



AMERICAN SIGN LANGUAGE TEACHERS ASSOCIATION

Face-to-Face Board Meeting Minutes

Location: San Diego, CA

Tuesday, June 25, 2019

Time: 7:00 PM [PST]

1. Roll Call

Janice Smith-Warshaw, President

Jason E. Zinza, Secretary/Acting Treasurer

Lorraine Flores, Professional Development Director

Beatrice Pfaff, Chapter Affiliation Director

Amy June Rowley, Evaluation and Certification Director

Special Committee: David Martin, Communications Director

Special Committee: Kristine Hall, Conference Chair

Absence(s):

James Wilson, Vice President (arriving 6/27/19)

Christine Sharkey, ASLHS Coordinator (arriving 6/26/19)

2. Meeting called to order at 8:00 pm PST

MOTION #2019-63: I, Amy June Rowley, move to approve the Board meeting minutes from 06/11/19 as read.

Seconded: Beatrice Pfaff

Vote: Passed

MOTION #2019-64: I, Amy June Rowley, move to approve the Board meeting minutes from 06/14/19 as read.

Seconded: Beatrice Pfaff

Vote: Passed

MOTION #2019-65: I, Amy June Rowley, move to approve the Board meeting minutes from 06/19/19 as read.

Seconded: Beatrice Pfaff

Vote: Passed

3. President's Report

No report.

4. Vice President's Report

No report.

4. Secretary's Report

No report.

6. Treasurer's Report (reported by Secretary Zinza)

- a. There is a balance due of \$61,020.38 for the conference banquets and related services. If the bill is paid in full prior to the conference, the hotel will waive the 20% contingency deposit of \$18,000.00 (voided after the end of the conference).

MOTION #2019-66: I, Amy June Rowley, move that ASLTA pay the conference balance due in full in the amount of \$61,020.38, from the conference account.

Seconded: Beatrice Pfaff

Vote: Passed

- b. Invoice from Feast on This for breakfast on 7/1/19. Total amount due is \$2,427.25, payable in full.

MOTION #2019-67: I, Amy June Rowley, move that ASLTA pay the Feast on This invoice for 100 breakfasts provided on July 1, 2019, in the amount of \$2,427.25, from the conference account.

Seconded: Beatrice Pfaff

Vote: Passed

- c. Invoice from Promotional Works for teacher totes, attendee ribbons, etc. Total amount due is \$705.16.

MOTION #2019-68: I, Lorraine Flores, move that ASLTA pay the Promotional Works invoice for conference materials in the amount of \$705.16, from the conference account.

Seconded: Amy June Rowley

Vote: Passed

- d. Pay off balance of Feast on This for the conference opening ceremony. Amount due \$6,784.89.

MOTION #2019-69: I, Amy June Rowley, move that ASLTA pay the remaining balance due of \$6,784.89 to Feast On This for the closing ceremony.

Seconded: Lorraine Flores

Vote: Passed

e. Membership Update (see chart below).

Category	Current #	Last Meeting	2018-19 Goal #
Supporting	218	218	145
Associate	525	525	445
Certified	193	193	250
Institutional	10	10	8
Chapters	13	13	10
Conference	508 (paid)	508	500

f. Bank Balance Update

Bank of America:

Account Name	BoA Balance	QuickBooks Balance
ASL Honor Society	\$ 61,441.39	\$ 63,798.97
Evaluation Program	\$ 7,607.52	\$ 10,347.97
Main Checking	\$ 158,438.61	\$ 43,795.23
NPD Conference	\$ 90,969.95	\$ 82,035.77
National Standards Project	\$ 3,104.68	\$ 3,104.42

Schwab Investment:

Account Name	Account Balance	Available Funds
LF2 Fund	\$ 3,932.17	\$ 0.00 (until \$10,000)
L1 Initiatives Fund	\$ 7,610.18	\$ 0.00 (until \$10,000)
Riggs Fund	\$ 6,422.27	\$ 0.00 (until \$10,000)
Main Investment	\$ 80,073.18	\$ 80,073.18

Money Market Fund (cash)	\$ 514.52	\$ 514.52
TOTAL ACCOUNT VALUE	\$ 98,552.32	\$ 80,587.70

7. Chapter Affiliation Director Pfaff

There is a question from the conference host chapter whether ASLTA can waive chapter dues in recognition of their hosting of the 2019 conference. This will be an on-going discussion.

8. Evaluation and Certification Director Rowley

No report.

9. Professional Development Director Flores

No report.

10. Special Committee: Communications Director David Martin

No report.

11. Special Committee: ASL Honor Society Coordinator Sharkey

No report.

12. Special Committee: 2019 NDPC Conference Chair Hall

No report.

MEETING ADJOURNED AT 10:45 pm PST

Meeting Minutes respectfully submitted by Secretary Zinza.

Future meetings:

- June 25 - July 3, 2019 (all day)
- July 7, 2019 at 6:30 pm EST
- July 21, 2019 at 6:30 pm EST
- August 4, 2019 at 6:30 pm EST
- August 18, 2019 at 6:30 pm EST
- September 1, 2019 at 6:30 pm EST
- September 15, 2019 at 6:30 pm EST
- September 29, 2019 at 6:30 pm EST