



AMERICAN SIGN LANGUAGE TEACHERS ASSOCIATION

Online Board Meeting Minutes
Sunday, January 8, 2023
Time: 6:30 PM [EST]

ASLTA is inviting you to a scheduled Zoom meeting.

Topic: ASLTA's Personal Meeting Room

Join Zoom Meeting

<https://zoom.us/j/9338077097?pwd=aHhoWFB6bWFKay9ES3JPdjJURTVQQT09>

Meeting ID: 933 807 7097

Passcode: fpN3WG

1. Roll Call

James Wilson, President

Bo Clements, Chapters Affiliation Director

Amy June Rowley, Evaluation and Certification Director - late 6:48 pm

Justin Small, Communications Director - late 6:43 pm

Rhonda Jennings-Arey, Secretary

Aimee Sever-Hall, Professional Development Director

Lorraine Flores, Vice President

Guests

Sara Bianco

Bob Donaldson-Pirc

Kevin Youngblood

Absent:

Jessica Parker, ASLHS Coordinator

Jason E. Zinza, Treasurer

2. Meeting was called to order by President Wilson at 6:45 pm EST

MOTION #2023-001: I, Aimee Sever-Hall, move to approve the meeting minutes from 12/11/2022 as read.

Seconded: Justin Small

Vote: Passed

3. COMMITTEE REPORTS

→ NPDC Committee: Sara Bianco under Professional Development's Report
2023 NPDC Chair- Sara

1. From now until the conference the NPDC Committee will meet biweekly on Thursdays at 6:30 PM Eastern. Invitation to board has been sent to Aimee.
 - a. [☰ 2023 NPDC Meeting Schedule](#) (contains Zoom link)
 - b. We will need to begin providing an interpreter for one committee member. We have questions about who will cover the costs.
2. Committee changes:
 - a. Debra Johnson- Exhibit Coordinator
 - b. Matilda Prestano has stepped down from Sponsorship Coordinator. Sara is handling sponsorship for now.
3. Keynote presenter: Melissa Draganac-Hawk
4. Committee has released several videos to date, the most recent one was last Friday.
5. Draft schedule expected this week, will share with board for feedback
6. Sponsorship updates:
 - a. [Sponsorship Folder](#)
 - b. [📄 Contacts of Potential Sponsors](#)
 - c. \$10,000 sponsorship by Dawn Sign Press
 - d. TRUE+WAY ASL sponsorship meeting this Wednesday
7. Fundraising updates:
 - a. Throw Nation 2/25/2023
 - b. Social event after DeafNation 4/29/2023
 - c. Walk-a-thon mid-April
 - d. Several restaurants near hotel during conference
 - e. Silent auction

Finance - Kevin Youngblood

- 1) Parliamentarian's Travel Expense available? (James Wilson)
- 2) Meals on their own prior to the opening ceremonies?

Engagement Chair - Annie Welch (the core team will provide this report in my place during the meeting - thank you)

- 1) Happy 2023! I hope you have a good start of the year! I apologize for not being able to attend tonight's meeting. We are celebrating my daughter Abby's 19th birthday before she heads back to college tomorrow. Her birthday actually is on Tuesday but we celebrate tonight instead. Thank you for understanding.
- 2) Jason Zinza - I heard about your accident. I am sorry for that to happen and I am glad that you are okay. Reminder - would you please email me the sample of contract so I can get this in place with Justin Perez, our entertainment - thank you.

- 3) OCRID as CMP Sponsor - Who should pay for organization membership? ASLTA or OhioASLTA? The core team will explain this during the meeting - thank you, Bob and Kevin.
- 4) CEUs - a question has been asked - if we are good to go with OCRID as our CMP Sponsor. They will be doing the work at no cost. Do we still charge people CEUs? (Bob and Kevin - would you be willing to explain this during the meeting? Thank you.)
- 5) Lori Woods, NPDC PD - she has reported to me as of Saturday, January 7, 2023 that we have 10 proposals. This does not include the presentations from the ASLTA board (I believe I was told there will be 7 presentations). Total so far that will be on the schedule is 17. Lori and I are asking Aimee to help with recruiting more presenters for the conference. In the next couple of weeks, we will personally email specific people/groups of people to ask if they would be interested to present. Information is on the website.
- 6) Keynote Speaker - currently, we are waiting for the individual to send the picture, title, bio, and a brief video. It has not arrived to my email yet. I know we are anxious. Once keynote information is out, the first 7 presenters will be promoted as agreed.
- 7) Communication director - is the email address - communications@aslta.org the same for the new communication director? What day of the week would you be willing to e-blast? In the past with the 2021 ASLTA NPDC, I created promotions at least twice a week - David Martin would combine the promotions of that week into one email and e-blast to the ASLTA members. We did it weekly. Please let me know - thank you. I have decided I will do what I did for the 2021 ASLTA NPDC conference. I have been told that there were too many emails/promotions but again, I have been told that there were not enough promotions. Hard to find a happy place ;-). So I will do what I did for the 2021 ASLTA NPDC conference because everyone seems to be pleased with it. If you have any suggestions, please let me know.
- 8) If there is any question or concern, please feel free to email me. Thank you ;-)

4. President's Report

- a. Meeting Dates for February-June, 2023 - added at end of the minutes
- b. Scheduling a Zoom Meeting with Members regarding future of Chapters. It would be a good time to communicate with the members and decide the future of Chapters before the conference. Also need to work on bylaws. Bo will host a meeting around February. Aimee

Action Item: Bo will meet with his committee to figure a date for that.

- c. Update on Retreat Motions/Action
 - > Whistleblower Policy
 - > International Membership Category for \$50.00

Action Item: Bylaws will take care of this

>Any Other Unfinished Business?

