2019 ASLTA General Business Meeting
July 1-2, 2019
Location: San Diego, CA

July 1, 2019

a) Call to Order
President Janice Smith-Warshaw called the meeting to order at 8:25 a.m.
Interpreter on platform: Jennifer Clifford (San Diego, CA; NAD Level V certification)
Conference Parliamentarian: Mark Apodaca, RP (National Association of Parliamentarians)

b) Credentials Committee Roll Call
Vice-President James Wilson and Professional Development Coordinator Lorraine Flores appointed to form the Credentials Committee.
Roll Call: 74 voting members in attendance.
Quorum minimum met.

c) Standing Rules Committee Report
Standing rules presented and reviewed (see Attachment A).
Attendees opposed to the standing rules invited to object. No attendees opposed the standing rules, so the standing rules were adopted for the duration of the 2019 ASLTA General Business meeting.

d) Adoption of the General Business Meeting Agenda
2019 General Business Meeting agenda presented and reviewed (see Attachment B).
Attendees opposed to the agenda invited to object. No attendees opposed the agenda, so the agenda as presented was adopted.

e) Presentation of Minutes from the 2017 ASLTA General Assembly Meeting
Minutes of the 2017 ASLTA General Assembly meeting reviewed. Minutes were also distributed to members prior to the conference via email, and also available to conference attendees on the Whova app (see Attachment C).

Attendees invited to make any corrections on the minutes. No corrections made.

President Janice Smith-Warshaw moved to approve the minutes as read. Seconded by Glenna Ashton and approved by attendees by acclamation.

f) Minutes Approval Committee

President Janice Smith-Warshaw appointed three individuals to the 2019 General Business Meeting approval committee:

- Beverly Buchanan (Colorado)
- Meme Kerr (Tennessee)
- Rhonda Jennings-Arey (Virginia)

Approved by acclamation.

g) Appointment of a Time Keeper and a Spotter

President Janice Smith-Warshaw appointed Communications Director David Martin as timekeeper and Chapters Affiliation Director Beatrice Pfaff as spotter.

h) Board Member Reports

i) President Janice Smith-Warshaw

Emphasis of outreach has been promoting ASLTA’s mission, raising the profile of ASL education, and forming collaborations with other organizations. In 2017-2019, the ASLTA President completed the following:

- Attended ACTFL’s Assembly of Delegates and lodged a complaint against the omission of ASL from a key report (and received an apology from ACTFL).
- Attended ASLRT’s national conference to support ASLTA’s commitment to L1 / heritage language learners and teachers.
- Invited CIT to engage in partnership with ASLTA (work in progress).
- Attended CED meetings to promote higher ASL proficiency standards for teachers of Deaf students.

The President has focused on improvements in governance to ensure ASLTA is stable and in full compliance with ASLTA’s Bylaws. In-depth work with nationally certified Parliamentarians, Board trainings, and a commitment to transparency in all matters are examples of this commitment.

The President is results-oriented and committed to growing ASLTA’s membership, increasing diversity in leadership, supporting the Evaluation and Certification program, and enhancing the ASLTA experience. Key results:

- Increased diversity in the Board and committees (12.5 % of the Board is a person of color; 19.5% of committee members are people of color).
A key area of emphasis by the President has been ensuring all Board of Directors have ASLTA certification. As of 2019, the entire Board has current ASLTA certification.

ii) Vice President James Wilson

James Wilson was appointed as Vice President in June, 2018. He applied to serve on the Board of Directors because he saw the Board's commitment to improving the organization and the quality of its leadership.

Vice President James Wilson has focused on updating ASLTA's Bylaws through leading the Bylaws Committee. Key accomplishments:
- Transitioned to full electronic / online voting through ASLTA's website.
- Completed 5 sets of Bylaws amendments for members to decide on.
- ASLTA members have passed 23 amendments to the Bylaws.

A second area of critical need is the development of a formal grievance policy and procedures. This is currently in development.

A major area of focus in the coming year will be an in-depth revamp of ASLTA's information, policy, procedures, and guidelines (IPPG) document. The IPPG contains all ASLTA policies, procedures, program guidelines, and more. The document will be made public.

iii) Secretary Jason E. Zinza

Secretary Jason E. Zinza was appointed as Secretary in January, 2018 upon the resignation of the former Secretary.

Secretary Zinza's efforts in 2018-2019 have focused on transparency and responsiveness to ASLTA members. Key accomplishments:
- Board meeting minutes are posted within 24 hours of approval to the ASLTA website.
- Contacted previous Board members to collect Board meeting minutes from previous years. All known copies of minutes from 2005-today are now online and available for membership to review.
- All contacts and inquiries from ASLTA members and the general public are responded to within 24 hours or forwarded to the Board member who can best assist.

iv) Treasurer / Interim Treasurer Jason E. Zinza

Jason E. Zinza was appointed interim Treasurer in March, 2018 upon the resignation of the former Treasurer.

