



AMERICAN SIGN LANGUAGE TEACHERS ASSOCIATION

Online Board Meeting Minutes

Thursday, May 9, 2019

Time: 8:30 PM [EST], 7:30 PM [CST], 6:30 PM [MST] & 5:30 PM [PST]

SPECIAL MEETING CALLED BY PRESIDENT SMITH-WARSHAW

1. Roll Call

Janice Smith-Warshaw, President

James Wilson, Vice President

Amy June Rowley, Evaluation and Certification Director

Special Committee: Kristine Hall, Conference Chair

Lorraine Flores, Professional Development Director

Christine Sharkey, ASLHS Coordinator

Beatrice Pfaff, Chapter Affiliation Director

Special Committee: David Martin, Communications Director

Absence(s):

Jason E. Zinza, Secretary/Acting Treasurer

2. Meeting called to order at 8:35 pm EST

3. President's Report

- a. Called this meeting to allow Conference Chair Hall to catch the Board up on recent conference updates. She hasn't had sufficient time during the regularly-scheduled Board meetings to deliver a complete report.

4. Vice President's Report

No report.

4. Secretary's Report

No report.

6. Treasurer's Report (reported by Secretary Zinza)

- a. Membership Update (see chart below).

Category	Current #	Last Meeting	2018-19 Goal #
Supporting	175	168	145
Associate	487	483	445
Certified	188	188	250
Institutional	10	10	8
Chapters	8	8	10
Conference	N/A	370	500

b. Bank Balance Update

Bank of America:

Account Name	BoA Balance	QuickBooks Balance
ASL Honor Society	\$ 55,636.36	\$ 56,614.59
Evaluation Program	\$ 8,550.49	\$ 10,364.51
Main Checking	\$ 169,267.62	\$ 76,152.07
NPD Conference	\$ 49,574.45	\$ 39,022.27
National Standards Project	\$ 3,104.55	\$ 3,104.42

Schwab Investment:

Account Name	Account Balance	Available Funds
LF2 Fund	\$ TBA	\$ 0.00 (until \$10,000)
L1 Initiatives Fund	\$ TBA	\$ 0.00 (until \$10,000)
Riggs Fund	\$ TBA	\$ 0.00 (until \$10,000)
Main Investment	\$ TBA	\$
Money Market Fund (cash)	\$ TBA	\$
TOTAL ACCOUNT VALUE	\$ TBA	\$

7. Chapter Affiliation Director Pfaff

No report.

8. Evaluation and Certification Director Rowley

No report.

9. Professional Development Director Flores

No report.

10. Special Committee: Communications Director David Martin

No report.

11. Special Committee: ASL Honor Society Coordinator Sharkey

No report.

12. Special Committee: 2019 NDPC Conference Chair Hall

- a. Hotel reservations update. A large number of hotel rooms booked using ASLTA's conference discount were reserved by individuals who have not registered for the conference. It is possible ASLTA will be charged for these rooms since canceled rooms would lower ASLTA's block room commitment. The committee will focus on reaching out to all individuals to either have them cancel the room reservation or register for the conference. This will be an ongoing effort.
- b. Program book update. Program books will not be printed by the Calif. School for the Deaf - Riverside after all. Their printer has broken down and the estimated timetable for repair doesn't allow for printing of the program book before the deadline. There is no alternative but to pay a company for printing. This will cost at least \$3,000.00. Very disappointed as the printing from CSD-R would have been at no charge.
- c. Program book update: Ads. Currently collecting advertisements from vendors, ASLTA institutional members, etc. Slow process.

ACTION ITEM: Communications Director Martin to reach out to institutional members and invite them to provide ½ page ads and conference bag inserts.

- d. Whova app update. Purchased the Whova app for conference use. The cost is \$1,800.00. Very pricey but the benefits and efficiency is worth the expense. This will allow people to indicate which workshop sessions they will attend and update in real time, so room changes can be made to accommodate larger / smaller audiences. This will result in greater room efficiency. People can also submit presentation evaluations via the app, get directions from one place to another, etc.
- e. AAVA update. Fewer video entries than preferred have been submitted. This may affect part of the evening entertainment. Committee members working on this and possible alternatives.

- f. Youth Crew update. All volunteers working with the Youth Crew have submitted fingerprints for verification against the national predator database.
- g. Meals update. In discussions with a food truck company to provide lunches at the conference. The food truck would be parked in the parking lot of the Hyatt.
- h. Attendance update: The closing ceremony is by invitation only. Conference has arranged with DSP for 500 seats; DSP is inviting 500 additional guests. There will not be any at-the-door / open to the public announcement. There must be an invitation or conference badge to attend.
- i. Interpreter update. Multiple interpreter requests have come in. DeafBlind interpreters have been arranged; working on requests for interpretation into New Zealand Sign Language (NZSL) and others. It may be more efficient to have specialized interpretation into NZSL, JSL, etc. than International Sign. Still working on this.
- j. ASLTA track update: The 8th workshop track is devoted to ASLTA topics. Evaluation & Certification has requested 4 sessions; Chapters will have 1-2; ASL Can-Do Statements committee will have 2; Parliamentarian will have 1-2.

MEETING ADJOURNED AT 10:45 pm EST

Meeting Minutes respectfully submitted by Communications Director David Martin.

Future meetings:

- May 17, 2019 at 8:30 pm EST (conference focus)
- May 19, 2019 at 6:30 pm EST
- June 2, 2019 at 6:30 pm EST
- June 6, 2019 at 8:30 pm EST (conference focus)
- June 9, 2019 at 6:30 pm EST
- June 25 - July 3, 2019 (all day)
- July 7, 2019 at 6:30 pm EST
- July 21, 2019 at 6:30 pm EST
- August 4, 2019 at 6:30 pm EST
- August 18, 2019 at 6:30 pm EST
- September 1, 2019 at 6:30 pm EST
- September 15, 2019 at 6:30 pm EST
- September 29, 2019 at 6:30 pm EST