



AMERICAN SIGN LANGUAGE TEACHERS ASSOCIATION

Online Board Meeting Minutes

Sunday, November 17, 2019

Time: 6:30 PM EST / 5:30 PM CST / 4:30 PM MST / 3:30 PM PST

1. Roll Call

James Wilson, Vice President
Rhonda Jennings-Arey, Secretary
Lorraine Flores, Professional Development Director
Beatrice Pfaff, Chapter Affiliation Director
David Martin, Communications Director
Christine Sharkey, ASLHS Coordinator

Absence(s):

Janice Smith-Warshaw, President
Jason E. Zinza, Treasurer (internet disrupted at 7:05 pm)
Amy June Rowley, Evaluation and Certification Director

2. Meeting called to order at 7:31 pm EST

MOTION #2019-116: I, David Martin, move to approve the meeting minutes from 10/13/19 as read.

Seconded: Beatrice Pfaff

Vote: Passed

MOTION #2019-117: I, Beatrice Pfaff, move to approve the meeting minutes from 11/01/19 as read.

Seconded: David Martin

Vote: Passed

3. President's Report

- a. Invited John Pirone and Tracy Ivy to the meeting.

Summary of the meeting with John and Tracy:

The meeting lasted approximately one hour. Vice President James and the board expressed our appreciation for the guests to come to our board meeting.

There was an open discussion on what we, the board of ASLTA can do to serve our members better. The whole thing started because of Joel Garcia's vlog. We now need to make sure that we figure out what we can do as an organization for our members. The board asked Tracy and John what we need.

John mentioned that the root of the problem started a long time ago, and has continued to this day. He mentioned that the ADA law mentions that they are doing right by the disabled people, but the Deaf still have barriers. That analogy is similar to ASLTA vs. the members. He also mentioned that we need to act, not just talk about things. Action will be visible with the members.

Tracy mentioned that there are barriers within the organization and that needs to be open. We asked her what we can do, she responded that we need to be mindful, be aware of situations and our actions, discuss things, open your heart, and find what the norm is. We asked what is the norm. Tracy responded that we need to treat people the same, do not show off our degrees.

Bottom line, we have work to do and as a board, we want to work on this. Jason who was here for this meeting mentioned that we need to put this on as a priority because without serving our members, we are not an organization.

We also explained that we faced some issues during the San Diego conference where the presenters upset some people. This caused the board to recognize that a safe space and discussion between groups and the presenters need to happen. We will make sure we work on this for the Ohio conference. We also need to be aware of who the presenters are.

We wrapped this up by talking about the possibility of having Tracy and John come to our meeting and talk to us from time to time. Tracy suggested we be kind to ourselves because we cannot solve this overnight, but what is important is that we are recognizing that there is a problem and need to work on it.

4. Vice President's Report

- a. IPPG update, had a meeting for 75 minutes focusing on the need of conference. focused on page 45 to 50, asked Lorraine to join David, Janice, James, and Jason meeting. David helped by providing a lot of feedback. Encourage us to look at the IPPG document, and look to see if we need more things to put in within 2 weeks. Want to finish it as soon as we can. Make sure IPPG is in one place, including any additions. Bea will include James and the board to look at her regional committee meeting and the Google Drive folder which she will take out specific IPPG. IPPG work has been productive. Focus is on conference, then chapter and evolutions.

- b. Asked Bea to talk about her chapter duties. The regional chapters asked many questions and their goal is to meet once a month to discuss things. This is to work on what the needs are.
- c. This Thursday Jason and James will meet so that Jason can train James on how to use the e-vote system.
- d. Bylaws committee will have a meeting Tuesday.
- e. Cap on class size on website, that has been solved temporarily, but we will need to work on this to make it public on our website.

5. Secretary’s Report

- a. No Report

6. Treasurer’s Report (treasurer was absent, this was not discussed)

- a. Question #1 regarding the proposed revised confidentiality agreement. Want to add that Board and committee members are not authorized to represent or communicate on behalf of ASLTA without express authorization from the Board.
- b. Question #2 regarding the proposed confidentiality agreement. Should Board and committee members be required to include a note saying “This is solely my opinion and is not to be understood as being an official statement from ASLTA” (or something like that) when Board and committee members share videos or posts on social media. Don’t know if this is necessary or not.
- c. Assistant bookkeeper has been hired and begun working.
- d. Maria reports that the membership backlog has been cleared and she is caught up to early November.
- e. 2019-2020 budget nearly completed. Apologies for the delay. Focusing on helping Maria catch up and process memberships took much more time than anticipated.
- f. Reminder to all Board members to renew their memberships.
- g. Reminder to Board members that all committee members must have current ASLTA membership. Committee members who do not have a current membership must either renew membership or not serve on the committee. Please remind your committee members to renew ASAP.
- h. Membership update.