Interim Treasurer Zinza's areas of focus in 2018-2019 have been financial stability and transparency. Key accomplishments:
- Development of a budget and posted to ASLTA's website.
- Close monitoring of revenue and expenses to ensure the budget remains accurate.
- ASLTA has operated in the black since 2018.
• All revenue and spending may be viewed by members at any time by examining the budget updates that are posted on ASLTA's website.

Interim Treasurer Zinza has worked closely with a certified public accountant (CPA) to prepare ASLTA to undergo its first-ever professional audit. Audit expected to begin in Fall 2019.

Interim Treasurer Zinza has worked to improve the user experience on ASLTA's website and making more information easily available.

2019 membership tally (as of July 1, 2019): 941 members, setting a new membership high for ASLTA.

v) Communications Director David Martin

Communications Director David Martin’s achievements have focused on improving the quality and quantity of communication outreach to members. Key accomplishments:
  • A record number of institutional members.
  • A dramatic jump in the number of electronic communications sent to members (11 in 2017; 46 in 2018; 83 in 2019).
  • Members are consistently kept informed of committee vacancies, elections, calls for votes, and other organization matters.
  • Interaction via social media (Facebook, Instagram, Twitter) has a 100% response rate.

One area targeted for improvement is encouraging members to open ASLTA communications.

vi) Chapter Affiliation Director Beatrice Pfaff

Chapter Affiliation Director Beatrice Pfaff’s major accomplishments are in forming communication networks and supporting ASLTA chapter development:
  • Created a regional system to arrange ASLTA chapters.
  • Established a Regional Representatives committee to work with the Chapters Affiliation Director in reaching out and supporting local ASLTA chapters.
  • Set up a regional Facebook page to help disseminate information;
  • Opened a shared Google Drive access point for Regional Representatives to access and store material.

Major project for 2019-2020 is working with the Regional Representatives to develop an updated handbook for chapter operations.

Benefits of being an ASLTA chapter:
  • Use of ASLTA's brand name / name recognition.
  • Chapters receive an @aslta.org email address to ensure communication flow.
  • Chapters have dedicated pages on the ASLTA website.
  • Chapter representatives may join online meetings with regional representatives and other chapter leaders, to improve communication, share knowledge, and engage in mutual support.

vii) Professional Development Director Lorraine Flores
Lorraine Flores was appointed as the Professional Development Director in June, 2018.

Professional Development Director Lorraine Flores’ efforts have focused on organizational infrastructure via leading committees and supporting the 2019 national professional development conference in San Diego. Major accomplishments:
- Coordinated the ASL Literature pre-conference workshop at the NPDC.
- Chaired the Nominations and Elections committee.
- Chaired the Awards committee.

Current initiatives:
- Examining best practices for conference planning and investigating alternatives to the current chapter host model for ASLTA’s conferences.
- Revising the bidding process for ASLTA conferences.

Major announcement:
Beginning with the 2019 ASLTA conference, ASLTA will now begin automatically tracking professional development clock hours for members.

i) Program reports

i) Evaluation and Certification Director Amy June Rowley

Evaluation and Certification Director Rowley is pleased to report that the revised evaluation system has launched, featuring a digital approach and online convenience for applicants and raters. Major accomplishments:
- 96 applications for certification since 2017.
- Formation of an Evaluation Advisory Committee to help guide the program and provide feedback on the program.

Major announcement: Members with Provisional, Qualified, and Professional ASLTA certification that has lapsed due to certification renewal or membership arrears may reactivate their certification. This one-time benefit costs $500.00 and may be paid to bring membership and certification current, regardless of the total amount due. Please contact the Evaluation and Certification Director for more information.

ii) ASL Honor Society National Coordinator Christine Sharkey

ASL Honor Society (ASLHS) National Coordinator Christine Sharkey is pleased to announce completion of its memorandum of understanding between the ASLHS and ASLTA. The MOU outlines the partnership roles, responsibilities, and cooperation between ASLTA and the ASLHS as a program. The ASLHS program recognizes the academic achievement of ASL students, provides for student competitions, awards scholarships for college students, and offers grants to ASL instructors at all levels of instruction.

Key accomplishments:
- Strong growth in the number of ASLTA members adding the ASLHS program to their institutions.
- Strong sales of graduation regalia (medals and cords) fund scholarships.
- Coordinated the ASL Literature competition and Deaf Art competition each year.
- Awarded $7,000.00 in scholarships each year.
Goals for 2019-2020 and 2020-201 include:
• Redesigning the ASLHS website (www.aslhonorssociety.org).
• Improving communication between ASLHS leadership and members.

j) Committee Reports

i) ASL Can-Do Statements (reported by John Pirone)

ASL Can-Do Statements Committee members: John Pirone, Nicholas Lalanne, Tom Wills, Tracy Ivy, Jason Listman.

