

## ASLTA Board Meeting Minutes

December 13, 2012 – 8 PM – 9:15 PM online Oovoo meeting

Present: Ashton, Bouton, Cagle, Kilpatrick

Absent: Wilkins due to schedule conflict

### **Agenda**

**Board positions** – Pat Beech is accepted for Chapter Chair, Sharon Lott is accepted for PD Chair, however we will search for more candidates for the MAL position.

**ASL standards** – Jason will be requested to complete it for submission by January 15 (Cathi needs to submit the reimbursement form to SCB)

**IRS 501c3 application** will be submitted next week if the final details are in by then. Options were explained in the event of denial – close down or reapply with new state incorporation

**Bank accounts** are set up and ready to go January 1, 2012. The evaluation account will gradually close out until February after the evaluators are paid.

**2013 Conference** – new hotel contract now ready for final reading and feedback – Board please respond asap any concerns so that it can be voted on. Concerns were brought up about the food expense and Internet connection expense. NC committee will meet January 14.

**Conference handbook** – Barbara Hayes and Cathi Bouton will work on this in January to give to NC committee

**Policies and procedures handbook** – Brian added the job descriptions for the 3 positions.

**Evaluation** – Qualified applicants have been sending materials through emails now, Provisional are now using YouTube unlisted video to send. The revision committee will restart in January. Marvin can help set up online forms and payments. An ASLTA YouTube account is a possibility.

**Strategic planning** – Cathi's grid is helpful for us to start discussing the objectives particularly with assigned responsibilities and deadlines – perhaps in February we can start discussions

**Web site improvement** is a project we would like to focus on after the completion of 501c3 and ASL standards

**Membership** – we have over 500 for 2011, calendar cards went out, Cathi will work on setting up PayPal after 501c3 is completely done

**Conferences** – NAD conference – we usually send 1 or 2 delegates, I will go as the regular delegate, who else?

**Future Oovoo meeting dates and times** will be set after everyone shares their available time with the new semester schedule – January needs to be decided soon.

Anything else to add?

Happy Holidays to all! Merry Christmas, Happy Hanukkah, Blessed Kwanzaa, Happy New Year and Happy birthday to Glenna (Jan 2) & Keith (Jan 3)

Submitted

Glenna Ashton

President