



# AMERICAN SIGN LANGUAGE TEACHERS ASSOCIATION

## Online Board Meeting Minutes Sunday, June 28, 2020 Time: 4:00 PM [EST]

### 1. Roll Call

Janice Smith-Warshaw, President  
James Wilson, Vice President  
Rhonda Jennings-Arey, Secretary  
Jason E. Zinza, Treasurer  
David Martin, Communications Director  
Lorraine Flores, Professional Development Director  
Amy June Rowley, Evaluation and Certification Director  
Bo Clements, Chapter Affiliation Director

Absence(s):

Christine Sharkey, ASLHS Coordinator

### 2. Meeting called to order at 4:01 pm EST

**MOTION #2020-066:** I, James Wilson, move to approve the meeting minutes from 06/14/2020 as read.

**Seconded:** Bo Clements

**Vote:** Passed

### 3. President's Report

- a. MOU between ASLTA and CIT: Asked the board if we read the final draft copy of the MOU and wondered if we were satisfied with this copy.
- b. President suggested us to complete our Board meeting within an hour so we can participate in the social justice training with Professional Development Director Flores in the next hour about "Addressing the Whiteness."

**MOTION #2020-067:** I, David Martin, move to approve the MOU between ASLTA and CIT.

**Seconded:** Bo Clements

**Vote:** Passed

**4. Vice President's Report**

- a. No Report

**5. Secretary's Report**

- a. No Report

**6. Treasurer's Report**

- a. Conference registration / website integration. Going slower than anticipated due to improved security protocols on the ASLTA website. Aiming to complete by July 1.
- b. Propose increasing ASLTA membership dues by \$5.00 per category. Am deeply concerned with ASLTA's financial position and the need to have funds available for the 2023 conference deposits. Not ideal to increase rates, but I don't see alternatives. Raising dues by \$5.00 across all levels would garner \$2,600.00 for 2020-2021.

**MOTION #2020-068:** I, James Wilson, move to that we increase \$10 membership for all membership categories.

**Seconded:** David Martin

**Vote:** Passed

**MOTION #2020-069:** I, David Martin, move to charge a late fee of \$20 for all membership categories and certification dues between the time of November 1 to August 31.

**Seconded:** James Wilson

**Vote:** Passed

- c. Treasurer has been assisting the Evaluation & Certification Director since the paid assistant stepped down. I would like to transition out of that support role and am requesting another Board member take over or find an alternative solution.

**MOTION #2020-070:** I, David Martin, move that we create an interim board position that is called a Program Support to support Coordinator ASLTA's various programs.

**Seconded:** Lorraine Flores

**Vote:** Passed

- d. Membership update. Minimal growth, normal for this time of year before the new membership cycle begins September 1.

<b>Current ASLTA Membership (as of 6/28/20)</b>			
<b>Membership Category</b>	<b>Current #</b>	<b>Last Meeting #</b>	<b>2019-2020 Goal</b>
<i>Supporting - 1 year</i>	77	76	

<i>Supporting - 2 years</i>	35	35	
<i>Associate - 1 year</i>	307	305	
<i>Associate - 2 years</i>	101	99	
<i>Certified - 1 year</i>	103	102	
<i>Certified - 2 years</i>	47	45	
<i>Retired - 1 year</i>	0	0	
<i>Retired - 2 years</i>	0	0	
<i>Retired Certified - 1 year</i>	4	4	
<i>Retired Certified - 2 years</i>	2	2	
<b>TOTAL MEMBERSHIP</b>	<b>676</b>	<b>668</b>	<b>1,000</b>
<i>Institutional Members</i>	14	14	
<i>ASLTA Chapters</i>	9	6	

e. Schwab update. Meeting with the Vice President and Mark Apodaca to take a look at the draft investment fund policy within the next two weeks.

f. Professional Development is beginning a series of webinars. I propose to allocate \$750.00 to the PD account from the main account as seed money. PD must maintain a minimum balance of \$100.00.

g. Finances update. New sub-accounts were created and added to the financial status table below for PD, Inclusion & Equity, and Investment. Also added a temporary line to track 2021 NPDC Patron contributions.