The ASL Can-Do Statements Committee has been working on this project for 16 months, in collaboration with ACTFL. The committee wishes to recognize the contributions of former committee member Karen Boyd. Two presentations are scheduled during the conference to share the project with members; one session is an overview of the project and the second session is in discussion format. The project will continue meeting and sharing materials with members for review and feedback. Project status: In progress.

ii) Bylaws Committee (reported by Daniel Lunt)


The Bylaws committee has met frequently over the past two years. Much appreciation to all committee members, including Vice President James Wilson and Chapters Affiliation Director Beatrice Pfaff for their outstanding leadership. Five sets of Bylaws amendments have been developed and sent to members for voting. The Bylaws committee will resume working at the end of the summer to complete Phases 6 and 7 amendments.

iii) Evaluation Advisory Committee (reported by Glenna Ashton)

Evaluation Advisory Committee members: Glenna Ashton, Keith Cagle, Lisa Johnston, Sharon Lott, Amy June Rowley.

The Evaluation Advisory committee has met monthly to examine program improvements, address evaluation and certification concerns, and review better use of technology. Very proud of the improvements made to evaluation rubrics which has made evaluation scoring more efficient.

iv) Regional Representatives Committee (reported by Bo Clements)

Regional Representatives: Brenda Schertz (Northeast); Bo Clements (South); Byron Bowen (Midwest); Barbara Hayes (West).

The Regional Representatives appreciate the opportunity to assist the Board of Directors in outreach and support to local and regional chapters and also appreciate collaborating with Chapter Affiliation Director Beatrice Pfaff. Byron Bowen has relocated outside of the Midwest region and will be replaced by Damon Johnson. The goal of the Regional Representatives is to support existing chapters, encourage and support efforts to create new chapters, and recruit
members. Long-term goal is the creation of a regional conference event during even years.

v) Nominations & Elections Committee (reported by Brenda Falgier)

Nominations Committee members: Brenda Falgier, Damon Johnson, Katie O’Brien, Lorraine Flores

The Nominations Committee was established to oversee and coordinate ASLTA elections and ensure that the electronic voting process was successful. Very pleased with how well the online voting process has been. The committee’s goal is to establish an efficient and long-term nominations and elections process using video, online forms, the ASLTA website, and clear communication with members. Committee is interested in researching best practices to ensure ASLTA’s system serves members well and in turn encourages them to participate in ASLTA.

vi) Awards Committee (reported by Damon Johnson)

Awards Committee members: Damon Johnson, Katie O’Brien, Lorraine Flores, Jerri Seremeth.

The Awards Committee was established shortly before the conference began and immediately addressed several key issues: Lack of award criteria; incomplete history of previous award recipients; and nominations procedures. A small number of members submitted nominations for awards this year; the committee wants to focus on growing the number of nominations in the future.

vii) 2021 NPDC Committee (reported by Arlon Nash and Lori Woods)

2021 NPDC Committee members: Arlon Nash, Lori Woods (co-chairs).

The 2021 NPDC committee decided to have co-chairs for the event to help manage the workload for greater efficiency. Arlon Nash will handle the finances while Lori Woods will handle the event logistics. The committee has finalized the hotel location and dates for the 2021 conference. Dates are June 30 - July 3, 2021; conference to be located at the Hilton Columbus Downtown. The hotel site is a newer hotel in the convention district, with plenty of nearby restaurants and sightseeing options. Shuttles operate between the hotel and the airport. Especially excited by Columbus’ famous “Red White Boom” event, to be held on July 3 in the evening.

viii) 2019 NPDC Committee (not present)

The 2019 NPDC Committee chair or a representative was not present to deliver a report.

k) Special Order
   • Election of officers for Vice President and Treasurer by acclamation.

President Janice Smith-Warshaw invited Professional Development Director and Chair of the Nominations Committee Lorraine Flores to the platform to report on the election of Vice President and Treasurer.
Lorraine Flores reported that one nomination was received for the position of Vice President, and one nomination was received for the position of Treasurer.

President Janice Smith-Warshaw asked the assembly to approve James Wilson for the position of Vice President. Glenna Ashton moved to approve the motion by acclamation. Motion was seconded. No opposed so the motion passed. Term to be served: 2019 - 2023.

President Janice Smith-Warshaw asked the assembly to approve Jason E. Zinza for the position of Treasurer. Lorraine Flores moved to approve the motion for acclamation. Motion was seconded. No opposed so the motion passed. Term to be served: 2019 - 2023.

- Secretary Vacancy

President Janice Smith-Warshaw announced the position of Secretary is vacant. Members interested in serving in that position can contact the President during the conference; a vacancy announcement with application procedures will be sent to all members shortly after the conference concludes.

l) Unfinished Business
   • Motion #10 from the 2017 NPDC.
   • Motion #11 from the 2017 NPDC.
   a) Motion #10 was referred to the Board. The motion stipulates a redesign of a new logo for ASLTA or a return to an older version of the logo. An amendment was made to have the logo design proceed via an art competition by Deaf students.
   b) Daniel Lunt moved to cancel the amendment calling for the art competition element of the logo redesign. President Janice Smith-Warshaw called for a vote on the original Motion #10, calling for a new logo design for ASLTA. Motion passed.
   c) ASLTA will appoint a new logo redesign committee.
   d) Motion #11 stipulates that ASLTA will investigate hiring practices of ASL teachers in the K-16 system. The lack of clarity on the motion caused no action to be done.
   e) Sharon Lott moved to refer the motion to the Board for resolution. Seconded by Justin Small. President Janice Smith-Warshaw called to vote on the matter. Vote passed and the matter to be referred to the Board.

m) iPad drawing: Debbie Woodroof not present to claim the prize, so drew again. Wanda Riddle not present to claim the prize, so drew again. Steven Whitworth was present to claim the prize.

n) Adjourned until July 2, 2019, at 8:00 a.m.
July 2, 2019

a) Call to Order

President Janice Smith-Warshaw called the meeting to order at 8:35 a.m.

