

**ASLTA Board of Directors Meeting
June 1 & 2, 2007**

Table of Contents

	Pages
ASLTA Board Meeting, June 1 & 2, 2007	2 - 11
Attachment A: March 9, 2006: Online Chat Minutes	12
Attachment B: February 20, 2007 Online Chat Minutes	13 – 14
Attachment C: Motion from 2005 to 2007 June 1, 2007: Revised as of June 4, 2007	16 - 17
Attachment D: JNCL-NCLIS Report	18 - 19
Attachment E: National Standards Committee Report	20 – 21
Attachment F: Treasurer’s Report (handouts-please insert here)	
Attachment G: ASL-IHE (Institutional of Higher Education) Report	22 – 23
Attachment H: ASLTA Newsletter Editor’s Report (handouts-please insert here)	
Attachment I: ASLTA Membership Report	24
Attachment J: ASLPI Committee Status Report	25 - 28
Attachment K: ASL Honor Society Committee Report	29 - 32
Attachment L: Webmaster’s Report	33 - 34

**ASLTA Board of Directors Meeting
Renaissance International Hotel
Tampa, Florida
1 & 2 June 2007**

June 1, 2007

Members Present: Glenna Ashton (President), Betti Bonni (Treasurer), Thomas Riggs (Vice President), Dorothy M. Wilkins (Secretary), Keith Cagle (Evaluation Chair), Trix Bruce (Professional Development Chair), and Patricia Beech (Chapter Affiliation)

I. Call to order: 8:17 p.m.

II. Mission Statement

Betti Bonni read the mission statement.

III. Approval of Minutes

March 9, 2006 Minutes Approval (Attachment A)

February 20, 2007 Minutes accepted as corrected (Attachment B)

IV. Discussion from February 20, 2007 Minutes (Plan of Actions)

a. Technical Needs for the upcoming Conference

- i. It was suggested to have 4 laptops with 4 LCD projectors stayed in 4 different rooms to lessen the technical problems in between presentations.
 1. Members who are willing to bring the laptops with LDC projector: Keith Cagle, Betti Bonni, Thomas Riggs and Dorothy Wilkins
 2. We needed to assign a technology chair to be responsible for all the technical needs and be present for troubleshooting when needed.
- ii. Trix Bruce will need to follow up with those whose proposals have been accepted. Each presenter will need to email her/his power point presentation beforehand. It will be downloaded to specific laptop on the day each will present. Or, the presenter can bring his/her own USB/jump drive. If a presenter wanted to bring his/her own computer, s/he MUST bring her/his own LCD projector.

b. **Plan of Action: Contact for Sponsorships:**

- i. Glenna Ashton: Sprint, RID, CIT, Harris Communication
 - ii. Thomas Riggs: HOVRS, ACDHH, IP Relay (especially to set up Café Internet with Donna Beal), Hamilton VRS
 - iii. Dorothy: HOVRS, NTID (Alan Hurwitz) and Gallaudet U (Jane Norman)
 - iv. Keith Cagle: DSP, CSDVRS, & Jim Bee to videotape workshops/presentations to sell (we can get a small percentage of commission)
 - v. Pat Beech: SLA
 - vi. Betti Bonni: Sorenson and Fla. VRS
- c. Thank you and Welcome Baskets will be taken care of.
- d. It was suggested that Treasurer Betti Bonni contact Janis Cole to be in charge of Poetry Night (Thursday Night).
- e. Trix Bruce and Pat Beech will have the list of dead people to honor them during the "Moment of Silence."

- f. It will cost \$15 including food and drinks for the Friday Film Night for the non-members.
- g. President Glenna and Betti Bonni with FASLTA needed to get screens for all 4 rooms for presentations/workshops from the hotel.

V. Old Business-Motions: (Attachment C)

- a. Motion #1: Keith Cagle still has the old computer (HP) and it is no longer working. It was suggested to give away to the recycle "bin."
- b. Motion #5: Betti Bonni will contact our insurance agent, Gary Meyer to help understand the insurance policies and its jargon.
- c. Motion #3, 18 & 20: The motions will be followed through soon.
- d. Motion #20: Added \$50 for the moving expenses
- e. Motion #21: Omitted the reasons.

VI: Vice President's Report (Thomas Riggs):

- 1. Thomas Riggs thanked Trix Bruce for all of her work for the professional development proposals when his internet/computer was down.
- 2. Thomas Riggs and President Glenna scheduled and reported presentations for the conference all day today.

