



AMERICAN SIGN LANGUAGE TEACHERS ASSOCIATION

Online Board Meeting Minutes Sunday, March 19, 2023 Time: 6:30 PM [EST]

ASLTA is inviting you to a scheduled Zoom meeting.

Topic: ASLTA's Zoom Meeting
Time: Mar 19, 2023 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting
<https://zoom.us/j/95902307222?pwd=S29UNINYdGRnR0VtcIFrK0hsMy9hdz09>

Meeting ID: 959 0230 7222
Passcode: 260989

1. Roll Call

James Wilson, President
Bo Clements, Chapters Affiliation Director
Justin Small, Communications Director
Rhonda Jennings-Arey, Secretary
Aimee Sever-Hall, Professional Development Director
Lorraine Flores, Vice President
Jason E. Zinza, Treasurer
Jessica Parker, ASLHS Coordinator 7:16 pm

Guests

Sara Bianco
Bob Donaldson-Pirc
Kevin Youngblood

Absent:

Amy June Rowley, Evaluation and Certification Director

2. Meeting was called to order by President Wilson at 6:34 pm EST

MOTION #2023-013: I, Bo Clements, move to approve the meeting minutes from 2/26/2023 as read.

Seconded: Lorraine Flores

Vote: Passed

MOTION #2023-014: I, Jason Zinza, move to approve the meeting minutes from 3/12/2023 as read.

Seconded: Justin Small

Vote: Passed

3. COMMITTEE REPORTS

→ NPDC Committee: Sara Bianco under Professional Development's Report

4. President's Report

- a. David A. Martin Legacy Award. It has been done and looks really good. This has been send to the awards committee and are awaiting input. Expect this to be presented to the board on April 16.
- b. Strategies and Timeline for Chapter and Position Changes. The special meeting information is being presented at the bylaws committee and that will be answered when they finish the meeting.
- c. Board's Itinerary for June 24th-28th. Everything except for one person's trip has been planned. Will ask the board what the working schedule will look like.
- d. Nominations and Transitions. Once we know who applied for a position, be sure that the transitions are ready. Reminder, nominations must close 30 days before the conference.
- e. After e-blast, got thought provoking questions and suggestions.

5. Vice President's Report

- a. The Nomination Committee and the video/transcript should be ready to release this week.
- b. Bylaws Mtg will be this coming Thursday
- c. Awards Committee (met Todd Pleski)

6. Secretary's Report

- a. No Report

7. Treasurer's Report

HOLD TO NEXT MEETING

- a. **Current deficit: \$ 78,204.23.**
 - i. **No major expenses expected between now and the 2023 NPDC**
 - ii. **Working with Kevin to develop a worst-case-scenario financial impact**
- b. Website membership database update
 - i. New accounts can be created
 - ii. Old user names / passwords set up prior to February 1, 2023 will not work so they need to make a new account with new usernames and passwords.
 - iii. Payment histories and receipts have to be manually entered into each member's account

- c. Members: Average of 2-3 new / renewing members
- d. Strategic Planning / Steering Committee; Continuing work on committees and have great ideas to present to the Board.
 - i. Guidance on format / how to present to the Board, how, etc.
- e. Transition: New bookkeeper
 - i. Who is responsible for searching, interviewing, hiring?
 - ii. Maria would like to serve on the hiring committee
 - iii. Qualifications being developed with suggestions from Maria. Any Board preferences?

Current ASLTA Membership			
Membership Category	Current #	Last Meeting #	2022-2023 Goal
<i>Supporting - 1 year</i>			
<i>Supporting - 2 years</i>			
<i>Associate - 1 year</i>			
<i>Associate - 2 years</i>			
<i>Certified - 1 year</i>			
<i>Certified - 2 years</i>			
<i>Retired - 1 year</i>			
<i>Retired - 2 years</i>			
<i>Retired Certified - 1 year</i>			
<i>Retired Certified - 2 years</i>			
TOTAL MEMBERSHIP			
<i>Institutional Members</i>			
<i>ASLTA Chapters</i>			

b. Banking & Schwab update.