Interpreter on platform: Jennifer Clifford (San Diego, CA; NAD Level V certification)

Conference Parliamentarian: Mark Apodaca, RP (National Association of Parliamentarians)

b) Credentials Committee Roll Call

Vice-President James Wilson and Professional Development Coordinator Lorraine Flores appointed to form the Credentials Committee.

Roll Call: 76 voting members in attendance.

Quorum minimum met.

c) Announcements

Communications Director David Martin announced the fundraising drive to benefit ASLTA’s three restricted funds: L1 Initiatives Fund, LF2 Fund, and the Riggs Fund. Funds are restricted until there is a balance of $10,000 available. Once that amount is reached, grants may be made to individuals or groups to support the fund goals. Donations may be made via CashApp ($aslta) and Venmo (@aslta) throughout the conference; donors are asked to state which fund their donations should be directed to.

d) New Business

MOTION #2019-86: I, Alma Bournazian, move to increase the chapter host share of conference proceedings to 35% from the current 25% amount. The new guideline would be 35% to the local chapter and 65% to ASLTA, provided there is a conference profit. Seconded by Glenna Ashton.

Vote proceeded.

Count for record: 53 opposed -7 in favor. Motion failed.

MOTION #2019-87: I, Jim Lipsky, move that all profits from the national ASLTA conference be directed to scholarships for future conferences. No second. Motion failed.

MOTION #2019-88: I, Sharon Lott, move that ASLTA adopt a new logo. Seconded by Bob Donaldson-Pirc.

Vote proceeded.

Count for record: 40 in favor - 15 opposed. Motion passed.
MOTION #2019-89: I, Daniel Lunt, move that ASLTA allocate $2,000.00 to each of the four chapter regions each year to support chapters. One chapter per region per year would receive the funds. Seconded by Lori Woods.

Amendment 1: I, Kelly Leeper, move to amend the motion by replacing the amount to $500.00 from $2,000.00. No second. Leeper withdrew the amendment without objection from members.

Vote proceeded.

Count for record: 1 in favor - 64 opposed. Motion failed.


Vote proceeded.

Count for record: Unanimous in favor. Motion passed.

MOTION #2019-91: I, Jason Listman, move that ASLTA establish a 5-year strategic plan. Seconded: None. Parliamentarian ruled motion is out of order since ASLTA's bylaws already require a strategic plan.

MOTION #2019-92: I, Kelly Leeper, move that the 2023 NPDC conference be held in Orlando, Florida and hosted by Florida ASLTA (FASLTA). Seconded by Jim Lipsky.

Vote proceeded.

Count for record: Unanimous in favor. Motion passed.

No further new business. New business is closed.

j) Installation of Vice President and Treasurer

James Wilson sworn in as Vice President.

Jason E. Zinza sworn in as Treasurer.

k) Announcements

Bryan Bowen is resigning as the Midwest area representative. His replacement is Damon Johnson of Minnesota.

Attendees encouraged to participate and enjoy the ASL Dash scavenger hunt.

iPod drawing: Justine Hardin was present to claim the prize.

l) Adjourned until July 2021.
Minutes respectfully submitted by Jason E. Zinza, Secretary.

Minutes reviewed for accuracy by the following members of the minutes approval committee:

Beverly Buchanan

Meme Kerr

Rhonda Jennings-Arey

7/28/2019

Date

07/23/19

Date
American Sign Language Teachers Association 10th National Professional Development Conference

General Assembly Standing Rules

1) The 2019 ASLTA General Assembly shall be held over two meeting sessions on Monday, July 1, and Tuesday, July 2, 8:00 a.m. - 10:30 a.m. The ASLTA President shall call the first session to order and adjourn the meeting at the end of the second sessions.

2) One tenth of the Association’s Certified and Associate members is required to form a quorum at the General Assembly meeting.

3) Only Certified members have full voting privileges. On topics related to Evaluation and Certification, Associate members have no voting rights. On all other topics, Associate members may vote.

4) Any person on the stage shall greet the President using the phrase “Madam President” and introduce themselves by fully spelling their name.

5) Each motion on the floor may have up to three people state their position in favor of the motion and up to three people state their position not in favor of the motion. A time limit of up to three minutes will be strictly enforced for each person to state their position by a timekeeper.

6) Each motion must be clearly stated. The person making the motion and the person seconding the motion should be prepared to join a committee to fulfill that motion, if needed.

