



# AMERICAN SIGN LANGUAGE TEACHERS ASSOCIATION

## Online Board Meeting Minutes Sunday, September 11, 2022 Time: 6:30 PM [EST]

### 1. Roll Call

James Wilson, President

Lorraine Flores, Vice President

Bo Clements, Chapters Affiliation Director

Amy June Rowley, Evaluation and Certification Director

Rhonda Jennings-Arey, Secretary

### Guests

Sara Bianco

Anne Welch

Kevin Youngblood

### Absent:

[Vacant], Communications Director

Jason E. Zinza, Treasurer

Aimee Sever-Hall, Professional Development Director

### 2. Meeting called to order by President Wilson at 6:33 pm EST

**MOTION #2022-051:** I, Bo Clements, move to approve the meeting minutes from 08/14/2022 as read.

**Seconded:** Amy June Rowley

**Vote:** Passed

**MOTION #2022-052:** I, Bo Clements, move to approve the special meeting minutes from 08/21/2022 as read.

**Seconded:** Lorraine Flores

**Vote:** Passed

### 3. COMMITTEE REPORTS

→ NPDC Committee: Sara Bianco under Professional Development's Report

#### **4. President's Report**

Opened the meeting by mentioning remembrance of 9/11

- a. ASLTA booth for CIT Conference. Knows that Amy June is going there and will represent ASLTA if anyone has questions.
- b. Preparation for Communication Director position. Caught up with David's files. Now ready for the next person to join in.
- c. Plans for David A. Martin Legacy Fund. ASLTA will run this and Debbie Martin will join us at the conference.
- d. Trademark Update. Expected completion of this Feb or March 2023.
- e. Zoom Account.

Action Item: Create a new email account [meeting@aslta.org](mailto:meeting@aslta.org) to be run by the President.

- f. 2025 NPDC Conference.

#### **5. Vice President's Report**

No Report

#### **6. Secretary's Report**

- a. No Report

#### **7. Treasurer's Report**

- a. No Report

#### **8. Professional Development Director Sever-Hall**

- Lorraine Flores will take over the webinar for this coming Tuesday since Aimee will be off for two weeks.

#### **NPDC Committee Reports:**

##### **2023 NPDC Chair**

- Added Marsha Moore, Giving Coordinator
  - Awaiting email account
- Rebecca Somnitz resigned as Exhibit Coordinator, currently vacant
  - Awaiting password reset and transfer to Bob
- Bonnie Sandy has a change in title from De'VIA Coordinator to Deaf Art Coordinator to reflect changes in the field
  - Awaiting email account
- Highest priorities:
  - Budget
  - Public Relations
  - Registration

- Sponsorship
- Webinar 9/13. Report to PD for any webinars.
- Honor Society - Scholarship subcommittee in progress

**Action Item:** Jessica Parker to email guidelines to Sara.

**Action Item:** Sara to email James and Bo so this task can be completed

- Future meeting etiquette due to Deafblind struggled with joining their meeting. So, a paragraph was added regarding clothes and skin color and having a designee person who will help identify people and help the person.

### **2023 Finance Chair**

- AV quote reduced to nearly \$40k after revised couple items
  - We bring projectors to the breakout rooms yet still receive their support
  - Reduced staff's labor hours from 10 hrs to 5 hours
  - Remove video (camera) from breakout rooms
  - Will review quote to ensure we are not overlooked
- The budget remains at \$550
  - Possible reduction to \$500? \$525?
    - AV price reduction
    - Two lunch meals instead of 3 in order to 'compensate' for the opening ceremony of Hors D'Oeuvres
    - Hospitality hasn't been determined
- Currently at \$2,284 (from previous conference deposits and after polo shirt expenses)

### **2023 Engagement Chair**

- *Call for Presenters* Posted on the website
- Website launched
- Waiting for the registration to be posted so I can move forward with PR.
- PR list (spread throughout the Fall season)
  - Conference Chair VLOG
  - VLOG about registration and information (Operation Chair or whoever)
  - Call for Presenters
  - Call for Deaf Artists
  - Call for Exhibits
  - Call for Volunteers

### **2023 Operations Chair**

- Waiting for Treasurer Jason to decide when to have a meeting with the CORE team on the 2023 registration form. Hopefully this week.

- The exhibits Coordinator **Rebecca Somnitz** resigned so I will take over for now til we find a replacement so will email to President **James Wilson** to change the name to me this week.
- Volunteer Coordinator Dawn Watts did a flyer - Call for Volunteers so waiting for Sara to finish editing then Annie will do the touch-up. Once it's done, Dawn will make a video to announce the Call for Volunteers soon.
- No reports from Whova - Emma Kist.
- No reports from Access Coordinator Arianna Bedgood.
- Programming Coordinator Cathy McVickery just got back from grieving with her mother. So she will catch up with us.
- No report from Tech Coordinator Louis Riccardi so see Kevin's report mentioned about AV from Encore.

