



AMERICAN SIGN LANGUAGE TEACHERS ASSOCIATION

Online Board Meeting Minutes
Sunday, March 13, 2022
Time: 6:30 PM [EST]

ASLTA is inviting you to a scheduled Zoom meeting.

Topic: ASLTA's Zoom Meeting

Time: Mar 13, 2022 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/88169833365?pwd=LzhEdmw4VzNQeDNIQjVXcXlpWFN3QT09>

Meeting ID: 881 6983 3365

Passcode: 276335

1. Roll Call

James Wilson, President

Lorraine Flores, Vice President

Jason E. Zinza, Treasurer

Bo Clements, Chapters Affiliation Director

Rhonda Jennings-Arey, Secretary

David Martin, Communications Director

Amy June Rowley, Evaluation and Certification Director

Jessica Parker, ASLHS Coordinator (re-joined at 7:20 pm)

Participants

Sara Bianco (NPDC)

Kevin Youngblood (NPDC)

Bob Donaldson-Pirc (NPDC)

Felix Pena (DEI)

Hunta Williams (DEI)

Sunny Brysch (DEI)

Eric Driskill (CIT)

Absent

2. Meeting called to order by President Wilson at 6:31 pm pm EST

Committee Reports:

NPDC Planning Committee Report: Sara Bianco

Kevin Youngblood and Bob Donaldson-Pirc other committee members were present with Sara. Conference is on June 30, 2023. Talked about various positions that will be developed for the planning of the NPDC, needing the board's permission to get going. Needs to make changes on email addresses with the new people. Hopes to have all the information ready to go by June 1, but hopefully before then. Sara is the Point of Contact. They will be interviewing people for various positions.

DEI Committee Report on March 16th Let's Dialogue: Hunta Williams

There is a zoom dialogue happening on March 16, 2022. Agenda will be sent out a day before the event. David Martin asked if the e-blast is needed so the agenda needs to be sent to him.

CIT Conference Report: Eric Driskill

Wanted to thank us for inviting him to our meeting. He also mentioned that the President of CIT sent President Wilson an invite to join the forum. David Martin will join the CIT meeting in June.

MOTION #2022-011: I, David Martin, move to approve the position names for the NPDC committee.

Seconded: Jason Zinza

Vote: Passed

MOTION #2022-012: I, Jason Zinza, move to approve the meeting minutes from 02/20/2022 as read.

Seconded: Amy June Rowley

Vote: Passed

3. President's Report

- a. Board Retreat Update. Retreat seems to be planned well. Wanted to thank the Ohio committee for finding places. All but Amy June Rowley has flight tickets. Bo Clements ticket has issues due to needing Bo to prove true identification. Lori Woods and Arlon Nash will be working with President Wilson on bringing meals. House has been reserved as well. More information will be discussed in the next meeting.
- b. 2025 and 2026 NPDC. At the IPPG meeting, apparently there was an agreement to choose one not two NPDC plus anniversary. ASLTA was founded in 1975 but the

meeting started 1976. Contacted Keith Cagle for the more historical information. Waiting for his response. The idea was that FASLTA would host the 50th anniversary plus conference. Site has not been set, but seems it might be at St. Augustine.

4. Vice President's Report

- a. Continues with Bylaws Committee Meetings. Went to the meeting last Wed, working on Phase 8. It is a work in progress.
- b. Connected Jason Zinza with someone about our database system. (see Treasurer's report)

5. Secretary's Report

- a. Writing committee has finished the summary videos. What's left is President Wilson and I to sign the documents and convert them to PDF. Then they will be ready to go to the members to vote.

6. Treasurer's Report

- a. Website security upgrades are in progress. Should not have an impact on the website functionality or member access. Need to meet with the Evaluation and PD Directors to get more specific information about what features are needed in the databases.
- b. Still working to resolve the certification renewal / membership renewal issue. Appreciate VP Flores putting me in contact with a coding developer to explore solutions. Part of the challenge is not knowing exactly who is impacted. Can run a report to see which certified people have not renewed for 2021-2022. Who will be responsible for contacting them, figuring out the certification renewal needs, etc?
- c. Strategic Planning Committee met with the President and Vice President to address some concerns and clarify proceeding further with strategic planning. Will prepare for a second joint meeting with the Board and the committee to re-evaluate materials for consideration.
- d. Will work with President Wilson to coordinate a time to travel to Charlotte to complete the signature authority process for Bank of America.
- e. Want to follow up with the letter to NASLEHL regarding the L1 fund award. President Wilson mentioned that he sent the letter and is waiting for Ray Boland to sign it.
- f. In 2021-2022 ASLTA has been generously given one substantial grant by an external stakeholder, with other prospects under discussion. Would like to ask the Board to consider whether large grants should also be subject to the 20% charge-back process? I think ASLTA needs to be aware that there are costs involved in administering funds, and encourage the Board to consider adopting a policy to incorporate charge-back fees from external funding sources.
- g. Have been sending emails to people who have not renewed their membership for 2021-2022. Seeing a small increase in membership totals.

