



AMERICAN SIGN LANGUAGE TEACHERS ASSOCIATION

Online Board Meeting Minutes
Sunday, February 18, 2018
Time: 7 PM [EST], 6 PM [CST], 5 PM [MST] & 4 PM [PST]

1. Roll Call

Jenny Gough, President
Janice Smith-Warshaw, Vice President
Jason E. Zinza, Secretary
Daniel Heinze, Treasurer
David Martin, Member-at-Large
Beatrice Pfaff, Chapter Affiliation Chair
Amy June Rowley, Evaluation Chair
Lisa Godfrey, ASLHS Coordinator
Petra Horn-Marsh, Heritage Language Co-Director [standing committee]
Daniel Gough, Advocacy Director [standing committee]

World Languages Director [vacant standing committee]

a. Absence(s):

Rayburn Boland, Heritage Language Co-Director [standing committee]

B. Late attendance:

Kristine Hall, NDPC 2019 Chair [guest] (arrived at 7:29 pm)

José-Ovi Velasquez, Professional Development Chair (arrived at 7:51 pm)

2. Meeting called to order at 7:09 pm EST

- a. Please review and approve the following Board Meeting Minutes: February 4, 2018.

MOTION #2018-15: I, Janice Smith-Warshaw, move that the Board approve the meeting minutes from 2-3-18 as read.

Seconded: David Martin

Vote: Majority passed

3. President's Report

President's Tasks:

- a. A warm welcome to our new Professional Development Chair, José-Ovi Velasquez
- b. Spotlight: National Professional Development Conference Chair, to give an update on the 2019 NPDC committee.

Conference Chair Kristine Hall:

- Will renegotiate the due date for the second deposit with Heart Cruises to the late Fall.
- Nancy Rourke has agreed to manage the artist component at the conference, featuring an art auction and exhibits. Nancy will collaborate with Jon Savage.
- **ACTION ITEM:** ASLTA Board needs to review the proposed sponsorship letter (currently in the Google Drive) for approval so the conference planners may begin contacting potential conference sponsors.
- Registration forms are being completed, and will feature a payment installment option.
- **ACTION ITEM:** Treasurer Heinze to ensure online registration form is ready to go live ASAP.
- **ACTION ITEM:** Conference committee to explore inviting international artists to exhibit.
- **ACTION ITEM:** Board to determine a registration discount for international attendees.

4. Vice President's Report

- a. Bilingual Deaf Education SIG & CED Board meetings in Tucson, AZ. Vice President Smith-Warshaw attended the conference. Of note to ASLTA: CED is still working on the standards (language on the charter for the CED standards), which references ASL or spoken languages. The contention is that CED equating ASL with "other communication modes", which ASLTA does not endorse.
- b. Bylaws Committee's progress. Goal is to complete the proposed revisions by May 2018.
- c. Action items (update). The Executive Board will look at ASLTA's list of incomplete activities, prioritize them, and assign tasks to Board members.
ACTION ITEM: Prioritize incomplete activity list and assign tasks.

5. Secretary's Report

- a. Board meeting dates conflict with Easter (April 1, 2018) and Tax Day (April 15, 2018). Suggest moving meetings to April 8 and April 22 instead. Will view these dates as exceptions to avoid changing the schedule of Board meetings for the remainder of 2018.
ACTION ITEM: Modify minutes to reflect these date changes and remind Board members.

- b. Updating Board contact information. Secretary Zinza is updating the contact information for Board members and committee members.

ACTION ITEM: Contact those individuals who have missing / incomplete information on file.

- c. Clarifying best practices for communicating with Board members. Will use Facebook, Marco Polo, and email.

6. Treasurer Heinze

- a. Bank Balance Update

Bank of America:

ASL Honor Society	\$35,210.44
Evaluation Program	\$4,720.48
Main Checking	\$37,204.74
NPD Conference	\$16,627.65
National Standards Project	\$4,002.52

Schwab Investment:

LF2	\$3,750.38
Main-Unrestricted	\$79,421.05
L1 Initiatives Fund	\$6,780.31
Riggs	\$6,127.76

Membership:

Members by Type	January – (Last Month)			February (MTD)			2018 (YTD)			Current #
	New	Renew	Total	New	Renew	Total	New	Renew	Total	
Supporting Individual	4	0	4 [4]	3	0	3 [3]	7	0	7 [7]	103 [103]
Associate Individual	7	10	17 [17]	5	2	7 [7]	12	12	24 [24]	360 [360]
Certified Individual	0	0	0 [0]	0	0	0 [0]	0	0	0 [0]	226 [226]
Institutional	1	0	1 [1]	0	0	0 [0]	1	0	1 [1]	6 [6]
ASLTA Chapter	0	0	0 [0]	1	0	1 [1]	1	0	1 [1]	9 [9]
Honorary	0	0	0 [0]	0	0	0 [0]	0	0	0 [0]	11 [11]
ASLHS Chapter	1	13	14 [14]	2	2	4 [4]	3	15	18 [18]	166 [166]
Retired	0	0	0 [0]	0	0	0 [0]	0	0	0 [0]	1 [1]
Totals (all types)	13	23	36 [36]	11	4	15 [15]	24	27	51 [51]	882 [882]

Primary member counts (those who "own" the membership rather than receiving via relationship) are in [brackets].

c. Route 66 T-shirt update. Board members decided to go with a short-sleeve t-shirt rather than a variety of options to keep costs down.

d. **Motion #2018-16:** I, Daniel Heinze, move that ASLTA to pay Siteground, ASLTA's website host, the fee of \$774.00 for 3 years due March 7, 2018.

