



AMERICAN SIGN LANGUAGE TEACHERS ASSOCIATION

Online Board Meeting Minutes Sunday, April 19, 2020 Time: 6:30 PM [EST]

1. Roll Call

Janice Smith-Warshaw, President

Rhonda Jennings-Arey, Secretary

Jason E. Zinza, Treasurer - showed up at 6:45 pm

David Martin, Communications Director

Lorraine Flores, Professional Development Director

Amy June Rowley, Evaluation and Certification Director - showed up at 8:36 pm

Christine Sharkey, ASLHS Coordinator - left between 7-8 pm

James Wilson, Vice President

Absence(s):

2. Meeting called to order at 6:34 pm EST

Meeting started with Arlon and Lori. See PD Chair report for summary.

MOTION #2020-056: I, David Martin, move to approve the meeting minutes from 03/15/2020 as read.

Seconded: James Wilson

Vote: Passed

3. President's Report

a. Accolades

Thanked IPPG Committee, evaluation meeting, 5 year strategic plan making progress, Lorraine for taking over the funds committee meeting when Janice had a conflict, and the writing committee starting May 3.

b. Applicants for the vacant board position, Director of Chapter Affiliation (update)

Janice will contact Bo, and James will contact Brenda Falger

- c. Follow-up meeting with Southern California (SoCal) Chapter

We had a great meeting with SoCal Chapter Christy Lively and Kristen Hall conference chair of 2019. Went through the conference 2019 financial report. Everyone agreed that the overall conference was enjoyable. It was a good meeting. Suggested for SoCal chapter: do a shared collaboration with duties but Robert Rules of Order requires officers. If they were to do this, they would eventually become a chapter again with officers.

- d. Two-hour Board/Committee training from Mark Apodaca, Parliamentarian. Sunday the 26th at 4:00 EST, we will have this two hour training.
- e. Board's virtual meetings (Plan A or Plan B) & Meeting schedules in the team drive. Board's Tasks-To-Do List in the team drive

Since our retreat to Ohio, we need to plan virtual meeting(s). Plan A - do it the week we planned to have the retreat or Plan B meet biweekly with task lists.

4. Vice President's Report

- a. IPPG Updates (Conference, Restricted Funds and Evaluation)

Thanked Amy June for leading her evaluation meeting. Need to work on restricted funds. Was concerned about conference progress but feel better as we met today.

- b. By-Laws Update

Only Illinois sent in the document. But others, we need to start adding some control over others. Worked on some certification members or retired members, compared ACTFL structure as we are very similar. We are still looking into it.

5. Secretary's Report

- a. No Report

6. Treasurer's Report

- a. Purchased video backdrop for Amy and David.
- b. Membership update.

Current ASLTA Membership (as of 4/19/20)			
Membership Category	Current #	Last Meeting #	2019-2020 Goal
<i>Supporting - 1 year</i>	76	72	

<i>Supporting - 2 years</i>	35	32	
<i>Associate - 1 year</i>	305	295	
<i>Associate - 2 years</i>	99	97	
<i>Certified - 1 year</i>	102	98	
<i>Certified - 2 years</i>	45	41	
<i>Retired - 1 year</i>	0	0	
<i>Retired - 2 years</i>	0	0	
<i>Retired Certified - 1 year</i>	4	4	
<i>Retired Certified - 2 years</i>	2	2	
TOTAL MEMBERSHIP	668	641	1,000
<i>Institutional Members</i>	14	14	
<i>ASLTA Chapters</i>	6	5	

k. Financial update.

Current ASLTA Financial Status (as of 4/19/20)			
Bank of America Accounts	Bank Balance	QuickBooks Balance	Needs to be Processed
<i>ASL Honor Society</i>	\$ 56,419.71	\$ 67,985.10	N/A
<i>Evaluation & Certification</i>	\$ 2,919.05	\$ 4,870.44	N/A
<i>Main Checking</i>	\$ 106,379.98	\$ -17,128.66	N/A
<i>Conference</i>	\$ 57,845.79	\$ 11,802.47	N/A
<i>National Standards</i>	\$ 3,105.83	\$ 3,105.59	N/A
<i>External Donations to Main Checking Account</i>	\$ 20.15	N/A	0
TOTAL ACCOUNT VALUE	\$ 226,728.34	\$ 67,415.44	N/A

Schwab Long-Term Investment Accounts	Account Balance	Available Funds	Investment Notes
<i>L1 Initiatives Fund</i>	\$ 14,981.61	\$ TBD	+\$67.79 (.18%)
<i>LF2 Fund</i>	\$ 4,137.16	\$ 0.00*	+\$2.84 (.07%)
<i>Riggs Fund</i>	\$ 6,766.26	\$ 0.00*	+\$4.92 (.07%)
<i>Main Investment Fund</i>	\$ 82,929.30	\$ 271.90	+\$146.18 (.18%)
<i>External Donations (specify account)</i>	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL ACCOUNT VALUE	\$ 108,814.33	\$ 432.92	+\$158.58 (.16%)
*Fund cannot be used until it has reached \$10,000.00 in value.			