**MOTION #2020-071:** I, Jason Zinza, move to allocate \$750 to support the Professional Development program.

**Seconded:** Bo Clements

**Vote:** Passed

**Amendment:** I, James Wilson, move that this motion be referred to IPPG to explore this issue.

**Seconded:** David Martin

**Vote:** Passed

<b>Current ASLTA Financial Status (as of 6/28/20 )</b>			
<b>Bank of America</b>	<b>Bank</b>	<b>QuickBooks</b>	<b>Needs to be</b>

<b>Accounts</b>	<b>Balance</b>	<b>Balance</b>	<b>Processed</b>
<i>ASL Honor Society</i>	\$ 70,683.78	\$ 73,124.68	57
<i>Evaluation &amp; Certification</i>	\$ 944.36	\$ 2,667.93	4
<i>Main Checking</i>	\$ 112,311.61	\$ -115,138.14	233
<i>Conference</i>	\$ 58,802.84	\$ 36,198.75	0
<i>External Donations to the NPDC (2021 Patrons)</i>	\$ 40.00	N/A	0
<i>National Standards</i>	\$ 3,106.22	\$ 3,106.22	0
<i>Professional Development</i>	\$ 100.00	\$ 100.00	0
<i>Inclusion &amp; Equity</i>	\$ 100.00	\$ 100.00	0
<i>Investment</i>	\$ 100.00	\$ 100.00	
<i>External Donations to Main Checking Account</i>	\$ 0.00	N/A	0
<b>TOTAL ACCOUNT VALUE</b>	<b>\$ 246,188.81</b>	<b>\$ 259.44</b>	<b>294</b>
<b>Schwab Long-Term Investment Accounts</b>			
<b>Schwab Long-Term Investment Accounts</b>	<b>Account Balance</b>	<b>Available Funds (cash)</b>	<b>Investment Notes</b>
<i>L1 Initiatives Fund</i>	\$ 13,830.70	\$ TBD	-\$58.48 (-0.75%)
<i>LF2 Fund</i>	\$ 4,022.37	\$ 0.00*	-\$32.68 (-0.81%)
<i>Riggs Fund</i>	\$ 6,569.26	\$ 0.00*	-\$55.04 (-0.75%)
<i>Main Investment Fund</i>	\$ 78,881.93	\$ 53,854.85	-\$625.52 (-0.79%)
<i>External Donations (specify account)</i>	\$ 0.00	\$ 0.00	\$ 0.00
<b>TOTAL ACCOUNT VALUE</b>	<b>\$ 100,686.53</b>	<b>\$ 79.05</b>	<b>+\$141.20 (.15%)</b>
*Fund cannot be used until it has reached \$10,000.00 in value.			

## 7. Professional Development Director Flores

- Taken care of next month's webinar

## 8. Evaluation and Certification Director Rowley

- Summarize West retreat. Would like to see a discussion about changing categories for membership certification.

**9. Chapter Affiliation Director Clements**

- No Report

**10. Communications Director Martin**

- No Report

**11. ASL Honor Society Coordinator Sharkey**

- No Report

**MEETING ADJOURNED AT 5:22 pm EST**

**Now the Board is entering a training “Approaching Whiteness”**

Meeting Minutes respectfully submitted by Secretary, Rhonda Jennings-Arey.

**Future meetings:**

July 12, 2020 at 6:30 pm EST

August 9, 2020 at 6:30 pm EST

August 23, 2020 at 4:00 pm EST

September 13, 2020 at 6:30 pm EST

September 27, 2020 at 4:00 pm EST

October 11, 2020 at 6:30 pm EST

October 25, 2020 at 4:00 pm EST

November 8, 2020 at 6:30 pm EST

November 22, 2020 at 4:00 pm EST

December 13, 2020 at 6:30 pm EST