Current ASLTA Membership			
Membership Category	Current #	Last Meeting #	2021-2022 Goal
<i>Supporting - 1 year</i>	32	33	85
<i>Supporting - 2 years</i>	54	58	36
<i>Associate - 1 year</i>	240	225	218
<i>Associate - 2 years</i>	159	149	104
<i>Certified - 1 year</i>	113	107	100
<i>Certified - 2 years</i>	64	62	48
<i>Retired - 1 year</i>	0	0	2
<i>Retired - 2 years</i>	2	2	2
<i>Retired Certified - 1 year</i>	5	5	5
<i>Retired Certified - 2 years</i>	8	8	3
TOTAL MEMBERSHIP	677	649	603 (-20%)
<i>Institutional Members</i>	4	4	15
<i>ASLTA Chapters</i>	7	6	10

h. Schwab update.

Current ASLTA Financial Status			
Bank of America Accounts	Bank Balance	QuickBooks Balance	Needs to be Processed
<i>ASL Honor Society</i>	\$ 70,240.88	\$ 102,164.44	123
<i>Evaluation & Certification</i>	\$ 16,876.94	\$ 22,605.78	4
<i>Main Checking</i>	\$ 328,249.39	\$ 224,552.66	138
<i>Conference</i>	\$ 30,154.12	\$ 1,696.63	17
<i>External Donations to the NPDC (2023 Patrons)</i>	\$ 0	\$	

<i>National Standards</i>	\$ 3,108.83	\$ 3,108.62	0
<i>Professional Development</i>	\$ 11,714.85	\$ 8,392.39	2
<i>Inclusion & Equity</i>	\$ 100.00	\$ 100.00	0
<i>Investment</i>	\$ 100.00	\$ 100.00	0
<i>External Donations to Main Checking Account</i>	\$	N/A	
TOTAL ACCOUNT VALUE	\$ 460,545.01	\$ 362,720.52	
Schwab Long-Term Investment Accounts	Account Balance	Available Funds (cash)	Investment Notes
<i>L1 Initiatives Fund</i>	\$ 8,581.53	\$ 67.46	-\$52.62 (-0.61%)
<i>LF2 Fund</i>	\$ 4,477.44	\$ 37.98	-\$29.22 (-0.65%)
<i>Riggs Fund</i>	\$ 7,342.89	\$ 60.25	-\$49.11 (-0.66%)
<i>Main Investment Fund</i>	\$ 89,852.97	\$ 8,959.57	-\$435.43 (-0.48%)
<i>External Donations (specify account)</i>	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL ACCOUNT VALUE	\$ 110,254.83	\$ 9,125.26	
*Fund cannot be used until it has reached \$10,000.00 in value.			

7. Professional Development Director - VACANT

- No Report

8. Evaluation and Certification Director Rowley

- Met with Lamar University Program Director and Dept Chair regarding potential MOU. They will meet and get back to me if they are interested.
- Will have Evaluation Retreat in Austin, April 7-10, 2022.
- Kenneth Mikos, long time evaluator (30+ years) has submitted his resignation. Another evaluator is on hold due to a family emergency. Currently have 3 evaluators.
- Would like to make a motion to have the evaluation office purchase necessary programs for Evaluation Assistant's laptop that she uses on her personal computer as well as Adobe.

MOTION #2022-013: I, David Martin, move that ASLTA pay technological needs for the Evaluation Assistant's computer software programs up to \$1,000.

Seconded: Amy June Rowley

Vote: Passed

9. Chapter Affiliation Director Clements

- Region Representatives Meeting - March 8, 2022. We worked on this communication letter for compliance checklist
- Follow up with SoCAL chapter
- Did contact with David Hegarty to see what happening with Bay Area chapter
- Question about Bluegrass chapter - 20-21 not yet paid but paid for 21-22

Action Item: President Wilson will contact Mark Apodaca for the next step on what to do when chapters do not comply and respond to contacts.

10. Communications Director Martin

- No Report

11. ASL Honor Society Coordinator-Jessica Parker

- New and improved scholarship and teacher grant process. We have already seen a big increase in applicants compared to last year. Here's the links to the scholarship/grant applications:
 - <https://apply.mykaleidoscope.com/scholarships/aslhsscholarship2022>
 - <https://apply.mykaleidoscope.com/scholarships/aslhsteachergrant2022>
- We have a new Competitions Coordinator-Sabrina de Vasconcelos. Robin (previous ASLHS Competitions Coordinator) has agreed to take on Scholarships instead of resigning. We are still looking for someone for Public Relations.
- ASL literature competition is due this month. We'll be sending out a link for ASLTA board to participate in the judging to narrow down the choices for Rosa Lee Timm.
- We are working on ASLHS Board Retreat plans for this summer in Alaska. Some of our goals include:
 - Adding clarity to requirements for ASLHS chapters including homeschool, virtual schools, Deaf institutes,....
 - Adding more items to our ASLHS store
 - Providing regular give-aways for our members and other initiatives to increase benefits for joining.

MEETING ADJOURNED AT 8:47 pm EST

Meeting Minutes respectfully submitted by Rhonda Jennings-Arey

Future meetings: *ALL MEETINGS ARE AT 6:30 PM EST*

April 10, 2022

May 15, 2022