Current ASLTA Financial Status			
Bank of America Accounts	Bank Balance	QuickBooks Balance	Needs to be Processed

<i>ASL Honor Society</i>	\$ 89,272.77	\$ 109,819.39	129
<i>Evaluation & Certification</i>	\$ 38,109.15	\$ 39,140.80	5
<i>Main Checking</i>	\$ 295,202.97	\$ 229,769.49	187
<i>Conference</i>	\$ 52,582.77	\$ 9,858.03	27
<i>External Donations to the NPDC (2023 Patrons)</i>	\$	\$	
<i>National Standards</i>	\$ 3,109.78	\$ 3,109.57	2
<i>Professional Development</i>	\$ 28,392.53	\$ 28,387.82	11
<i>Inclusion & Equity</i>	\$ 100.00	\$ 100.00	0
<i>Investment</i>	\$ 100.00	\$ 100.00	0
<i>External Donations to Main Checking Account</i>	\$	N/A	
TOTAL ACCOUNT VALUE	\$	\$	
Schwab Long-Term Investment Accounts			
	Account Balance	Available Funds (cash)	Investment Notes
<i>L1 Initiatives Fund</i>	\$	\$	
<i>LF2 Fund</i>	\$	\$	
<i>Riggs Fund</i>	\$	\$	
<i>Main Investment Fund</i>	\$	\$	
<i>External Donations (specify account)</i>	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL ACCOUNT VALUE	\$	\$	
*Fund cannot be used until it has reached \$10,000.00 in value.			

8. Professional Development Director Sever-Hall

- ASL Literature Course offering May 1st with RJ (4 enrolled)
- ASLTA Track
 - Evaluation Process (1.5 hour)
 - Renewal Process (Master's and Certified)
 - Parliamentarian

- Governance
- How to be involved with ASLTA
- Professional Development Process and Opportunities
- Conference in 2025
- ASL Advocacy: How To
- Navigating ASLTA website etc
- President's circle / VIP reception (updates)
 - Friday night 7-9 pm
- General Meeting setup
 - Rows (audience-like) with aisle (10-15 chairs a row) one exit one entrance
 - Six volunteers to keep track of numbers and order
- Program Book (board members' part)
 - President's letter
 - Our parts and contributions
 - Pictures
- Mini-retreat with Jason and Justin for member database

NPDC Committee Report

NPDC Chair - Sara Bianco

- Shared room spread sheet, discussed rooms and what is needed
- Pre-Conference DEI training discussion
 - Will contact the Jooux Center
- ASL Revitalization Night

Engagement Chair - Annie Welch (absent)

- No report

Operations Chair - Bob Donaldson-Pirc

- No Report

9. Evaluation and Certification Director Rowley

- Training (4 dates)
 - Bias training (board members should join)
- UNCO/MASLED graduates. Graduation year = different. Need to figure out how to get UNCO graduates membership since they graduate in December.
- ASLTA Evaluation Database's Plan. Will focus during spring break.
- 12 active applicants for certified level and 6 active applicants for master level

10. Chapter Affiliation Director Clements

- Chapter Representatives Meeting - March 21, 2023

11. Communications Director Justin Small

- No report

12. ASL Honor Society Coordinator-Jessica Parker

- Membership website is up-to-date
- Working on prepping for conference, banquet, workshop presentation, & booth
- Also working on scholarships & teacher grants
- We've added a new item to the store-stole.

MEETING ADJOURNED AT 8:55 pm EST

Meeting Minutes respectfully submitted by Secretary, Rhonda Jennings-Arey

Future meetings: *ALL MEETINGS ARE AT 6:30 PM EST*

April 16, 2023

May 7, 2023

June 4, 2023

June 25, 2023