7) All General Assembly participants shall adhere to standards of courtesy and decorum. Stand respectfully and wait to be recognized by the President. Those who violate courtesy and decorum will not be recognized.
ATTACHMENT B: 2019 General Business Meeting Agenda

ASLTA General Business Meeting Agenda

Dates: July 1-2, 2019

Times: 8:00 a.m. - 10:30 a.m. per day

a) Call to Order

b) Credentials Committee Roll Call

c) Standing Rules Committee Report

d) Adoption of the General Business Meeting Agenda

e) Presentation of Minutes from the 2017 ASLTA General Assembly Meeting

f) Minutes Approval Committee

g) Appointment of a Time Keeper and a Spotter

e) Board Member Reports

   Officer Reports
   • President
   • Vice President
   • Secretary
   • Treasurer
   • Chapter Affiliation Director
   • Professional Development Director
   • Communications Director

f) Program reports
   • ASL Honor Society
   • Evaluation & Certification

   g) Committee Reports
   • ASL Can-Do Statements
   • Bylaws
   • 2019 NPDC
   • Evaluation Advisory
   • Regional Representatives
   • Nominations
   • Awards
   • 2021 NPDC

h) Special Order
   • Election of officers for Vice President and Treasurer by acclamation
   • Secretary position vacancy

i) Unfinished Business
• Motions 10 and 11 from the 2017 NPDC

j) New Business
   • Conference bidding 2023

j) Installation of Vice President and Treasurer

k) Announcements
   • July 1
   • July 2

l) Adjourn
ASLTA

National Professional Development Conference 2017
Salt Lake City, Utah (June 29 - July 2, 2017)

General Membership Business Meetings Minutes

Business Meeting #1
Thursday, June 29, 2017

Time: 8:30 am

Presiding Officer: Vice President Keri Brooks

1) General Announcements

Keri Brooks: Board reports have been made via video and links will be emailed to all members for review, rather than having each Board member come to the stage individually in the interest of time.

Question from the floor [Anthony Isaacs]: If a member has a question about a report, what do we do?

Response [Vice President Keri Brooks]: Contact info will be placed into the eblast.

2) ASLTA Board Elections

Nominations for ASLTA Board positions are open. Nominations accepted for the following positions:

President
Secretary
Treasurer
Professional Development Director
Heritage Language Director
Chapters Director

Two Board positions are not up for election:
Vice President (held by Keri Brooks)
Evaluations Director (held by Amy June Rowley)

One Board position title will be changed, with current appointee being transferred into the new position:

ASLHS Coordinator renamed World Language Director (held by Jason E. Zinza)

Nominations may be made here: tinyurl.com/aslta2017

Nominees and potential nominees are asked to keep in mind that ASLTA business is confidential, and thus any nominees must be able to have access to a computer that is inaccessible to others.

If a member is interested in running for a position, please prepare a 1 minute explanation of your qualifications.

Voting Procedures: A link will be emailed to members’ email that will open the voting portal. This procedure is preferred in order to allow those not attending the conference to participate in voting.

Voting Window: NOON FRIDAY, JUNE 30 through NOON SATURDAY, JULY 1.

Question from the floor [Leslie Greer]: Can nominations be made from the floor during the election?

Response [Vice President Keri Brooks]: No. All nominations need to be made by the deadline in order to allow time to place the nominee into the voting email going out to all members. This is done to facilitate equity between members who attend the conference and those who do not.

Question from the floor [Kavita Pipalia]: What is required to be an officer? Is ASLTA certification required?

Response [Vice President Keri Brooks]: Great question. Some positions require ASLTA certification at the master level. Other positions require either master or certified ASLTA certification. If someone without ASLTA certification is elected to a position, that person has a one-year grace period to earn that certification.

Question from the floor [Katie O'Brien]: Does state-level certification fulfill this requirement?

Response [Vice President Keri Brooks]: No, ASLTA certification is the only acceptable credential to serve on the national Board.

3) ASLTA Old Business

No old business to address.
4) ASLTA New Business

Vice President Keri Brooks: Some motions may require changes to the ASLTA bylaws. Currently, the ASLTA bylaws are suspended to facilitate Board restructuring. A completed and revised set of bylaws will be made available to membership prior to the next ASLTA conference in 2019. During this transition period, the ASLTA Board will communicate with membership as the Board drafts new bylaws for the Association.

Question from the floor [Brandon Hill]: Most state certifications and job announcements request an ASLPI score of 3+, yet the master level ASLTA certification requires a score of 4. That doesn’t seem right. I’d like to make a motion to address this.

Response [Vice President Keri Brooks]: Such a motion would be out of order, since it would need to proceed through the Evaluation committee.

Question from the floor [Pam Walker]: Do changes to the Bylaws require 2/3 membership approval?

Response [Parliamentarian Joshua Beckman]: A 2/3 vote of those present is required to pass any bylaws changes, rather than putting it to a vote of the entire membership.

Question from the floor [David Martin]: Changing ASLTA’s name to ASLPA was old business from 2015. We discussed it but nothing happened. Is that on hold or what?

Response [Vice President Keri Brooks]: The Board decided it was best to refer the issue to the membership. If someone would like to change the name, then that person is free to make a motion. The same idea was attempted at the 2015 NPDC in Minneapolis, but it failed. There is no reason why it could not be attempted again.

MOTIONS

1) Motion from the floor: Leslie Greer.