Current ASLTA Membership			
Membership Category	Current #	Last Meeting #	2019-2020 Goal
<i>Supporting - 1 year</i>	59	51	
<i>Supporting - 2 years</i>	28	23	
<i>Associate - 1 year</i>	222	144	
<i>Associate - 2 years</i>	80	56	

<i>Certified - 1 year</i>	86	61	
<i>Certified - 2 years</i>	38	25	
<i>Retired - 1 year</i>	0	0	
<i>Retired - 2 years</i>	0	0	
<i>Retired Certified - 1 year</i>	4	3	
<i>Retired Certified - 2 years</i>	2	2	
TOTAL MEMBERSHIP	519	365	1,000
<i>Institutional Members</i>	9	3	
<i>ASLTA Chapters</i>	0	0	

k. Financial update.

Current ASLTA Financial Status			
Bank of America Accounts	Bank Balance	QuickBooks Balance	Needs to be Processed
<i>ASL Honor Society</i>	\$ 56,924.87	\$ 61,845.04	50 transactions
<i>Evaluation & Certification</i>	\$ 6,555.65	\$ 7,717.30	14 transactions
<i>Main Checking</i>	\$ 96,068.72	\$ 36,592.70	217 transactions
<i>Conference</i>	\$ 68,145.79	\$ 3,326.02	11 transactions
<i>National Standards</i>	\$ 3,105.20	\$ 3,105.20	1 transaction
<i>External Donations to Main Checking Account</i>	\$ 294.00	N/A	0
TOTAL ACCOUNT VALUE	\$ 231,094.23	\$ 109,481.06	N/A
Schwab Long-Term Investment Accounts			
Schwab Long-Term Investment Accounts	Account Balance	Available Funds	Investment Notes
<i>L1 Initiatives Fund</i>	\$ 14,634.18	TBA	+\$23.00 (0.30%)
<i>LF2 Fund</i>	\$ 3,944.82	\$ 0.00*	+\$13.10 (.33%)

<i>Riggs Fund</i>	\$ 6,443.34	\$ 0.00*	+\$22.20 (0.35%)
<i>Main Investment Fund</i>	\$ 80,111.86	\$ 30,503.55	+\$440.83 (0.55%)
<i>External Donations (specify account)</i>	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL ACCOUNT VALUE	\$ 105,134.20	\$ 30,503.55	+\$499.13 (0.51%)
*Fund cannot be used until it has reached \$10,000.00 in value.			

7. Chapter Affiliation Director Pfaff

Beatrice has been working on her chapter needs lately. There are chapters who want to be established. There are regional committee report Google Drive, only four people have access. Committee handbook is being developed. Good meeting recently, ready to have a meeting again in January 8.

8. Evaluation and Certification Director Rowley

No Report

9. Professional Development Director Flores

No Report

10. Communications Director David Martin

We need to decide where we want the next conference for example, New England states in 2025. IPPG says that the board is supposed to propose location on where conferences are needed. Beatrice says that 2011 was the first time bids were done, IPPG needs to be revised on this. David says that the bid process is the same. For example, there are instructions for the bid process so many of us did not know what the process is about for example if someone wants to bid, they are supposed to pay ASLTA \$1,000.

Sally Ann Zwicker has money that she wants to donate, and she emailed David. So, we need to decide what project we want to use this donated money. We need to respond to her with a good answer. We can have they money donated to one of three funds. He will talk to Janice and Jason to see where we will go with this. James mentioned that maybe we should leave it open for Sally Ann to decide the amount or project.

How do we pay for the post office to send pins to Beatrice who volunteered to have it stored at her house. Does not want Maria's house to storage. Feels ASLTA board should be responsible. The box is really heavy. He wants to know how it works. Christine has a card

that can pay through debit card that honor society pays for shipping. So, ask for Jason for that. Avoid reimbursement.

David suggested that we have different members to come to our board meeting for 15 to 30 minutes at each board meeting since we do pay membership to various organizations.

11. ASL Honor Society Coordinator Sharkey

Wants to know if Christine and Rhonda will represent ASLTA at the ACTFL conference. Rhonda clarified the motion number 2019-112 was made, but no money or action has occurred. Jason asked Christine and Rhonda to provide how much the expenses are. That was done. James will follow up on this.

Plans to video record herself to talk about the 5 year strategic plan. She is concerned that she is not the right person to lead the strategic plan because she is hearing. The concern is the members' perspective on her as a hearing person to lead this plan. Beatrice is willing to work with Christine so that a Deaf person is in the picture. James stated that it is better to be honest, and that maybe Beatrice's involvement will help. Will discuss this with Janice and Jason about this issue. Will attempt to recruit people to lead.

Honor Society is going well. Jason has been helping and things are going up on this end.

MEETING ADJOURNED AT 8:18 pm EST

Meeting Minutes respectfully submitted by Secretary Jennings-Arey.

Future meetings:

December 15, 2019 at 6:30 pm EST

January 12, 2020 at 6:30 pm EST

February 9, 2020 at 6:30 pm EST

March 15, 2020 at 6:30 pm EST

April 12, 2020 at 6:30 pm EST

May 10, 2020 at 6:30 pm EST

June 14, 2020 at 6:30 pm EST