



# AMERICAN SIGN LANGUAGE TEACHERS ASSOCIATION

**Online Board Meeting Minutes  
Sunday, August 15, 2021  
Time: 6:30 PM [EST]**

**Topic: ASLTA's Zoom Meeting**

**Time: Aug 15, 2021 06:30 PM Eastern Time (US and Canada)**

**Join Zoom Meeting**

<https://us02web.zoom.us/j/85240607883...>

**Meeting ID: 852 4060 7883**

**Passcode: 324063**

**1. Roll Call**

James Wilson, President

Jason E. Zinza, Treasurer

David Martin, Communications Director

Bo Clements, Chapters Affiliation Director

Rhonda Jennings-Arey, Secretary

Amy June Rowley, Evaluation and Certification Director

**Participants:**

Janice Smith-Warshaw

Lorraine Flores

**Absent:**

Jessica Parker, ASLHS Coordinator

**2. Meeting called to order by President Wilson at 6:38 pm EST**

**MOTION #2021-40:** I, Jason Zinza, move to approve the meeting minutes from 06/13/2021 as read.

**Seconded:** David Martin

**Vote:** Passed

**MOTION #2021-41:** I, David Martin, move to approve the meeting minutes from 07/26/2021 as read.

**Seconded:** Bo Clements

**Vote:** Passed

**MOTION #2021-42:** I, Bo Clements, move to approve the meeting minutes from 07/27/2021 as read.

**Seconded:** David Martin

**Vote:** Passed

### **3. President's Report**

- a. No committee reports this time, only the Board meeting alone
- b. Letter to Petra Horn-Marsh and Raymond Boland and letter to Barbara J. Olmert
- c. Membership dues reminder
- d. Standing Committee Announcements
- e. Signature Authorization Card with the BOA
- f. Chapter Affiliation Update?-Bo Clements, Jason Zinza
- g. A Vice President and PD Director needed ASAP
- h. Meeting Dates

**Action Item:** President Wilson will contact Hunta Williams re: DEI reps for committees

**Action Item:** President Wilson, David Martin and Rhonda Jennings-Arey will meet with Hunta, Yeh, and Niesha about comparing publishing companies.

**Action Item:** David Martin will remind members that the membership is due Sept. 1.

**Action Item:** President Wilson will announce that we need volunteers for the standing committees and AD HOC committees.

**Action Item:** Advertise that we as board will appoint a Vice President and PD Director, if interested, send a 2 minute video on why they are interested to the President.

### **4. Vice President's Report - VACANT**

- a. No report

### **5. Secretary's Report**

- a. No report

### **6. Treasurer's Report**

- a. Have a problem with changing Master certification to Professional. Reverting to Professional is causing problems with QuickBooks and MemberPress databases. Is there any room to name the certification something else?

- b. FYI: Updating membership forms / prices within the next few days. Adding the late fee on Nov. 1 made a significant difference. Would like to permanently continue this policy.
- c. Bank of America signature authority issue.
- d. Schwab accounts issue.
- e. Working with the conference team to process all transactions and finalize 2021 NPDC business. Current value: \$ 59,875.46 to ASLTA and \$ 19,948.49 to Ohio ASLTA.

<b>Current ASLTA Membership</b>			
<b>Membership Category</b>	<b>Current #</b>	<b>Last Meeting #</b>	<b>2020-2021 Goal</b>
<i>Supporting - 1 year</i>			85
<i>Supporting - 2 years</i>			36
<i>Associate - 1 year</i>			218
<i>Associate - 2 years</i>			104
<i>Certified - 1 year</i>			100
<i>Certified - 2 years</i>			48
<i>Retired - 1 year</i>			2
<i>Retired - 2 years</i>			2
<i>Retired Certified - 1 year</i>			5
<i>Retired Certified - 2 years</i>			3
<b>TOTAL MEMBERSHIP</b>			<b>603 (-20%)</b>
<i>Institutional Members</i>			15
<i>ASLTA Chapters</i>			10

- h. Schwab update.

<b>Current ASLTA Financial Status</b>			
<b>Bank of America Accounts</b>	<b>Bank Balance</b>	<b>QuickBooks Balance</b>	<b>Needs to be Processed</b>

<i>ASL Honor Society</i>	\$ 95,381.34	\$ 97,057.84	93
<i>Evaluation &amp; Certification</i>	\$ 12,900.96	\$ 12,830.78	2
<i>Main Checking</i>	\$ 278,921.05	\$ 110,651.20	240
<i>Conference</i>	\$ 38,195.90	\$ 9,538.41	15
<i>External Donations to the NPDC (2021 Patrons)</i>	\$ 0	0	
<i>National Standards</i>	\$ 3,108.05	\$ 3,107.92	1
<i>Professional Development</i>	\$ 13,711.86	\$ 10,389.24	2
<i>Inclusion &amp; Equity</i>	\$ 100.00	\$ 100.00	0
<i>Investment</i>	\$ 100.00	\$ 100.00	0
<i>External Donations to Main Checking Account</i>	\$ 0.00	N/A	
<b>TOTAL ACCOUNT VALUE</b>	<b>\$ 442,419.16</b>	<b>\$ 243,775.39</b>	
<b>Schwab Long-Term Investment Accounts</b>			
	<b>Account Balance</b>	<b>Available Funds (cash)</b>	<b>Investment Notes</b>
<i>L1 Initiatives Fund</i>	\$ 8,989.54	\$ TBD	+\$3.94 (+0.04.%)
<i>LF2 Fund</i>	\$ 4,696.83	\$ 0.00*	+\$2.14(+0.05.%)
<i>Riggs Fund</i>	\$ 7,707.50	\$ 0.00*	+3.57 \$ (+0.05.%)
<i>Main Investment Fund</i>	\$ 92,972.82	\$	-\$82.81 (-0.09.%)
<i>External Donations (specify account)</i>	\$ 0.00	\$ 0.00	\$ 0.00
<b>TOTAL ACCOUNT VALUE</b>	<b>\$ 114,366.69</b>	<b>\$</b>	<b>-\$73.16 (-0.06.%)</b>
*Fund cannot be used until it has reached \$10,000.00 in value.			

**7. Professional Development Director - VACANT**

- No Report

**8. Evaluation and Certification Director Rowley**

- No Report

**9. Chapter Affiliation Director Clements**

- Los Angeles group/Heather
- So Cal status/Heather
- Bay Area/Heather
- Ohio - 521 form/Damon

**10. Communications Director Martin**

- No Report

**11. ASL Honor Society Coordinator-Jessica Parker**

- No Report

**MEETING ADJOURNED AT 8:12 pm EST**

Meeting Minutes respectfully submitted by Rhonda Jennings-Arey.

**Future meetings:** *ALL MEETINGS ARE AT 6:30 PM EST*

September 19

October 17

November 14

December 12