I, Leslie Greer, move that ASLTA and CIT collaborate with each other.

Seconded: Kavita Pipalia

Rationale: We need each other. CIT’s new mission is to focus on the Deaf community and contribute to it. To support schools for the Deaf. We are all teachers. We are educational organizations so we need to collaborate and engage in mutual support. ASLTA can use our accreditation system, and CIT would like to work on a joint evaluation system. I really want to move for better collaboration.
Discussion:
Question from the floor [unknown woman]: What would this collaboration look like? Would it include hosting a joint conference?

Response [Vice President Keri Brooks]: That is something we could work towards, yes.

Question from the floor [unknown man]: NAD and ASLTA were once merged but had a big falling out. Collaboration with money could lead to big problems in the future. Are we talking merging or what? How will we keep the organizations safe?

Response [Vice President Keri Brooks]: ASLHS has an MOU (memorandum of understanding) with ASLTA which is a set of agreements each organization must follow. We would have to develop an MOU with CIT to clearly outline and stipulate what’s expected of each organization and what that collaboration would look like.

Clarification from the floor [Leslie Greer]: We want to keep each organization’s IRS designation of 501c3 and 501c6 separate, so we will ensure that all regulations are adhered to. If we collaborate for conferences we can increase profits, and share them, too. Collaborating is especially important when it comes to hiring staff so that we can split the costs to create a home office. That would be great. It would reduce costs.

Question from the floor [unknown woman]: If ASLTA collaborates with CIT will CIT members actually come to our conferences?

Response [Vice President Keri Brooks]: Yes, interpreters and interpreter trainers would be able to attend each other’s conferences, whether Deaf or hearing interpreters.

Question from the floor [unknown woman]: But is that part of our mission?

Response [Vice President Keri Brooks]: Collaborating on registrations for conferences would be great, plus we could interact more with people. CIT relies on an ASL language foundation, and we rely on trained interpreters. Collaborating is not the same as merging.

Clarification from the floor [Bill Newell]: A longstanding goal for ASLTA is establishing a home office. We’ve never been able to afford it. CIT has also wanted a home office. If we collaborate and split the costs, then we can afford it. WE CANNOT MERGE because we need to maintain separate financial statements for our IRS compliance. We would maintain individual identities. But we’d work together to create a home office. Individually neither can afford it. Together, we might be able to.

Comment from the floor [Amy June Rowley]: I’m a member of both ASLTA and CIT. I attend both conferences and am involved with both. I think this would be a great idea.
One thing that I’ve been uncertain about over the past few years is our commitment to Deaf children and language deprivation. This field focuses on hearing learners. I see CIT also focusing on hearing learners. That’s an intentional focus. Where and how do we prioritize Deaf children because ASL can be gone. So what is CIT’s commitment to Deaf children? I don’t see that message at CIT conferences, etc. Can Leslie Greer please address this topic.

Comment from the floor [Leslie Greer]: CIT adopted a new mission and it includes the Deaf community and deaf children. We are involved because we train educational interpreters. CIT needs input on language skill from ASLTA that we then incorporate into our training. We need that input.

Vice President Keri Brooks: I am closing the discussion due to time and calling for a vote.

Voting Results: PASSED. Clear majority of voters in favor of ASLTA and CIT developing ways to engage in closer collaboration.

Vice President Keri Brooks: It is now 9 a.m.. I am adjourning the business meeting. Members are asked to contact the Board to discuss ideas, concerns, and motions. Motions may be submitted ahead of time by emailing motionsproposal@aslta.org.

ASLTA Business Meeting #1 adjourned: 9:00 a.m.

Business Meeting #2
Friday, June 30, 2017

Time: 10:23 am

Presiding Officer: President Arlene Garcia

1) General Announcements

President Arlene Garcia: We will move right into the motions unless there are other announcements or business to address.

MOTIONS (numbering of motions continued from the previous Business Meeting)
2) Motion from the floor: Beatrice Pfaff.

I, Beatrice Pfaff, move that the name of the Association be changed from ASLTA to ASLPA (ASL Professionals Association).

Seconded: Kavita Pipalia

Rationale: By changing the Association name, we can expand the number of people, careers, and organizations in the ASL field under a larger umbrella. We can work together, expand our collective power, and improve efficiency.

Amendment #1:

I, Andrew Bottoms, move that we rename the Association the American Sign Languages Professional Association [Note: Pluralizing “language” to “languages.”]

Seconded: Ray Boland

Rationale: There are different sign languages in the USA and the Association’s name should reflect that.

Discussion:

Keith Gamache: This topic needs more thorough discussion. I’m unsure whether it’s possible to ever be ALL inclusive within one organization’s name.

Bill Newell: An organization’s name change can be made through the Board. We can formally change the name, which would involve a substantial number of changes on paperwork, IRS files, etc. Or, we can simply keep ASLTA as is but do business as ______, which would fulfill the same purpose.

3) Motion from the floor: Leslie Greer

I, Leslie Greer, move that this topic be referred to a task force appointed to examine the issue of changing the Association name.