Plan of Action: Thomas Riggs is working to revise the By-Laws to meet the needs of having 501 (c) 3. Then, we will distribute the revisions of the By-Laws to the members. We will need to have 2/3 vote to approve the change.

VII: President's Report (Glenna Ashton)

- 1. Reports: a. JNCL-NCLIS along with Bill Newell's report (See the Attachment D) and b. National Standards Report in Colorado on May 18 & 19, 2007. (See the Attachment E).
- 2. Code of Ethics: Betti Bonni, Pat Beech and Dorothy Wilkins signed the form for ASLTA.
- 3. Nominations for Vice President and Treasurer for the next term: Bill Newell may be interested in running for Vice President. Betti Bonni may run for Treasurer if there is no one interested. She expressed an interest in becoming Chapter Affiliation Chair. Ray Conrad will be an excellent choice for Treasurer. If we hold on the regulations of Treasurer (must have ASLTA: Professional and expertise/skill in Finance), Sally Schertz would be a good candidate. President Ashton assigned Dorothy Wilkins and Thomas Riggs to conduct the Nomination Committee for two officers.
- 4. Membership Drive: Mark D. Jones will resign as a Membership Chair as of December 31, 2007.
- 5. Grant Writing Committee: Cheryl and Alyssa from FASLTA are good with grant writing.
- 6. \$5,000 from ACTFL: African, Indian and ASL are working on getting approved by ACTFL.

VIII. Chapter Affiliation's Report (Patricia Beech):

- 1. Biennial Review: It was sent to all 32 chapters. Only 5 chapters have responded to the review. Pat will follow up with the rest of the chapters. Five chapters who gave the Biennial Reviews were Kentucky, Minn, Great NY, PA, and Texas. She handed out the excel database of different chapters with officers' names and email addresses. In addition, Pat will follow up with Jim Wilson, President of NCASLTA as well.

2. Chapters: Pat handed out chapters with their officers and email addresses in excel format. She indicated that she is working with some chapters such as VA Dogwood, WVA, SC, & Indiana. NH was interested, but backed out.
3. Resignation: The secretary resigned from Ohio ASLTA chapter. Pat sent a following up letter to the President of Ohio ASLTA and heard no response.

VI. Professional Development Chair's Report (Trix Bruce)

1. Website: The current website has improved tremendously. She heard much less complaints than in the past. We are paying \$150 to Matt Disch, our web designer monthly to maintain the website. He will need to update workshops and job opportunities. Trix has encouraged the web designer to keep our past workshops on post for several reasons. Updated/revised timeline for ASLTA history needed to be posted on the website soon. In addition, Trix handed out the results of survey that Chris Cuclick designed for his master thesis.
2. Presentations/Workshops: When the previous proposals were submitted, Trix sent an e-confirmation letters to presenters that she has received their proposals during her stay in PR. She apologized to Dorothy and another presenter that their proposals were overlooked for some reasons. They are currently in place.
3. Possible idea: Trix Bruce will try to develop a DVD on how to develop a workshop.
4. Archives: Keith Cagle supported to keep archives alive. He suggested that we buy a scanner to scan all of the documents from past ASLTA meetings, etc.

Adjourned: 10:45 p.m.

June 2, 2007

Members Present: Glenna Ashton (President), Betti Bonni (Treasurer), Thomas Riggs (Vice President), Dorothy M. Wilkins (Secretary), Keith Cagle (Evaluation Chair), Trix Bruce (Professional Development Chair), and Patricia Beech (Chapter Affiliation)

Time to order: 9:00 a.m.

VII. Treasurer's Report: (Betti Bonni)

1. QuickBooks: Betti used the software, QuickBooks to improve the financial reports. She handed out the reports from January 2007 to March/April 2007. (Attachment F—you have the copies from the meeting. Please insert the handouts with this document)
 1. 1st section: January to March 2007 Report (General and specific items)
 2. 2nd section: January to April 2007 (First National Bank, 4 sheets)
 3. 3rd section: Investment, \$53,163.30
 4. 4th section: Bank of American-January to March 2007

Plan of Action: Betti Bonni will feed the last 3 years worth of financial reports to the QuickBooks in order to submit 501 (c) 3 application. She still sends the financial report to the NAD for tax purposes.

Point of order: We paid \$5,000 to a lawyer, Karen Boswell in Seattle, Washington in the past. We failed to use her due to submission of insufficient financial reports.

