



# AMERICAN SIGN LANGUAGE TEACHERS ASSOCIATION

**Online Board Meeting Minutes  
Sunday, January 9, 2022  
Time: 6:30 PM [EST]**

**Topic: ASLTA's Zoom Meeting**

**ASLTA is inviting you to a scheduled Zoom meeting.**

**Topic: ASLTA's Zoom Meeting**

**Time: Jan 9, 2022 06:30 PM Eastern Time (US and Canada)**

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/84308254995?pwd=L3M5Z2xEUnU3Z3RsTGdaYUtQNVZFdz09>**

**Meeting ID: 843 0825 4995**

**Passcode: 838550**

## **1. Roll Call**

James Wilson, President

Lorraine Flores, Vice President

Jason E. Zinza, Treasurer

Bo Clements, Chapters Affiliation Director

Jessica Parker, ASLHS Coordinator

David Martin, Communications Director

Amy June Rowley, Evaluation and Certification Director

## **Participants:**

Bridget Klein (Pennsylvania) left at 7:11

## **Absent:**

Rhonda Jennings-Arey, Secretary (ill)

## **2. Meeting called to order by President Wilson at 6:33 pm EST**

**MOTION #2022-001:** I, Jason E. Zinza, move to approve the meeting minutes from 12/12/2021 as read.

**Seconded:** Lorraine Flores

**Vote:** Passed

### **ASL Honor Society Coordinator-Jessica Parker**

- Report from November 12:
- We have added ASLHS Junior for 6th-8th graders with a new medal design-Andrew Foster



- Moving ahead with the ASL Literature competition featuring signed music Decided to go ahead after consulting with the community and securing judge Rose Lee who will judge. Have created supporting materials to help students understand the cultural and linguistic values in signed music.

### **3. President's Report**

- a. December 14th Meeting with Petra Horn-Marsh, Rayburn Boland and Robby Porter (new President-elect). NASLEHL is thrilled that ASLTA members committed to contribute \$5,000.00 to the organization. They are deeply grateful for the donation and will sign the donation agreement limiting the donation to \$5,000.00. ASLRT Webinar, Jan 21, 2022, 6pm CST. VP Lorraine will attend. Lorraine to let Jason know of the registration cost.
- b. Bridget Klein to discuss the plan for the Ad Hoc committee on funds, specifically for LGBTQIA. Amy June: Members voted for 5 hours of social justice + 5 hours of Power, Privilege, and Oppression (PPO) as part of the 40 hours PD requirement for ASsLTA certification. Want to make sure the committee can include this requirement into the workshops that are being planned.

**Action Item:** James to create a new ASLTA email address for the LGBTQIA committee.

**Action Item:** Amy June suggests Brenda reach out to Evan Hibbard to see if he'd be interested in the committee.

Point from Amy June: Would be great to have the online video resource available or in conjunction with a workshop so people have more info about the context rather than just having a list of videos.

- c. Update on certificates for MASLED graduates. Also, the MOU with University of Northern Colorado. See Evaluation agenda.
- d. FASLTA Conference and Ohio ASLTA Conference Committee. Will give a presentation (15 or 30 minutes - working out the details with the conference planners). REFER CONFERENCE PLANNING ISSUES TO IPPG.
- e. Effective January 23, will schedule meetings with the Board and the 2023 conference team.
- f. In need of immediate solution for the Treasurer's signature authority.
- g. Tom Sparks on IRS codes for Chapters and 75%/25% for Conference Profits and Maria Nikolaou for bookkeeping the ASLTA accounts via Quickbooks. Their work and dedication to ASLTA is much appreciated.
- h. Grant Opportunities. CSUN wants to sponsor X number of employees to become ASLTA members.
- i. Anyone interested in attending the CIT Conference in September 2022. REquest for proposals due Jan 15.

**MOTION #2022-002:** I, David Martin, move that ASLTA approve expenses to send James Wilson to the 2022 CIT conference to represent ASLTA.

**Seconded:** Bo Clements

**Vote:** Passed

- j. Final Decision on ASLTA Board Retreat: June 29, 2022 travel day; June 30 work day; July 1 work day; July 2 work day; July 3 travel day. Columbus. James will take care of logistics.

**MOTION #2022-003:** I, Amy June Rowley, move that ASLTA approve June 29-July 3 face to face retreat for the Board.

**Seconded:** James Wilson

**Vote:** Passed

#### **4. Vice President's Report**

- a. First Bylaws Meeting by Flores - (Wednesday, Jan. 12th, 2022).

#### **5. Secretary's Report**

No report.

#### **6. Treasurer's Report**

- a. Approximately 20 individuals paid \$50.00 deposits for the 2021 and / or 2023 conference, and 2 people have made partial payments for ASLTA certification but do not have valid ASLTA membership. CPA flagged this as an issue to resolve. I propose ASLTA require valid membership to maintain a deposit; if membership is not

maintained, then the deposit is forfeited to the general account. Language explaining this policy will need to be added to refund statements.