Seconded: Daniel Gough

Voting Results: PASSED. Clear majority of voters in favor of referring the possibility of changing the name of ASLTA to ASLPA to an appointed task force, which will also examine whether to pluralize “language” to “languages.”
President Arlene Garcia: The following nominations have been received for positions on the ASLTA Board:

Professional Development: Dr. Janice Warshaw

Communications Director: David Martin

Chapters / Regions Director: Anthony Isaacs

Heritage Language Director: Petra Marsh / Ray Boland

4) Motion from the floor: Ray Boland

I, Ray Boland, move that the position of Heritage Language Director be revised to allow for two co-directors to manage the responsibilities.

Seconded: Janice Warshaw

Rationale: ASLTA President Arlene Garcia shared that Petra Horn-Marsh had mentioned concerns that the heritage language director’s responsibilities would be too great to handle, and that she is in favor of a co-director. Two co-directors will share one vote and only one co-director at a time will attend face-to-face Board meetings due to financial constraints.

Voting results: PASSED. Clear majority of voters in favor of having co-directors fulfill the Heritage Language Director position.

5) Nominations from the floor: Dr. Jenny Gough

I, Jenny Gough, nominate myself for the Board position of Professional Development Director.

6) Nominations from the floor: Tim Riker

I, Brenda Schertz, nominate Tim Riker for the Board position of Advocacy Director.

Tim Riker accepted the nomination.
7) Nominations from the floor: Dr. Daniel Gough

I, Daniel Gough, nominate myself for the Board position of Advocacy Director.

8) Motion from the floor: Jenny Gough

I, Jenny Gough, move that the Advocacy Director position be served by two co-directors as this is a new position.

Seconded: Justin Small

Voting results: PASSED. Clear majority of voters in favor of having co-directors fulfill the Advocacy Director position.

9) Motion from the floor: Daniel Gough

I, Daniel Gough, move that all new Board members receive cultural competency / sensitivity training.

Seconded: Shannon Kapp

Voting results: PASSED. Clear majority of voters in favor of having Board members receive cultural competency / sensitivity training.

10) Motion from the floor: Kavita Pipalia

I, Kavita Pipalia, move that a task force be established to examine current practices in the K-12 and post-secondary systems to investigate how they establish minimum requirements for the hiring of ASL positions.

Seconded: Leslie Greer

Voting results: PASSED. Clear majority of voters in favor of having the Board establish a task force to investigate hiring practices in K-12 and post-secondary settings.

Voting Instructions: Information on how to access the voting portal will be emailed to members. Voting will be open for 24 hours.
Voting URL: tinyurl.com/aslta2017vote

ASLTA Business Meeting #2 adjourned: 11:30 a.m.

Business Meeting #3  
Saturday, July 1, 2017

Time: 2:00 p.m.

Presiding Officer: President Arlene Garcia

1) General Announcements

President Arlene Garcia: We will move right into the motions unless there are other announcements or business to address.

MOTIONS (numbering of motions continued from the previous Business Meeting)


I, Thomas Wills, move that ASLTA work to include ASL as a world language option for IB (International Baccalaureate) programs so students who attend IB high schools that offer ASL courses can use ASL to fulfill those requirements.

Seconded: Tim Gough

Rationale: ASL is excluded from consideration by the IB system, so the best students often drop ASL in order to comply with IB requirements. I would like to see ASLTA advocate on behalf of ASL programs at IB schools and negotiate a way for ASL to meet IB requirements.

Amendment 1:

I, Heather Kendrick, move that Advanced Placement be added to this consideration.
Seconded: Leslie Greer

Reationale: The lack of an Advanced Placement exam for ASL also severely limits and negatively affects ASL programs at AP schools. ASLTA should advocate on behalf of both IB and AP to effect change regarding the status of ASL.

Motion from the floor:

I, Regan Thibodeau, move to refer the IB and AP issues to the Board for investigation.

Seconded: Toby Walsh

Voting Results: PASSED. Clear majority of voters in favor of having the ASLTA Board further investigate IB and AP issues.

12) Motion made from the floor: Leslie Greer.

I, Leslie Greer, move that the existing ASLTA logo be redesigned or that the Association revert to the older logo used in the past.

Seconded: Sharon Lott

Rationale: The current ASLTA logo is not very clear and doesn’t convey the purpose or meaning of the Association. It was created by the ASLTA Board, whereas the Association’s logo should be decided on by membership.

Amendment 1:

I, Amy June Rowley, move that ASLTA establish a committee to call for submissions for a new logo, which will be selected by ASLTA general membership.

Seconded: Jenny Gough

Amendment 2:

I, Tim Gough, move that the ASLTA committee call for submissions via an art competition from students in the K-12 system.

Motion from the floor:

I, Lisa Johnson, move that the issue of a logo redesign be referred to the Board.
Seconded: Leslie Greer.

**Voting Results: PASSED. Clear majority of voters in favor of designing a new logo for ASLTA.**

**New Business**

OASLTA (Ohio chapter of ASLTA) presented their bid to host the 2021 National Professional Development Conference, to be held in Columbus, Ohio.

**Discussion:**

- Should the conference dates remain in the summer or moved to the fall?

