

**Notes from ASLTA ooVoo Board Meeting  
July 21, 2013**

Meeting called to order 7:00PM (Central)

**Present at the meeting:**

Brian Kilpatrick, Pat Beech, Sharon Lott, Cathi Bouton (only for the first few min), and Arlene Gunderson (after Cathi lost connection)

**Reports:**

President – Brian  
No Report

VP – Vacant

Secretary – Pat (pro term)  
Pat is still working on Business Meeting and Board Meeting minutes from ASLTA Conference 2013. She is waiting for reports from James Wilson (Conference) and Jason Zinza (ASLHS).

Treasurer – Not present

PD – Sharon  
No report. Sharon will meet with James Wilson.

Chapter Liaison – Pat  
No Report

MAL - Vacant

Evaluation Program Chair  
No word from Keith Cagle

ASLHS Program Chair  
No word from Jason Zinza

Conference  
No word from James Wilson

## Old Business:

1. Increase in pay for Evaluation Assistant, Tony Ellis
  - This is put on hold till Cathi gets back online.
2. Policy and Procedures
  - Brian already sent to the board last May, but hasn't sent to Arlene. Cathi sent him more updates. He hopes to go over these in October while the entire board is in Minnesota.
3. Conference Guidelines Handbook
  - Brian asked if James and Sharon were working on this. Sharon replied that they had already started, but this is on hold till both are back at the college during early August.
  - We talked briefly about when to meet in October. It is suggested that all of us send dates (bad or good) to Brian. He said that the 1<sup>st</sup> weekend was NAD Leadership Training.
4. Transition secretary duties from LaNae (membership duties) to Arlene
  - This is put on hold till Cathi gets back online.
5. Announcement about dues cycle change
  - We need to get information to members that we will start new cycle this September (following Academic Year).
  - Brian has copies of National Standards for Arlene. He wants her to send copies to those who didn't show up at the conference.
  - Pat will give POCs of all Chapters that didn't have representatives at the Chapter Luncheon during the ASLTA 2013 Conference.
  - Brian will bring a copy to Dallas/Fort Worth. He is going on August 9-10.
6. Logo contest
  - Pat has not received any replies as of now. Deadline is October 31. She mentioned that there was some discussion about this Logo contest on Facebook.
  - Arlene asked who was in control of the ASLTA Facebook Page. Pat thought it was Betti Bonni and Glenna Ashton, but would check. Arlene felt that the ASLTA Board should be overseeing this. Brian suggested that the Websight Oversight Committee (Pat Beech, Alysse Rasmussen, and Barbara Hayes) work on guidelines for: Facebook, ASLTA Channel, and Website.
7. Nomination (Vice President and MAL)
  - Pat said that she had one name for VP and 2 names for MAL. She will send forms to BK. He will look over them before sending to board.
  - Pat suggested that we have ooVoo meeting, concentrating only on these.

8. Other

- NTID CDs – As per to agreement signed in 2007, \$10 goes to NTID and \$1 go to ASLTA. No more agreements signed since 2007. No more contract since 2007. Betti Bonni had those NTID CDs. During the ASLTA 2013 Conference, we tried selling them for \$10. Because of no interest at the \$10 price, we sold them for \$5.00. Brian will contact NTID (Geoff Poor) about the remaining CDs.
- Veditz Posters – Brian thinks we have over 300. We tried to sell them for \$5.00 each. Those posters were ordered for the 2009 conference.
- ASLTA pins – approx. 80 left. We tried to sell them for \$2.00.

**New Business:**

1. ASLTA Dallas-Ft Worth chapter will have Statewide Spring (1.5) Conference, 2014 in DFW area.
  - Brian asked if we should have ASLTA 50%/Chapter 50% or ASLTA 75%/Chapter 25%?
  - Sharon suggested that the entire board go, so that we could conduct business during this Statewide Spring Conference.
  - This is put on hold till Cathi gets back online.
2. ASLTA Survey Monkey - Minnesota Loon
  - Sharon moved that Pat and Cathi work together on a Survey Monkey for the Minnesota Loon Chapter re: dates for the 2015 conference. (Seconded by Arlene)  
CARRIED
3. 2013 NC Conference Refund requested – Bobbie Dietz
  - This is put on hold till Cathi gets back online.
4. Email addresses for Board and Programs
  - Pat said that Cathi preferred that we use ASLTA email addresses. She suggested that Brian give names and associated address to Marvin Herbold, current webmaster.
5. ASLTA updated Letterhead
  - This is put on hold till Cathi gets back online.
6. Registered agent in North Carolina
  - This is put on hold till Cathi gets back online.

7. Renewal on Marvin Herbold and ASLTA website
  - This is put on hold till Cathi gets back online.
  - Pat explained that the Web Oversight Committee had developed questions for the board to answer, before we send to members. She said that we had two possible webmasters.
  - Brian asked Arlene to send pic and bio to Brian for VP

Next ooVoo meeting will cover:

1. Conference Report In 2013 (by end of August 31)
2. Conference Handbook and Guidelines, done before we give to Minnesota Loon
3. Policy and Procedures
4. VP and MAL

Meeting adjourned at 8:21PM (Central)

Respectfully Submitted by:  
Patricia Beech, pro tem