American Sign Language Teachers Association Board Meeting
Papago Room at Arizona Biltmore Hotel
Phoenix, Arizona
November 1, 2009

Attendance: Dr. Larry Forestal (newly-elected president), Glenna Ashton (past president and newly-elected Vice President), Dorothy Wilkins (newly-elected secretary), Betti Bonni (Treasurer), Patricia Beech (Chapter Affiliated Chair), Keith Cagle (Evaluation System Chair), Trix Bruce (PD Chair), Barbara Hays (2011 Conference Chair), and Lance Forshay (WAASLTA president)

Parliamentarian: G. “Bummy” Bernstein (Note: He would like to receive the ASLTA Newsletter).

Call to order: 8:07 a.m.

Secretary’s Report (Dorothy M. Wilkins)
2008 PR ASLTA Board Meeting Minutes
1. One correction from the Board member:
   a. Under the Vice President’s Report; C. Gerry, not Ginny (spelling error)

Motion #1: Patricia Beech made a motion that we accept the Minutes as corrected. Seconded. Carried.

Unfinished Business:

Past President Glenna discussed the RIT E-Journal with Dr. Cynthia Sanders. There are two sections: Teaching & Research. There will be a peer review on e-articles. Cynthia and she met yesterday to make amends about their miscommunications in the past. RIT only provides the technology service, which is at no cost. The RIT E-Journal editor board members are Dr. Cynthia Sanders, Jason Zinza and Dr. Kim Brown. There will be a statement that ASLTA is supporting the RIT E-Journal. Glenna Ashton and Dr. Cynthia Sanders made a commitment to improve their communication.

Motion #2: Betti Bonni made a motion that ASLTA supports RIT E-Journal on ASL Research and Teaching. Seconded. Carried.

New Business:

Newly elected Dr. Larry Forestal made an agenda:
1. Vice President
2. Chapter Affiliated Chair
3. Evaluation System Chair
4. Professional Development Chair
5. Conference Chair
6. Feedback/Input from Bummy will give us some feedback on how to run the meeting.

**Vice President:**

**Motion #3:** President Larry made a motion that Glenna Ashton be appointed as a newly elected Vice President. ASLTA board members fully supported the motion. Carried.

*Chapter Affiliated Chair:*
Patricia Beech recommended to having six months to make the transition from the past chairs to current chairs.

*Evaluation System Chair:*

*Affilitation Chapter and Evaluation System Chairs will resign soon after we find other chairs and we all will make a recommendation to select appropriate chairs within 6 months to the board members.

**Professional Development Chair:**
President Larry and Trix Bruce, PD chair, will discuss the stages of transition that may take place within three months.

**2011 6th Annual ASLTA PD Chair:**
Larry Forshay strongly recommended that Barbara Hays serves as a committee chair due to her number of years experience working on conferences. Lance made comments about the conference. He would like for us to develop conference guidelines for a host chapter to run a conference. In addition, he needed to clear up what roles of the host Chapter and ASLTA board members have in the conference.

**Motion #4:** Patricia Beech moved that ASLTA board members accept Barbara Hays to serve as the 2011 6th ASLTA Annual Professional Development Conference chairperson.

**Feedback/Input from the Parliamentarian G. “Bummy” Bernstein:**

1. How can ASLTA improve future elections?
   a. After the General Business Meeting some members approached Bummy about the election system that took place at the General Business Meeting on Saturday, Oct. 31, 2009. 2003/2007/2009. 2003 Bylaws say that the quorum has to be at least 25 certified & associate members for a vote. Therefore, the business meeting is valid.
   b. For the next conference, Bummy suggested that we set up a room to vote for officers with the Nomination Committee. For example, having officers’ bios, video, and election by computer or paper/pen system for one day during the conference.
2. **Partimentarian G. “Bummy”’s feedback:**
   a. He strongly suggested that we have the General Business Meeting in the morning from 8 am to 12 Noon and have workshop in the afternoon & evening.
   b. ASLTA has to revise the Bylaws as our first priority. The Bylaws committee needs to be set up. G “Bummy” Berstein is willing to be a part of the Bylaws Committee. He has at least 25 years of experience. He needed to know if we would hire him to work with us for 2 years. The negotiation will be discussed between the President Larry, board members and Bummy regarding a fee, which includes airfares, honorarium fees, & accommodations.
   c. Then, ASLTA’s Bylaws will be the “Mother Bylaws” that will apply for all chapters to use.
      1. Chapter’s Bylaws can be revised on:
         a. Change the number of meeting
         b. Change the fee
      2. The Chapter Affiliated Chair will contact all active chapters about being consistent with the Bylaws.
   d. ASLTA Bylaws Committee will set a timeline for the revisions and having all the active chapters use the Mother Bylaws.
   e. Bummy will check into IRS if it is necessary to have revised/updated Bylaws before submitting for 501c3 applications.
   f. ASLTA board members are in a small organization and when we have board meetings, we don’t need to second any motion.

**Others:**
1. ASLTA Newsletter
   a. Alyssa Rasmussen served as an editor for NL for 4 years at no cost.

**Motion #5:** Vice President Glenna moved that ASLTA recognizes Alyssa Rasmussen for her 4 years of working as an editor of NL and pay $4,000 for her past work.

**Rationale:**
In the past, ASLTA paid the editor $250 per newsletter.

**Treasurer Betti** pointed out that ASLTA paid wages to:
1. Evaluation Office Assistant
2. Webmaster (hasn’t submit a bill; she will send the invoice)
3. Membership coordinator
4. Evaluators
5. Newsletter Editor
6. Parliamentarian

**Amendment:** Patricia Beech moved ASLTA continue to discuss Motion #5 (Alyssa as an editor to be paid) via email.

2. **Conference Feedback:**
a. Larry has gotten some feedback about receiving future printed proceedings for all the workshops. Betti Bonni suggested asking workshop presenters to put their power point presentations with the copyright on the ASLTA website. Members can download the power point presentations that are saved as .pdf. In addition, they should include a summary of their presentations on video, which will serve as bilingual (written English and ASL) accessible to all members.

b. For the next ASLTA 6th Annual PD Conference, it was suggested to have the conference in the Summer 2011. Please keep in mind that there are 2 conferences happening in that summer. RID Conference will take place third week of July 18 to 23, 2011.

c. CEU: Clock hours for ASLTA for members & CEU: Earned credits for interpreters (workshops must be approved by RID in advance). Lance has a good relationship with WARID and WAASLTA.

d. Members must accept the Conference program book prior to the conference. ASLTA Board members must announce the program schedule to the members to let them know what will be happening on the first day of conference.

e. Larry has the database of the current registrants. It will be great to predict the registrants from specific locations.

f. Peaks: Registration Fee should be reduced for the presenters. Rationale: When presenting, s/he missed other workshops. Larry suggested that Conference Chair share the process with the board members related to registration fee.

   i. If registrants bought 2 combo registrations, will reduce fee to $100.

**Adjourned: 9:02 am**

Submitted by:
Dorothy M. Wilkins
ASLTA Secretary
2009-2013