AMERICAN SIGN LANGUAGE TEACHERS ASSOCIATION
Board Meeting
Marriott Hotel
Kansas City, MO
July 5, 2004

Members present: President Leslie Greer, Vice President Tom Riggs, Secretary Bill Newell, Treasurer Jan McCready-Johnson, Professional Development Patricia Bruce, Evaluation Chair Keith Cagle and Chapter Affiliation/Bylaws Chair Laura Thomas, Interim Executive Director, Cindy Campbell, and Glenna Ashton, Treasurer elect.

Member absent: none

Visitors: Christine Wood, Barbara Ray Holcomb

I. Call to order
President Greer called the meeting to order at 5:02 pm.

II. Mission Statement
ASLTA Jan McCready-Johnson read the mission statement in honor of her last board meeting as outgoing treasurer.

III. Approval of Board Meeting Minutes- Tabled

January 30, 2004 Board Meeting Minutes - Tabled
Tabled until Board meetings in CIT Convention

January 31, 2004 Board Meeting Minutes - Tabled
Tabled until Board meeting in CIT Convention

Online Board Motions - Tabled
Tabled until Board meeting in CIT Convention

IV. President Greer’s Report- 5:40 – 6:05

501©3 and 501©6
We submitted application for 501(c)3 but it was rejected in favor of 501(c)6. Karen Bosley advised us to withdraw the application. We asked Karen Bosley to re-write but she did not. Leslie will fill out 501(c)6 and submit with assistance from Alan Hurwitz’s son, Bernard Hurwitz. Leslie asked Campbell to contact Bernard Hurwitz for his assistance in straightening out our status with the IRS. Campbell may also contact a lawyer who helped her in Syracuse set up a non-profit organization there.
If we want 501(c)3 must set up a “Foundation” with a separate board. The purpose must be clearly to serve the public good.

ACTFL – We have tried to contact ACTFL repeatedly to join as an organizational member. Cindy and Bill while at JNCL contacted the new President and new Executive Director. They seemed receptive but never responded to our follow up letter. They promised to put our request on their agenda for their November meeting. Newell suggested one more follow up letter from President Greer to the President and Executive Director of ACTFL to ask about status of our request and potential action at the November Board meeting. Barbara Holcomb suggested contacting Rebecca Kline for advice.

Matthew Disch – Good news we hired MD as webmaster. He signed a contract. Campbell will give the contract to Ashton.

V. Vice President Riggs' Report
No report for this meeting

VI. Outgoing Secretary Campbell’s Report
Minutes from Las Vegas (Cindy Campbell)
Online Motions

VII. Treasurer McCready-Johnson’s Report (5:02 – 5:33pm)

Corrections to (May, 2004 Treasurers Report
Jan distributed page 2 from ASLTA Treasure’s Report of May 2004 and explained minor corrections to the 05/06 item number 1130 Chase merchant Acct (internet services on credit cards). This change clarified what the charge was for.

Approved the Treasurer’s Report from January 1, 2004 – May 31, 2004 as revised. Motion: Tom Riggs/Seconded Laura Thomas. Passed (Note: Month of June will be taken care in during CIT meeting because there needs to be more time for transition between outgoing and incoming treasurer.

The board read the fiscal 2004 budget reports - one based on ASLTA’s own FY and the other on NAD’s own FY (see the attachment).
Distributed updated information regarding expenditures from MSM Productions, LTD's Donation to Evaluation - $5000.00 – shows balance as of July 5, 2004 of 2154.29 (see attached)

Distributed updated report regarding inventory of ASLTA equipment. Furniture and Equipment Inventory Purchased by ASLTA Considered as Assets. Total of these assets $4,639.44 (see attached report) These reports are necessary for application 501(c) 6.

Keith Cagle questioned why the item #6 Intel Celeron computer software on the above report, purchased in October 2000 for $2061.83 is not accounted for. Leslie Greer explained that it was given to Sam Holcomb when he was webmaster and that she will investigate where that software is and retrieve it for ASLTA.


ASLTA Sunshine Fund – Total contributed by Board members from July 8 2002 $180. Current balance $83.90 (This fund is used for gifts from the Board.

VIII. Chapter Affiliation/ByLaws Chair Thomas’ Report (6:26-6:35)

Current affiliated chapters = 31 in process – (see attached report) (Laura to send Bill electronic version of her report).
VP and Treasurer Results – Tom Riggs, Arizona, was re-elected for another term as VP and Glenna Ashton, Florida, was elected for a first term as Treasurer.
Chapter Manual Status – Thomas did show and tell on the Chapter Manual which is completed. Thomas distributed copies of the ASLTA By-Laws to board members.

IX. Professional Development Chair Bruce’s Report 6:35 – 6:38

Website updated – Bruce reported regarding her work in keeping the Website up to date until the hiring of a permanent webmaster.
Met with Matthew Disch
Bruce was thanked by the entire board for her service as interim webmaster.

X. Evaluation Chair Cagle’s Report- 6:05 – 6:25

Updated listing of certifications – 354
Many who hold Provisional tend to let their certification lapse. Many Provisional certified members over due for Qualified. Probably well over 100 members are in the lapsed category. These are not included in the 354 valid, actively certified.

Board suggested strategies for encouraging members to become certified and for following up with members who certification has lapsed. Newell asked Cagle to prepare a list of the lapsed certified members for next Board meeting.

Campbell is preparing a survey of the membership regarding Certification and other issues.

Training 4 new evaluators – Glenna Ashton, Christine Wood, Judie Crunlund, Rachel Stone

XI. Meeting Adjournment:
Meeting was adjourned at 7:00pm

Announcements

NAD approved Combo tickets for all Board members.

Leslie called for another round of “hand waving” for Jan on her leaving the Board.

Leslie announced Bill Newell’s retirement from NTID.

Keith reviewed schedule for Professional evaluations.

Glenna announced her appreciation for being elected to the board and gave each board member a Florida key chain.

No motions were made at this meeting.

Motion 04:055: <insert motion here>
Motion 04:056: <insert motion here>
Motion 04:057: <insert motion here>