



# AMERICAN SIGN LANGUAGE TEACHERS ASSOCIATION

## Online Board Meeting Minutes

Monday, June 3, 2019

Time: 8:30 PM [EST], 7:30 PM [CST], 6:30 PM [MST] & 5:30 PM [PST]

### Special Meeting Called by President Smith-Warshaw

#### 1. Roll Call

Janice Smith-Warshaw, President  
James Wilson, Vice President  
Lorraine Flores, Professional Development Director  
Christine Sharkey, ASLHS Coordinator  
Beatrice Pfaff, Chapter Affiliation Director  
Amy June Rowley, Evaluation and Certification Director

#### Absence(s):

Jason E. Zinza, Secretary/Acting Treasurer  
Special Committee: David Martin, Communications Director  
Special Committee: Kristine Hall, Conference Chair

#### 2. Meeting called to order at 8:30 pm EST

#### 3. President's Report

Special meeting called because the final payment to the Hyatt for the 2019 conference is due by Friday, June 7. The hotel sent the invoice earlier this afternoon.

**MOTION #2019-47:** I, James Wilson, move that President Smith-Warshaw be authorized to write a check for \$30,000.00 to the Hyatt hotel as the final deposit payment due Friday, June 7, 2019.

**Seconded:** Lorraine Flores

**Vote:** Passed

#### 4. Vice President's Report

No report.

#### 4. Secretary's Report

No report.

#### 6. Treasurer's Report (reported by Secretary Zinza)

a. Membership Update (see chart below).

Category	Current #	Last Meeting	2018-19 Goal #
Supporting	N/A	202	145
Associate	N/A	514	445
Certified	N/A	190	250
Institutional	N/A	10	8
Chapters	N/A	10	10
Conference	N/A	450	500

b. Bank Balance Update

#### Bank of America:

Account Name	BoA Balance	QuickBooks Balance
ASL Honor Society	\$ N/A	\$ N/A
Evaluation Program	\$ N/A	\$ N/A
Main Checking	\$ N/A	\$ N/A
NPD Conference	\$ N/A	\$ N/A
National Standards Project	\$ N/A	\$ N/A

#### Schwab Investment:

Account Name	Account Balance	Available Funds
LF2 Fund	\$ N/A	\$ 0.00 (until \$10,000)
L1 Initiatives Fund	\$ N/A	\$ 0.00 (until \$10,000)

Riggs Fund	\$ N/A	\$ 0.00 (until \$10,000)
Main Investment	\$ N/A	\$ N/A
Money Market Fund (cash)	\$ N/A	\$ N/A
<b>TOTAL ACCOUNT VALUE</b>	<b>\$ N/A</b>	<b>\$ N/A</b>

**7. Chapter Affiliation Director Pfaff**

No report.

**8. Evaluation and Certification Director Rowley**

No report.

**9. Professional Development Director Flores**

No report.

**10. Special Committee: Communications Director David Martin**

No report.

**11. Special Committee: ASL Honor Society Coordinator Sharkey**

No report.

**12. Special Committee: 2019 NDPC Conference Chair Hall**

No report.

**MEETING ADJOURNED AT 8:47 pm EST**

Meeting Minutes respectfully submitted by Vice President Wilson.

**Future meetings:**

June 9, 2019 at 6:30 pm EST

June 25 - July 3, 2019 (all day)

July 7, 2019 at 6:30 pm EST

July 21, 2019 at 6:30 pm EST

August 4, 2019 at 6:30 pm EST

August 18, 2019 at 6:30 pm EST

September 1, 2019 at 6:30 pm EST

September 15, 2019 at 6:30 pm EST

September 29, 2019 at 6:30 pm EST