Motion made from the floor: Tracy Ivy.

I, Tracy Ivy, move to close the discussion regarding the dates for OASLTA’s conference bid for 2021.

Seconded: Regan Thibodeau.

**Voting Results: PASSED. Clear majority of voters in favor of keeping OASLTA’s preferred conference dates.**

ASLTA President Arlene Garcia moves that the membership move to a vote on OASLTA’s conference bid.

**Voting Results: PASSED. Clear majority of voters in favor of accepting OASLTA’s conference bid. The 2021 NPDC will be held in Columbus, Ohio, and coordinated by OASLTA.**

Motion made from the floor: Bonney Delao.

I, Bonney Delao, move to close new business.

Seconded: Deanne Bray

Voting Results: PASSED. New business closed.

Question from the floor [unknown person]: Where are the 2015 conference minutes?
Response [President Arlene Garcia]: Due to high turnover in the Secretary position, there may be some loss of information. Will need to track that information down.

Question from the floor [Keith Cagle]: Will the proposed bylaw changes be sent out to all members for a review and vote?

Response [President Arlene Garcia]: Joshua Beckman explained the process regarding bylaws revisions. Changes may be approved by membership change by change, or by simply approving all changes. More information will be forthcoming about ensuring transparency regarding bylaws changes.

ASLTA Board Meeting
Sunday, July 2, 2017

Present:

President: Keri Brooks
Heritage Language Co-Director: Janice Warshaw
Heritage Language Co-Director: Ray Boland
Outgoing Professional Development Director: Christine Multra Kraft
Treasurer: Daniel Heinze
Outgoing Treasurer: Bill Newell
Secretary: Raychelle Harris (had to leave at 8:25)
Evaluations: Amy June Rowley
Outgoing Chapters / Regions Director: Brenda Schertz
World Language Director: Jason E. Zinza
Advocacy Co-Director: Tim Riker

Kristine Hall (joined 8:57)
Kim Smith (joined 8:57)

Not present:
Chapters / Regions Director: Beatrice Pfaff (Bea)
Advocacy Co-Director: Daniel Gough

Called to order at 8:17am

1) President Keri Brooks:

New Business
1) ASLTA email addresses to be assigned shortly.
2) People have expressed concerns with John Maucere’s show regarding inappropriate content, uncomfortable bullying in the guise of humor, and making members feel unsafe/unwelcome.
3) See below

Discussion re: John Maucere:

Keri: I want to be very mindful of how we present ASLTA to the public, so action is required. I want to have a response to JM done by July 2. Because Communications Director David Martin is traveling home, Keri will draft a message expressing the Board’s concerns for JM as well as to the general membership. **ACTION REQUIRED: Draft a letter to JM and create a video for the ASLTA Facebook page.**

Amy June: We should include in the statement that we do not support bullying and that parts of the show were not appropriate for the setting, our membership, and our conference, and that we will take better precautions in the future to ensure entertainment is welcoming and respectful of all in the audience.

New Business #4

President Keri Brooks wants to schedule a face to face meeting / retreat that focuses particularly on social justice training. Will also mention that the Board is taking social justice training and will include that in the message to membership.
Keri will create a Doople poll for Board members in order to determine feasible dates for the face to face social justice training. Aiming for late Sept. or October. ACTION REQUIRED: Create a Doople poll.

Discussion on Potential Social Justice Trainers.

Keri: Potential trainers will be asked to submit cost estimates, which will be shared with the Board. ACTION REQUIRED: Contact trainers and request initial trainer's fees estimates.

Amy June: We need more than just a workshop. We need to identify concrete action items. I want that trainer to focus on us the whole weekend.

Keri: Agreed. The whole weekend will focus on social justice.

2) Treasurer (outgoing): Bill Newell

- Bill will work with incoming Treasurer Daniel Heinze immediately to make sure Daniel is ready to take over the position fully by Sept. 1.
- Bookkeeper to be hired no later than August 1. Bill will train the new bookkeeper and Daniel on QB and CivicRM. Training needs to be done in person, which will require travel arrangements (previously approved by Board) for training over Labor Day weekend.
- ACTION REQUIRED ASAP: New bookkeeper must establish an address for all ASLTA mailings (PO Box or home). Must also file the IRS change of address form, and update the ASLTA W9 form. This also requires updating all addresses on ASLTA.org, all ASLTA forms (especially the mail-in membership form). Must be completed no later than August 31 / beginning of new membership cycle.
- Bill prepared and shared a Transition plan for the Treasurer and Bookkeeper positions that was shared via email. It lists each task needing to be completed by the new Treasurer and Bookkeeper by Sept. 1, 2017.

3) Professional Development Chair (outgoing): Christine Multra Kraft

Conference 2019 Update:

CMK: Still uncertain over location. Riverside? San Diego? CSDR might not be the best location due to size needs and logistics of travel and transportation.
Meeting concluded at 9:58am

Minutes submitted by outgoing Secretary Jason E. Zinza on 7/2/17.

ASLTA NPDC Business Meetings Minutes and Motions submitted by outgoing Secretary Jason E. Zinza on 7/5/17.