7. Professional Development Director Flores

- Restricted Funds Committee

Lynn Jacobowitz, Petra Horn, Edna Johnson, Molly Estes, and Lorraine Hazel Waldren fund, from deaf grandma. Lynn donated to ASLTA. Asking us board if we are familiar with this. Amy June thinks it went to Schwab as we cannot afford to keep separate accounts. Jason found that info, year 2000 was for deaf children, deaf education and interpreters, but did not state the amount. Jason will try to find more information.

Restricted fund meeting was Friday. Had ideas like DeVIA, the theme for ASL for K12. Idea was to make sure the funds would be returned as a growth. \$14K, use \$4K ASLEHL use

- Florida ASLTA Conference in 2023

Asking if we should ask FASLTA to get moving for the conference. Amy June suggested Lorraine to tell FASLTA to look around but with the idea of money issues in the back of their heads because of COVID19. Janice suggested maybe we use universities as location for conferences instead of hotels. Jason thinks IPPG should be given now. Christine wants FASLTA not to lose motivation but instead find other ways and ideas to save money.

- Ohio ASLTA Core Committee (see below)

ASLTA Ohio: Lori Woods and Arlon Nash

1. Website, Logo, and Theme are in the process (Lori)

Exploring website

2. Position update (Arlon)

3. Meeting with individual core positions (Arlon)
4. Workshop Presenters concern (Arlon)
5. Volunteer - pay registration? (Lori)
6. Publication - when starts and when ends? (Lori)
7. Video - clip to 5-7 minutes from 22 minutes (Lori)
8. Supporting \$50 and Associate \$80 - confusion (Arlon)
9. Finance Report - Kevin related to bookkeeper (Arlon)
10. Social Media - Facebook - ready to post (Lori)

Summary of Ohio Conference Chair Meeting:

They are still in progress with things such as logo which will be done by May 15, website, positions on committee mostly filled, sponsorship . Theme is ASL Professionals Thrive Through Collaboration. They will have more meetings this coming Tuesday with the Meal and CEU, Contegorie chairs. The committee is working hard to get sponsors because money is tight right now, they are hoping things will get better by the fall. Both Lori and Arlon shared concerns about presenters that might have the same topic or same presenters, but board suggested that it might be a good thing so that those who missed the conference can go to their workshops. Interactive presentations need to be identified if members want that. Lori says that they will use ITP and ASL students for registration and wondered if their registration would be waived. People from the Deaf club will help as well. Jason cautioned waiving too many registration. An idea might be that club pays for them or let volunteers go in a workshop. However, the volunteer chair has to be watchful. Lori asked when does publication start? James says as soon as possible. Video from 22 minutes will be edited to 5-7 minutes and posted on their FB page. Lori also asked what kind of program does the treasurer need to use, the answer was that he can use Excel. Jason will work with him. FB page will be posted very soon so that people can save the date but with understanding that registration, etc will be added later. David thinks they need to start PR now.

8. Evaluation and Certification Director Rowley

- Waiting on the screen, recruited evaluation people, some issues with technology, and many things have been happening. Need to fix certification design.

9. Chapter Affiliation Director VACANT

No report.

10. Communications Director David Martin

No report.

11. ASL Honor Society Coordinator Sharkey

- Still have graduation orders, etc. for ASLHS and the competition is extended. Jessica Parker will replace Christine and has been involved in ASLHS for years. She is willing to become certified. Robin N. Wood is taking over the competition. One

person wants to resign eventually, so would need to replace her. Face to face is being on hold and check on status each month. They want to have weekly videos and get scholarships.

MEETING ADJOURNED AT 9:50 pm EST

Meeting Minutes respectfully submitted by Secretary, Rhonda Jennings-Arey.

Future meetings:

May 17, 2020 at 6:30 pm EST

June 14, 2020 at 6:30 pm EST