



AMERICAN SIGN LANGUAGE TEACHERS ASSOCIATION

Online Board Meeting Minutes

Thursday, December 6, 2018

Time: 8:30 PM [EST], 7:30 PM [CST], 6:30 PM [MST] & 5:30 PM [PST]

SPECIAL MEETING CALLED BY PRESIDENT SMITH-WARSHAW

1. Roll Call

Janice Smith-Warshaw, President

James Wilson, Vice President

Jason E. Zinza, Secretary/Acting Treasurer

Special Committee: Communications, David Martin

Lorraine Flores, Professional Development Chair

Treasurer [vacant]

Guests:

Daniel Lunt (Bylaws Committee)

Cynthia Kaniski (Bylaws Committee)

a. Absence(s):

Beatrice Pfaff, Chapter Affiliation / Bylaws Chair

Evaluation Chair, Amy June Rowley

Special Committee: ASLHS Coordinator, Christine Sharkey

Special Committee: Conference Chair, Kristine Hall

2. Meeting called to order at 8:36 pm EST

3. President's Report

No report.

4. Vice President's Report

- a. Proposed Bylaws amendments. The Board met the previous Sunday (12/2/18) and would like discuss some modifications made to the proposals. That is the purpose of meeting tonight with the Bylaws committee.

Amendment Number 4
Article VII, Election and Appointment of Officers
Section 7: Nepotism

It is in ASLTA's best interest to avoid conflict of interests between familial / domestic obligations, to reduce favoritism or the appearance of favoritism, and to prevent family conflicts from affecting ASLTA as an organization. Therefore, no two people with familial / domestic relationship may serve on the ASLTA Board or any ASLTA-related committee during the same term.

Discussion: Remove "business" from this section and place it in a new section (to be developed in Phase 2).

Should the nepotism policy be placed on section 7 or 6. Consensus is Article VII, section 6 (bumping the current section 6 to section 7, dealing with resignations). However, RRO requires a vote to amend numbering, so for the time being will stick with Section 7.

ACTION ITEM: Bylaws committee to clarify exactly what a business relationship / conflict of interest looks like.

Amendment Number 5
Article VII
Section 3: Nominations Process

Nominations for elected members of the Board of Directors shall be made by a Nominations Committee composed of three (3) ASLTA certified members in good standing who are accepted by the Board of Directors. At least one of those members must hold professional / master level to serve as the Nomination Committee Chair. Recommendations for nomination of officers may be submitted to the Nomination Committee by any voting member of the organization, provided the nomination is accompanied by 1) biographical data detailing the nominee's qualifications for the office and 2) signature of the nominee giving signed consent. A call for nominations from the membership, stating and describing the offices open for election, shall be printed in the ASLTA newsletter, on the ASLTA website, and / or by email in January and again 30 days before nominations start during the election year. Nominations from the membership can be submitted to the Nomination Committee between 90 days prior to the biennial conference until 30 days prior to the biennial conference. This process applies to the President, Vice President, Secretary, and Treasurer positions. For the position of Communications Chair, Chapter Affiliation Chair, and Professional Development Chair, nominations can follow the process as indicated above or be made from the biennial conference platform.

Discussion: Change “printed in newsletter” to announced in the ASLTA newsletter. Change newsletter and / or to just January.

Addition would allow some nominations from the floor for the positions of Communications Chair, Chapter Affiliation Chair, and Professional Development Chair.

Amendment Number 6

Article III

Section 1: Membership Categories

Membership Categories

Membership in ASLTA shall be open to teachers of ASL, Deaf Studies, and other interested persons. There shall be five categories of membership. Members in good standing have paid the appropriate dues according to their membership category on an annual basis.

1. Certified Member

A certified member who is a member in good standing and has received ASLTA teacher certification from the Association shall have full voting privileges in all matters of the Association.

2. Associate Member

An associate member who is a member in good standing and is not ASLTA certified as a teacher of ASL and / or Deaf Studies shall have voting privileges in all matters of the Association except evaluation and certification.

3. Supporting Member

A supporting member, in good standing, who is a non-certified individual or student interested in supporting the purposes and activities of the Association but shall not have voting privileges.

4. Institutional Member

Educational institutions, agencies, corporations, and other associations which support the mission of the Association may choose to join as an institutional member. Institutional members shall not have voting privileges. One designated person shall receive the Association’s newsletter and other pertinent mailings. In addition, the institutional member shall receive a certificate as well as listing in the Association’s membership directory.

5. Honorary Member

Those individuals or organizations who are honorary members recognized by the Association for their contributions to the mission of the Association shall not have voting privileges. Honorary members shall receive the Association’s newsletter and pertinent mailings. Furthermore, honorary members shall receive a certificate in recognition of their

contributions to the Association. Since honorary membership is a lifetime designation, honorary members shall pay no annual dues.

Discussion: The proposed membership categories were very convoluted. Board hopes for more streamlined and limited number of categories.

Removed the sending of certificates to institutional and honorary members.

ACTION ITEM: Clarify the membership terms by adding specific eligibility criteria. Example: Associate (for teachers, linguists, paraprofessionals, etc). Supporting for students and non-teachers etc.

Question: How to handle retired people? Vice President Wilson would like to revisit this in detail with the committee.

Retired with certification, cost is \$50 per year. Retired without, cost is \$40 per year. Retired with certification means their certification is frozen and they are exempt from renewal fees.

Worked through the membership categories.

5. Secretary's Report

No report.

6. Treasurer's Report (reported by Secretary Zinza)

No report.

a. Membership update:

Category	Current #	Last Meeting	2018-19 Goal #
Supporting	99	95	145
Associate	347	335	445
Certified	174	173	250
Institutional	9	9	8
Chapters	1	1	10
Conference	122	120	500

b. Bank Balance Update

NOTES:

1. About \$28,000.00 in the Main Checking account is from Conference registrations. Funds will be transferred to the NPDC account.

Bank of America:

Account Name	BoA Balance	QuickBooks Balance
ASL Honor Society	\$ 47,543.78	\$ 43,980.49
Evaluation Program	\$ 9,749.32	\$ 9,838.47
Main Checking	\$ 111,240.23	\$ 80,820.86
NPD Conference	\$ 8,807.49	\$ 1,567.26
National Standards Project	\$ 4,003.84	\$ 4,003.68

Schwab Investment:

Account Name	Account Balance	Available Funds
LF2	\$ 3,728.61	\$ 0.00 (until \$10,000)
L1 Initiatives Fund	\$ 7,233.80	\$ 0.00 (until \$10,000)
Riggs Fund	\$ 6,083.94	\$ 0.00 (until \$10,000)
Main Investment	\$ 64,469.31	\$ 64,469.31
Money Market Fund (cash)	\$ 14,152.27	\$ 14,152.27

7. Chapter Affiliation / Bylaws Chair Pfaff

No report.

8. Evaluation/Certification Rowley

No report.

9. Professional Development Chair Flores

No report.

10. Special Committee: Communications David Martin

No report.

11. Special Committee: ASL Honor Society Coordinator Sharkey

No report.

12. Special Committee: 2019 NDPC Conference Chair Hall

No report.

MEETING ADJOURNED AT 10:40 pm EST

Meeting Minutes respectfully submitted by Secretary J. Zinza

Future meetings:

December 16, 2018 at 6:30 pm EST

January 6, 2019 at 6:30 pm EST

January 20, 2019 at 6:30 pm EST

February 3, 2019 at 6:30 pm EST

February 17, 2019 at 6:30 pm EST

March 3, 2019 at 6:30 pm EST

March 17, 2019 at 6:30 pm EST