- d. Preparation for 4 Officers Election/Transition.
- e. Follow-up on Webmaster for ASLTA Website. Keep in mind we need it as the Treasurer's position will end this July.

5. Vice President's Report

- a. Election Committee: James Wilson, Brenda Falgier and Rey Vega 1/8/2023
- b. Need a video for each vacant Board Officer, explaining their roles and responsibilities by February.
- c. Awards Committee: Damon Johnson and Jerri Seremeth (will meet this month)
 - Can a person nominate themselves for an award?
 - Isabelle Calvacca Award (President will take care of this)
 - Chapter Excellence Award and Most Improved Chapter Award (Chapter Director will take care of this)
 - Alan "ALB" Barwiolek Distinguished Service Award (Evaluation and Certification Director will take care of this)
 - Excellent Service Award (Board will take care of this)
 - Sponsor Excellence (Board will take care of this)
- d. Purchasing Awards (will make the motion in a few months to purchase the awards)
- e. Bylaws Meeting 1/11/2023

6. Secretary's Report

- a. No Report

7. Treasurer's Report - HOLD TO NEXT MEETING

- a. Current revenue / spending info**
- b. Medical leave of absence procedures - James took over: If any LOA, refer to the President and set up an away message for the email to contact the president.
- c. Website membership database update
- d. Chargebacks to be completed this week
- e. ASLTA calendar
- f. Member survey update

Current ASLTA Membership			
Membership Category	Current #	Last Meeting #	2022-2023 Goal
<i>Supporting - 1 year</i>			
<i>Supporting - 2 years</i>			
<i>Associate - 1 year</i>			

<i>Associate - 2 years</i>			
<i>Certified - 1 year</i>			
<i>Certified - 2 years</i>			
<i>Retired - 1 year</i>			
<i>Retired - 2 years</i>			
<i>Retired Certified - 1 year</i>			
<i>Retired Certified - 2 years</i>			
TOTAL MEMBERSHIP			
<i>Institutional Members</i>			
<i>ASLTA Chapters</i>			

b. Banking & Schwab update.

Current ASLTA Financial Status			
Bank of America Accounts	Bank Balance	QuickBooks Balance	Needs to be Processed
<i>ASL Honor Society</i>	\$ 89,272.77	\$ 109,819.39	129
<i>Evaluation & Certification</i>	\$ 38,109.15	\$ 39,140.80	5
<i>Main Checking</i>	\$ 295,202.97	\$ 229,769.49	187
<i>Conference</i>	\$ 52,582.77	\$ 9,858.03	27
<i>External Donations to the NPDC (2023 Patrons)</i>	\$	\$	
<i>National Standards</i>	\$ 3,109.78	\$ 3,109.57	2
<i>Professional Development</i>	\$ 28,392.53	\$ 28,387.82	11
<i>Inclusion & Equity</i>	\$ 100.00	\$ 100.00	0
<i>Investment</i>	\$ 100.00	\$ 100.00	0
<i>External Donations to Main Checking Account</i>	\$	N/A	

TOTAL ACCOUNT VALUE	\$	\$	
Schwab Long-Term Investment Accounts	Account Balance	Available Funds (cash)	Investment Notes
<i>L1 Initiatives Fund</i>	\$	\$	
<i>LF2 Fund</i>	\$	\$	
<i>Riggs Fund</i>	\$	\$	
<i>Main Investment Fund</i>	\$	\$	
<i>External Donations (specify account)</i>	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL ACCOUNT VALUE	\$	\$	
*Fund cannot be used until it has reached \$10,000.00 in value.			

8. Professional Development Director Sever-Hall

- Deadline extension (Certified members)
- Introduction to Deaf Culture course begins tomorrow

MOTION #2023-002: I, Aimee Sever-Hall, move to hire Gloria Nathanson as online ASLTA course instructor to teach Introduction to Deaf Culture starting January 9th, 2023 and pay \$2,000.

Seconded: Amy June Rowley

Vote: Passed

- NPDC updates
 - The committee meeting schedule and Zoom meeting information can be found here:
https://docs.google.com/document/d/1IK7EoTfpS034GeuEIVUHdkOCXVCBfL43Edm_8MLSfzs/edit?usp=sharing
 - Meeting agendas can be found here:
https://drive.google.com/drive/folders/11c94kUMvUzVTU-bxltedmLnjL_nBibmz?usp=sharing

9. Evaluation and Certification Director Rowley

- Wants to train people to prepare a plan for her to exit this position. Maybe add this as the position that will be vacant, keep in mind. Wants board to help support answering the emails so she can focus on training. Aimee will help with the emails.

10. Chapter Affiliation Director Clements

- FASLTA recently sent me an email regarding payment. Asked for an invoice in advance. Jason can make invoices.
- SC-ASLTA hosts a TWA workshop - Jan 28, 2023
- Will set up for the next meeting this month

11. Communications Director Justin Small

- Sent out Holiday Greetings (good feedback members enjoyed that)
- Sent out e-Blast on 1/6/2023 for from Sara Bianco Ohio PDC
- Approved 9 Job postings and declined one
- Member committee? Do we have one? Who is on it? Treasurer and Communications are part of this committee. PD would like to be a part of this.
- Has Instagram linked

12. ASL Honor Society Coordinator-Jessica Parker

- No Report

MEETING ADJOURNED AT 8:45 pm EST

Meeting Minutes respectfully submitted by Secretary, Rhonda Jennings-Arey

Future meetings: *ALL MEETINGS ARE AT 6:30 PM EST*

February 5, 2023

March 19, 2023

April 16, 2023

May 7, 2023

June 4, 2023

June 25, 2023