#### **9. Evaluation and Certification Director Rowley**

- Leslie Greer is back.
- Will start ASLTA Evaluation tasks soon.

#### **10. Chapter Affiliation Director Clements**

- ASLTA Region Representatives meeting was on August 30, 2022
- We agreed that the active chapters with ASLTA are NC, SC, WA, VA, OHIO, San Diego, **Florida?**
- We agreed that the inactive chapters with ASLTA are NJ, Rochester NY, Utah, Idaho, Bay Area, Colorado, Willard, Bluegrass, Minnesota, Oregon, and Maryland.

#### **• ARTICLE IX – CHAPTER AFFILIATION**

**Section 2, Dues.** Dues for affiliated ASLTA Chapters shall be determined by majority vote of the Board of Directors. Dues are payable yearly. The membership cycle is September 1 through August 31. Affiliated ASLTA Chapters in arrears for more than three months after payment is due shall be dropped from membership.

**Section 4, Termination of Official Recognition of Local Chapters.** The Chapters Affiliation Director, with the approval of the Board of Directors, shall have the authority to terminate the recognition of any local ASLTA chapter that fails to abide by the philosophy, bylaws, and policies of ASLTA, and/or to maintain itself as an active organization.

1. **MOTION #2022-052:** I, Bo Clements, move to terminate 11 chapters: the **Bay Area-ASLTA, Bluegrass/KY ASLTA, Colorado-ASLTA, Idaho-ASLTA, Maryland-ASLTA, Minnesota -ASLTA, New Jersey -ASLTA, Oregon -ASLTA, Rochester NY-ASLTA, Utah-ASLTA, and Willard/Indiana -ASLTA** chapter to be as no longer affiliated with ASLTA.

**Seconded:** Amy June Rowley

**Vote:** passed

## 11. Communications Director [vacant]

- No report.

## 12. ASL Honor Society Coordinator-Jessica Parker

- We had a wonderful retreat and did some excellent planning for the 22-23 school year. Here's a summary of some updates:
- Decided on four scholarships & 3 teacher grants
- Decided on art & lit competition, see [flyer](#).
- Updated [ASLTA/ASLHS MOU](#). Changes:
  - Added "Deaf schools" to mission statement
  - Added, "The ASLHS Board may vote to remove a board member who does not fulfill their responsibilities."
  - Added, " Each coordinator will contribute information to monthly newsletters & social media, participate in voting, and complete end of the year reports, serving as a supportive member of the board team." to each board member description.
  - Changed "Operations" title to "Scholarship Coordinator"
  - Deleted Advisory Board paragraph
  - Switched the order of A & B under the Program Closure section
  - Added, "4. In the event that ASLHS and ASLTA do not agree, monies accrued after all outstanding expenses are finalized will be transferred to ASLHS independent account based on what is determined by mutual agreement between ASLTA and ASLHS Board of Directors." under Dissociation from ASLTA.
- Updated ASLHS Membership fee from \$25 to \$20.
- We approved streamlining our services by not printing & mailing membership and competition certificates. We will only send digital certificates.
- We approved offering three ASLTA conference scholarships for \$500 each.
- We approved offering five scholarships for \$1,500 each including 2 for high school, 2 for college students (deaf or hearing) pursuing ASL-related degrees, and 1 for a deaf student pursuing any type of degree.
- We updated the requirement for the cords and medals to the following:
  - Cords (for hs & college): complete 2 years/semesters of ASL, A's & B's in ASL, 3.0 overall GPA.
  - Alice Cogswell medal (for hs & college): complete two years/semesters of ASL, A's & B's in ASL, 3.0 overall GPA, 5 hours of community service.
  - Laurent Clerc medal (for hs & college): complete three years/semesters of ASL, A's & B's in ASL, 3.0 overall GPA, 10 hours of community service.
  - Andrew Foster medal (for middle school): complete two years/semesters of ASL, A's & B's in ASL, 3.0 overall GPA, and completion of an ASL/Deaf studies project.
- We added four new items to our graduation store: a mug, drawstring backpack, lanyard, and decal. And we will offer graduation ordering year-long.

**MEETING ADJOURNED AT 8:30 pm EST**

Meeting Minutes respectfully submitted by Rhonda Jennings-Arey

**Future meetings:** *ALL MEETINGS ARE AT 6:30 PM EST*

October 16, 2022

November 13, 2022

December 11, 2022