



AMERICAN SIGN LANGUAGE TEACHERS ASSOCIATION

Online Board Meeting Minutes

Friday, June 14, 2019

Time: 9:30 PM [EST], 8:30 PM [CST], 7:30 PM [MST] & 6:30 PM [PST]

SPECIAL MEETING CALLED BY PRESIDENT SMITH-WARSHAW

1. Roll Call

Janice Smith-Warshaw, President

James Wilson, Vice President

Jason E. Zinza, Secretary/Acting Treasurer

Lorraine Flores, Professional Development Director

Beatrice Pfaff, Chapter Affiliation Director

Amy June Rowley, Evaluation and Certification Director

Absence(s):

Special Committee: David Martin, Communications Director

Christine Sharkey, ASLHS Coordinator

Special Committee: Kristine Hall, Conference Chair

2. Meeting called to order at 9:34 pm EST

3. President's Report

Meeting called to address some time-sensitive conference matters.

4. Vice President's Report

- a. Bylaws meeting last night went well. Preparing to present Phase 6 amendments for consideration at the conference. There are a few minor amendments needed to clean up a few things on the Bylaws. Then, members will be asked to ratify the whole document.
- b. Concern over two days / 5 hours total of business meeting not being sufficient for Association needs. We have to be efficient when delivering reports to members.

4. Secretary's Report

No report.

6. Treasurer's Report (reported by Secretary Zinza)

- a. Conference expense: Deafies in Drag (DID) deposit of \$1,500.00 is due, with the balance of \$1,500.00 payable after the show. DID will provide an evening of entertainment during the conference at this reduced price.

MOTION #2019-58: I, Amy June Rowley, move that ASLTA pay the \$1,500.00 deposit to Deafies in Drag, and authorize final payment of \$1,500.00 upon completion of all contracted services for the 2019 NPDC.

Seconded: James Wilson

Vote: Passed

- b. Awards: 50% deposit on conference committee awards of \$332.50 is due.

MOTION #2019-59: I, Amy June Rowley, move that ASLTA pay the \$332.50 deposit to Deafroot, and authorize final payment of \$332.50 upon receipt of the conference committee awards.

Seconded: James Wilson

Vote: Passed

- c. Motion to allow use of CashApp, Ven and Zelle applications for fundraising during the conference.

MOTION #2019-60: I, James Wilson, move to establish ASLTA accounts with CashApp, Venmo, and Zelle to support fundraising efforts during the 2019 NPDC.

Seconded: Amy June Rowley

Vote: Passed

- d. Conference expense: Encore Event Technologies invoice for audio-visual services at the conference is due in full, prior to the conference opening. Amount due is \$37,960.00.

MOTION #2019-61: I, Beatrice Pfaff, move to pay \$37,960.00 to Encore Event Technologies for 2019 conference AV needs, from the conference account.

Seconded: James Wilson

Vote: Passed

- e. Membership Update (see chart below).

Category	Current #	Last Meeting	2018-19 Goal #
Supporting	N/A	216	145
Associate	N/A	519	445
Certified	N/A	191	250
Institutional	N/A	10	8
Chapters	N/A	10	10
Conference	N/A	479	500

f. Bank Balance Update

Bank of America:

Account Name	BoA Balance	QuickBooks Balance
ASL Honor Society	\$ N/A	\$ N/A
Evaluation Program	\$ N/A	\$ N/A
Main Checking	\$ N/A	\$ N/A
NPD Conference	\$ N/A	\$ N/A
National Standards Project	\$ N/A	\$ N/A

Schwab Investment:

Account Name	Account Balance	Available Funds
LF2 Fund	\$ N/A	\$ 0.00 (until \$10,000)
L1 Initiatives Fund	\$ N/A	\$ 0.00 (until \$10,000)
Riggs Fund	\$ N/A	\$ 0.00 (until \$10,000)
Main Investment	\$ N/A	\$ N/A
Money Market Fund (cash)	\$ N/A	\$ N/A
TOTAL ACCOUNT VALUE	\$ N/A	\$ N/A

7. Chapter Affiliation Director Pfaff

No report.

8. Evaluation and Certification Director Rowley

No report.

9. Professional Development Director Flores

No report.

10. Special Committee: Communications Director David Martin

No report.

11. Special Committee: ASL Honor Society Coordinator Sharkey

No report.

12. Special Committee: 2019 NDPC Conference Chair Hall

No report.

MEETING ADJOURNED AT 9:54 pm EST

Meeting Minutes respectfully submitted by Secretary Zinza.

Future meetings:

June 25 - July 3, 2019 (all day)

July 7, 2019 at 6:30 pm EST

July 21, 2019 at 6:30 pm EST

August 4, 2019 at 6:30 pm EST

August 18, 2019 at 6:30 pm EST

September 1, 2019 at 6:30 pm EST

September 15, 2019 at 6:30 pm EST

September 29, 2019 at 6:30 pm EST