Seconded: Daniel Gough

Vote: Passed

7. Chapter Affiliation Chair Pfaff

1. Regional Chapters update. Will meet with regional representatives on February 21, 2018 to keep developing relationships and plan for chapter growth. Will ask Advocacy Director Daniel Gough to join a future meeting with regional representatives to discuss how locals can push states to recognize ASLTA certification.
2. Organization name change update. Will establish an ad hoc committee to look into changing the name of the organization. Karyn Houston will be part of this effort, as will regional representatives (and others). Objective is to fulfill membership request that ASLTA look into modifying or changing the organization's name.
ACTION ITEM: Establish ad hoc committee to oversee investigation into changing the organization name.
3. Regional conferences and bids update. This has been a good example of bottom-up leadership and community engagement. Guidelines have been sent to regional directors and a video released to membership regarding regional conferences. Will need to clarify any arrangements regarding profit sharing and how to handle oversight of funds.
ACTION ITEM: Discuss with regional representatives to get a sense of preferred

processes regarding handling of money, and share that information with the Board for follow-up. Treasurer Heinze suggests that it is preferable for regional conferences to maintain its own bank accounts; if not, then an MOU will need to be developed.

4. Work on the chapters profiles update. Currently, the ASLTA website has limited functionality. Regional representatives cannot contact members in their areas. There was some information posted on the website in the Fall, but it has disappeared.
ACTION ITEM: Treasurer Heinze will work on retrieving and reposting this information.

8. Member-at-Large Martin

1. Committee member guidelines update. Work is in progress. Board members are asked to review the draft guidelines for further discussion. Urgent to complete this ASAP as the Heritage Language Standing Committee Chairs Horn-Marsh and Boland are waiting on these guidelines.
ACTION ITEM: Modify document permissions to edit (rather than just view only).
ACTION ITEM: Board members need to review the draft by February 25, 2018.
2. Want to send an eblast to members congratulating ASLTA member Amy Anderson for becoming one of four finalists for the national Teacher of the Year award.
ACTION ITEM: ASLHS Coordinator Godfrey will assist in obtaining information for the Eblast (arrange an interview, obtain a photo, etc.).
3. Newsletter is due to be released on March 15. Board members are asked to submit content.
ACTION ITEM: Send an eblast to members asking for newsletter content contributions.
ACTION ITEM: Secretary Zinza will send the login information for the newsletter software to MAL Martin.
ACTION ITEM: Board members are asked to contribute newsletter content by March 1, 2018.
ACTION ITEM: Chapters Chair Pfaff will reach out to regional representatives to have them submit newsletter content.

9. Evaluation/Certification Rowley

No report.

10. Professional Development Chair Velasquez

No report.

11. ASL Honor Society Coordinator Godfrey

1. The annual ASL Literature competition is in progress. The emphasis this year is on classifier stories (either retell a famous story or create their own). April 20 is deadline.

2. ASLHS has decided to devote some funds to support ASLHS teachers who want to become ASLTA certified. Application process, selection criteria, and financial amounts to be determined.

ACTION ITEM: Treasurer Heinze to send ASLHS Coordinator Godfrey a profit-loss statement to use as a reference.

ACTION ITEM: ASLHS Coordinator Godfrey to send Chapters Chair Pfaff competition information to be sent on to the regional representatives.

12. Standing Committee: Heritage Language Co-Directors Horn-Marsh & Boland

1. ASLRT is planning for next year's conference, with more information coming soon.
2. ASL-CIA is very excited to begin working with the new ASL content standards that were recently released. It's an exciting time for everybody involved with ASLRT.
3. Currently working on defining roles and relationships between ASLRT and ASL-CIA.

13. Standing Committee: World Language Director [vacant]

No report.

14. Standing Committee: Advocacy Director D. Gough

1. Respond to MJ Bienvenu's vlog (and others on the same topic of "purifying" ASL). Would like to notify ASLTA members that we are open to discussing the recent vlogs while at the same time we need to consider that some signs that may be offensive (e.g., race/sex or involve isms). Doing so, we can create a space for members to express their opinion. Interested in working with Conference Chair Hall to create "brave spaces" at the conference where people can be encouraged to share perspectives without intimidation.

ACTION ITEM: Create a vlog response and post it on the Facebook page, to encourage debate, discussion, etc.

ACTION ITEM: Work with conference team to create and support "brave spaces" at the 2019 NPDC conference.

ACTION ITEM: Create an ad hoc committee to establish a diverse panel who can respond to questions about ASL and ensure teachers are sharing accurate information.

2. EHDI conference protest is requesting donations for support of their work at the upcoming conference in Colorado.
ACTION ITEM: Send Board members a link to make personal donations directly in support of the EHDI conference protest.

3. State recognition of ASLTA certification update. Waiting to obtain information from Glenna Ashton who was involved in Florida's recognition of ASLTA certification. Want to better understand the process. Will ask other members for specific bill numbers that were used to have ASLTA certification recognized in various states. Once the "big

picture” is understood, then will be ready to begin work on advocating for more states to accept ASLTA certification.

ACTION ITEM: Treasurer Heinze will post the information about state-level recognition of ASLTA certification to the website.

15. Guest: 2019 NDPC Conference Chair Hall

Report delivered earlier in the meeting.

MEETING ADJOURNED 8:52 pm EST

Meeting Minutes respectfully submitted by Secretary J. Zinza.

Future meetings:

March 4, 2018 at 7 pm EST

March 18, 2018 at 7 pm EST

April 8, 2018 at 7 pm EST

April 22, 2018 at 7 pm EST

May 6, 2018 at 7 pm EST

May 20, 2018 at 7 pm EST

June 3, 2018 at 7 pm EST

June 24, 2018 at 7 pm EST