



AMERICAN SIGN LANGUAGE TEACHERS ASSOCIATION

Online Board Meeting Minutes
Sunday, May 7, 2023
Time: 6:30 PM [EST]

ASLTA is inviting you to a scheduled Zoom meeting.

Topic: ASLTA's Zoom Meeting
Time: May 7, 2023 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting
<https://zoom.us/j/95145401301?pwd=S1R4RzM4aDA3VHhwWU9Ka0pSQmRTdz09>

Meeting ID: 951 4540 1301
Passcode: 247984

1. Roll Call

James Wilson, President
Bo Clements, Chapters Affiliation Director
Amy June Rowley, Evaluation and Certification Director
Justin Small, Communications Director
Rhonda Jennings-Arey, Secretary
Aimee Sever-Hall, Professional Development Director
Lorraine Flores, Vice President
Jessica Parker, ASLHS Coordinator

Guests

Sara Bianco
Bob Donaldson-Pirc
Annie Welch
Barbara Millios

Absent:

Jason E. Zinza, Treasurer

2. Meeting was called to order by President Wilson at 6:37 pm EST

MOTION #2023-019: I, Lorraine Flores, move to approve the meeting minutes from 4/16/2023 as read.

Seconded: Aimee Sever-Hall

Vote: Passed

MOTION #2023-020: I, Bo Clements, move to approve the special meeting minutes from 4/20/2023 as read.

Seconded: Justin Small

Vote: Passed

3. COMMITTEE REPORTS

→ NPDC Committee: Sara Bianco under Professional Development's Report

4. President's Report

- a. Pre-Conference Board Schedule/Plans. Shared the draft plans and schedule with us
- b. NCASLTA/NCAD Conference. James went to the collaborative conference. Was glad to see the continued alliance. Bo Clements went!

5. Vice President's Report

- a. Awards and Make a motion to order the awards, one motion with two payment checks to Todd Pleski, first deposit is \$500 and total costs is \$1,030 including the shipping fee. This estimate is based on 14 awards. I have the invoice and will send it to the President and Treasurer after the meeting.

MOTION #2023-021: I, Lorraine Flores, move to make two checks, the first check of \$500 will be sent ASAP and the final check of \$530 in July 2023 from the main account.

Seconded: Aimee Sever-Hall

Vote: passed

- b. Excellent Service Award - who? Board approved of this.
- c. Sponsor Excellence Award - who? Need to check with Ohio.
- d. Nomination (latest info.). So far only one person is nominated as Communication Director.
- e. Bylaws - Phase 8. Will edit the 9-minute video about Phase 8.

6. Secretary's Report

- a. Task 4 done (classroom size), want to share with board via email after the meeting

7. Treasurer's Report

No Report

- a. **Current revenue / spending info**
- b. Website membership database update
- c. Chargebacks to be completed this week
- d. ASLTA calendar
- e. Member survey update

Current ASLTA Membership			
Membership Category	Current #	Last Meeting #	2022-2023 Goal
<i>Supporting - 1 year</i>			
<i>Supporting - 2 years</i>			
<i>Associate - 1 year</i>			
<i>Associate - 2 years</i>			
<i>Certified - 1 year</i>			
<i>Certified - 2 years</i>			
<i>Retired - 1 year</i>			
<i>Retired - 2 years</i>			
<i>Retired Certified - 1 year</i>			
<i>Retired Certified - 2 years</i>			
TOTAL MEMBERSHIP			
<i>Institutional Members</i>			
<i>ASLTA Chapters</i>			

b. Banking & Schwab update.

Current ASLTA Financial Status			
Bank of America Accounts	Bank Balance	QuickBooks Balance	Needs to be Processed
<i>ASL Honor Society</i>	\$ 89,272.77	\$ 109,819.39	129
<i>Evaluation & Certification</i>	\$ 38,109.15	\$ 39,140.80	5
<i>Main Checking</i>	\$ 295,202.97	\$ 229,769.49	187
<i>Conference</i>	\$ 52,582.77	\$ 9,858.03	27
<i>External Donations to the NPDC (2023 Patrons)</i>	\$	\$	
<i>National Standards</i>	\$ 3,109.78	\$ 3,109.57	2

