconded: Katie Moore

Vote: passed

Current ASLTA Membership (as of 6/7/24)			
Membership Category	Current #	Last Meeting #	2023-2024 Goal
<i>Supporting - 1 year</i>	48	48	
<i>Supporting - 2 years</i>	10	9	

<i>Associate - 1 year</i>	314	312	
<i>Associate - 2 years</i>	85	80	
<i>Certified - 1 year</i>	112	112	
<i>Certified - 2 years</i>	32	31	
<i>Retired - 1 year</i>	1	1	
<i>Retired - 2 years</i>	3	3	
<i>Retired Certified - 1 year</i>	2	2	
<i>Retired Certified - 2 years</i>	4	4	
TOTAL MEMBERSHIP	611	602	750
<i>Institutional Members</i>	1	1	

b. Banking & Schwab update.

Current ASLTA Financial Status			
Bank of America Accounts	Bank Balance	QuickBooks Balance	Needs to be Processed
<i>ASL Honor Society</i>	\$ 78,453.50	\$ 122,240.97	201
<i>Evaluation & Certification</i>	\$ 33,276.75	\$ 34,658.32	3
<i>Main Checking</i>	\$ 397,026.23	\$ 232,263.63	357
<i>Conference</i>	\$ 61,605.63	\$ 38,749.96	8
<i>National Standards</i>	\$ 3,111.69	\$ 3,110.95	7
<i>Professional Development</i>	\$ 30,984.39	\$ 31,258.15	9
<i>Inclusion & Equity</i>	\$ 657.78	\$ 657.64	7
<i>BK Project</i>	\$ 5,280.94	\$ 4,582.61	10
<i>Investment</i>	\$ 2,325.56	\$ 2,325.01	7
<i>External Donations to Main Checking Account</i>	\$ 0.00	\$ 0.00	0
TOTAL ACCOUNT VALUE	\$ 612,722.47	\$ 469,847.24	

Schwab Long-Term Investment Accounts	Account Balance	Available Funds (cash)	Investment Notes
<i>L1 Initiatives Fund</i>	\$ 9,508.13	\$ 292.63	-\$4.04 (-.04%)
<i>LF2 Fund</i>	\$ 4,993.79	\$ 150.21	-\$2.60 (-.05%)
<i>Riggs Fund</i>	\$ 8,210.93	\$ 241.82	-\$4.56 (-.06%)
<i>Main Investment Fund</i>	\$ 97,374.67	\$ 17.64	-\$150.48 (-.15%)
<i>External Donations (specify account)</i>	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL ACCOUNT VALUE	\$ 120,087.52	\$ 702.30	-\$161.68 (-.13%)
*Fund cannot be used until it has reached \$10,000.00 in value.			

7. Professional Development Director Moore

- Symposium update. Two people backed out to present. Need two more, Matt will advertise now. Shared topics with us. Flyer and video will be sent out.
- Certificates. After webinars, it takes time for Katie to work on the certificates, so Matt gave her a website where we can explore that to help process the certificates faster. One member notified her that you can do this on Google. Jason will give her information on Tuesday. Still working on webinars for the fall.

8. Evaluation and Certification Director - VACANT

- No Report

9. Communications Director Fisher

- Access to Twitter/X was regained.

10. ASL Honor Society Coordinator Proctor

- No Report

MEETING ADJOURNED AT 8:28 pm EST

Meeting Minutes respectfully submitted by Secretary, Rhonda Jennings-Arey

Future meetings: ALL MEETINGS ARE AT 6:30 PM EST

July 14, 2024

August 11, 2024

September 8, 2024

October 13, 2024
November 10, 2024
December 8, 2024