**MOTION #2022-004:** I, Jason E. Zinza, move that ASLTA membership in good standing is required to engage in and apply deposits made for ASLTA conference registrations. Non-membership during the deposit period will forfeit the deposit and no refunds given.

**Seconded:** David Martin

**Vote:** Passed

- b. Meeting reminder: Strategic Planning committee to present final draft of the Core Values, Mission statement, and Vision statement before scheduling a feedback session with members. Meeting: 1/10/22, 7pm EST.
- c. Membership update: We have met the goal for 2021-2022, with significant gaps compared to 2021 levels: a) Institutional members; b) Certified members. ASLHS sign-ups have continued to decline but may jump up during the Spring. Deeply concerned with the downward trend in membership - down nearly 400 members.
  - Membership coordinator to focus solely on membership efforts. Can discuss this during the retreat.
- d. Banking update: Cannot access BoA without signature authority.
- e. Planning to move forward with the Finance Committee. I appreciate the Board's patience with this being on hold during the tumultuous Fall with the website.
  - i. Contact Wes Singleton for lead.
  - ii. Bob Moore to contact.

Current ASLTA Membership			
Membership Category	Current #	Last Meeting #	2021-2022 Goal
<i>Supporting - 1 year</i>	53		85
<i>Supporting - 2 years</i>	55		36
<i>Associate - 1 year</i>	261		218
<i>Associate - 2 years</i>	161		104
<i>Certified - 1 year</i>	116		100
<i>Certified - 2 years</i>	67		48
<i>Retired - 1 year</i>	0		2

<i>Retired - 2 years</i>	2		2
<i>Retired Certified - 1 year</i>	5		5
<i>Retired Certified - 2 years</i>	8		3
<b>TOTAL MEMBERSHIP</b>	<b>603</b>		<b>603 (-20%)</b>
<i>Institutional Members</i>	4		15
<i>ASLTA Chapters</i>	6		10

h. Schwab update.

<b>Current ASLTA Financial Status</b>			
<b>Bank of America Accounts</b>	<b>Bank Balance</b>	<b>QuickBooks Balance</b>	<b>Needs to be Processed</b>
<i>ASL Honor Society</i>	\$ 94,035.43	\$ 102,559.78	118
<i>Evaluation &amp; Certification</i>	\$ 22,675.96	\$ 22,955.78	5
<i>Main Checking</i>	\$ 299,917.12	\$ 145,088.41	254
<i>Conference</i>	\$ 30,454.12	\$ 22,312.68	18
<i>External Donations to the NPDC (2021 Patrons)</i>	\$ 0	\$	
<i>National Standards</i>	\$ 3,108.62	\$ 3,108.18	4
<i>Professional Development</i>	\$ 11,714.09	\$ 10,389.24	8
<i>Inclusion &amp; Equity</i>	\$ 100.00	\$ 100.00	0
<i>Investment</i>	\$ 100.00	\$ 100.00	0
<i>External Donations to Main Checking Account</i>	\$ 0.00	N/A	
<b>TOTAL ACCOUNT VALUE</b>	<b>\$ 462,105.34</b>	<b>\$</b>	
<b>Schwab Long-Term Investment Accounts</b>			
<b>Account Balance</b>	<b>Available Funds (cash)</b>	<b>Investment Notes</b>	

<i>L1 Initiatives Fund</i>	\$	\$	
<i>LF2 Fund</i>	\$	\$ 0.00*	
<i>Riggs Fund</i>	\$	\$ 0.00*	
<i>Main Investment Fund</i>	\$	\$	
<i>External Donations (specify account)</i>	\$ 0.00	\$ 0.00	\$ 0.00
<b>TOTAL ACCOUNT VALUE</b>	<b>\$</b>	<b>\$</b>	
*Fund cannot be used until it has reached \$10,000.00 in value.			

**7. Professional Development Director - VACANT**

- No Report

**8. Evaluation and Certification Director Rowley**

- Many certificates emailed to members.
- 31 MASLED members added (all certified, 4 Master)
- Working through new issues and will bring to IPPG and Evaluation Revision Committee. Meeting scheduled for January 24.
- Many evaluations in progress. Many evaluators on break until today. Will resume many evaluations this week
- Need to finish new applications for UNC students who have completed their program this past December
- Evaluation office will schedule meeting with all evaluators soon to discuss retreat

**9. Chapter Affiliation Director Clements**

- Chapter representatives meeting - January 18, 2022
- Chapter Compliance checklist by January 31, 2022
- Florida ASLTA conference on February 18-19, 2022

**10. Communications Director Martin**

- Logo development: No update.
- Asking the board to submit officer headshots on green or blue background by this coming Friday. Wear ASLTA polo shirt.

**11. ASL Honor Society Coordinator-Jessica Parker**

- Report delivered at beginning of the Board meeting.

**MEETING ADJOURNED AT 8:45 pm EST**

Meeting Minutes respectfully submitted by Jason E. Zinza

**Future meetings:** *ALL MEETINGS ARE AT 6:30 PM EST*

~~February 13, 2022~~ Changed to February 20, 2022

March 13, 2022

April 10, 2022

May 15, 2022