<i>Professional Development</i>	\$ 28,392.53	\$ 28,387.82	11
<i>Inclusion & Equity</i>	\$ 100.00	\$ 100.00	0
<i>Investment</i>	\$ 100.00	\$ 100.00	0
<i>External Donations to Main Checking Account</i>	\$	N/A	
TOTAL ACCOUNT VALUE	\$	\$	
Schwab Long-Term Investment Accounts			
	Account Balance	Available Funds (cash)	Investment Notes
<i>L1 Initiatives Fund</i>	\$	\$	
<i>LF2 Fund</i>	\$	\$	
<i>Riggs Fund</i>	\$	\$	
<i>Main Investment Fund</i>	\$	\$	
<i>External Donations (specify account)</i>	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL ACCOUNT VALUE	\$	\$	
*Fund cannot be used until it has reached \$10,000.00 in value.			

8. Professional Development Director Sever-Hall

- MASLED campfire session. Some are seasoned teachers that wonder if the conference is worth going to, and Aimee explained the conference plans. That seemed to help.
- ASL Literature Course (22 registrants). Already started, week 1.
- Applied for Gallaudet University Supplier to receive purchase of orders for MASLED cohorts. Finally solved the complicated procedure.
- [ASLTA Workshop Track](#). Need us to fill this out ASAP.

Action Item: All assigned board members must fill out the ASLTA workshop track info as soon as possible.

NPDC Committee Report:

Chair

- Sponsorship
 - TRUE+WAY ASL - \$15,000

- DawnSignPress - \$10,000
- OhioASLTA - \$2,500
- Gallaudet University - \$2,500
- Sorenson - \$3,000
- Ohio ASLTA - \$50
- The Ohio State University - \$1,500
- Greenleaf - \$500
- **Total - \$35,050**
- Schedule
 - 🇺🇸 ASLTA 2023 NPDC Master Room Schedule
- Technology concern - help?
- Opening Ceremony - 📄 Opening Ceremony Program Notes
- Closing Ceremony - 📄 Closing Ceremony Program Notes
- Keynote Update
- Follow up on board's decision on scholarships
- Question about meeting minutes on the website

Annie

- Plan of Action if we do not get keynote materials
- ASLTA track - promotion needed?
- ASLHS - follow up - discussing the schedule
- Presenters' promotions

Bob

- Registration
 - as of today it is 234. Still more coming from Gallaudet Students
- Exhibits
 - Received \$500 Booth from GoReact.
- Volunteers
 - Collected 27 people to volunteer during the conference and work on each person's time frame of volunteering time.

9. Evaluation and Certification Director Rowley

- 4 trainings completed
- New evaluators starting to evaluate with mentees.
- Clarification about invoice training
- Emails for evaluators
- Evaluation revision needed- rubric/cheat sheet
- Motion to pay external Trainer: Leticia Arellano for Bias/Anti-Bias Training for evaluators: \$400

MOTION #2023-022: I, Amy June Rowley, move to pay \$400 from the evaluation account to Leticia Arellane for the Bias/Anti-Bias Training for the evaluators as soon as the invoice is received.

Seconded: Lorraine Flores

Vote: passed

10. Chapter Affiliation Director Clements

- Chapter reps will have a meeting on May 9, 2023

11. Communications Director Justin Small

- Marketing and advertising. CSUN communication disorders paid an advertisement. Wanted to know our perspectives.
- Awards Nomination link not working. This was resolved.
- What needs to go out in the next few weeks? The President will give a message on what to expect during the General Business meeting. PD suggested contacting certificate members to update info with evaluation.

12. ASL Honor Society Coordinator-Jessica Parker

- Newsletter- <https://www.smore.com/edz62-aslhs-newsletter?ref=email>
- 3 ASLHS grant winners
- Literature competition finalists sent to Crom Saunders for final voting
- ASLTA Conference scholarship application open:
- <https://apply.mykaleidoscope.com/scholarships/asltaconference23>

MEETING ADJOURNED AT 8:21 pm EST

Meeting Minutes respectfully submitted by Secretary, Rhonda Jennings-Arey

Future meetings: *ALL MEETINGS ARE AT 6:30 PM EST*

June 4, 2023

June 25, 2023