Point of order: We got the financial report from MSM based on Las Vegas Conference 2005. We lost \$25,000 for not filling 200 hotel rooms at the conference.

2. Online Credit: President Ashton and Betti have applied online credit (Merchant Express). As of yesterday (June 3), it has denied our application.

Plan of Action: President Glenna and Betti Bonni will seek for another online credit.

Motion #1:

Keith Cagle moved that we accepted the Treasurer's Report as corrected. Trix Bruce seconded. Carried.

VIII. Committee Reports:

ASL and IHE Chair's Report (Alyssa Rasmussen): (Attachment G)

The committee is established in order to find out why some colleges/universities don't accept ASL as a foreign language. The committee has a survey, which will send to those colleges/universities. We the ASLTA board members would like to pre-approve/review the survey and find out who the mailing recipients before making a motion.

Discussion: 33 States recognized ASL as a foreign language. Dr. Sherman Wilcox has been updated the list of colleges/universities. We can use this data to use as a cover letter in order to inform those colleges/universities that don't accept ASL as a foreign language.

ASLTA Newsletter Editor's Report (Alyssa Rasmussen)

(See the Attachment H—it has handed out during the meeting. Please insert the Attachment H in this document)

Keith Cagle applauded both Alyssa Rasmussen and Cheryl Zupperman for having a great improvement on ASLTA Newsletter.

Motion #2:

Thomas Riggs moved that we discontinued with the bulk rate for the ASLTA Newsletter. Keith Cagle seconded. Carried.

Motion #3:

Thomas Riggs moved that the Newsletter to be printed on 8 ½ x 11 booklet consistently. Keith Cagle seconded. Carried.

Discussion: When will the NL be posted on ASLTA website? It was suggested that we plan to phase out by providing NL through snail and posting NL on the website. Eventually, NL will be posted on the website only. There is another possible future idea that V-blog for NL added on the website. There are 4 issues a year.

Plan of Action: It was suggested that the editor (Alyssa Rasmussen) to give us the deadlines for each issue and remind us to submit our reports. The next deadline will be on June 15th. Please submit your report to Alyssa.

Membership Chair's Report (Mark D. Jones): (Attachment I)

Mark sent out a survey to members. The constructive feedback that he gathered:

1. Many members overlooked the membership due which was inserted in the NL;
2. Members habitually pay ASLTA membership due when they received the bill from NAD in the past.

Membership Chair brainstormed his ideas how to promote the members to join the ASLTA by providing a free trip to Walt Disney World and free combo tickets to the ASLTA conference.

Motion #4:

Thomas Riggs moved that we continue to send the membership due reminder to individual members as a bill which will separate from the NL. Trix Bruce seconded. Carried.

Plan of Action: President Glenna will write a cover letter on the front page of the next issue of NL to remind members to renew their membership.

Motion #5:

Keith Cagle moved that the membership office sending a Thank-you letter with a membership card and a valid stamp for her/her certification. Thomas Riggs seconded. Carried.

Motion #6:

Pat Beech moved that future reports from different committees chairs and board members to submit their reports save as rich text format (.rtf), .PDF or using Microsoft 2003. Keith Cagle seconded. Carried. **AMENDED MOTION:** future reports from different committees chairs and board members to submit their reports save as rich text format (.rtf), or using Microsoft 2003.

ASLPI Chair's Report (Eddy Laird)

(See the Attachment J)

Plan of Action: President Glenna suggested that the ASLTA becomes an Evaluation Training Center for both ASLPI and SLPI.

Plan of Action: It was suggested that Bill Newell and Eddy Laird to meet before the upcoming conference to work together. We can have both proficiency tests for all of our members.

ASL Honor Society's Report (Jason Zinza)

(See the Attachment K)

Motion #7:

Keith Cagle moved that the committee would have at least 3 members involved. Thomas Riggs seconded. Carried.

Discussion: ASL Honor Society would like to open the account with ASLTA. Treasurer Betti sent Tricia McCarthy 10 blank checks with her signature from our account. She has not submitted any report about using the blank checks so far.

Plan of Action: It was suggested that ASL Honor Society has its own check card/debit to a limited budget plan.

Evaluation Committee's Report (Keith Cagle):

1. Number of certified teachers (both in a good standing and not in a good standing of ASLTA members)

- a. Professional – 70
- b. Qualified – 88
- c. Provisional – 157

Total: 315 Membership Chair: 355 (recent numbers of total)

That is a decrease from around 371 from last year. The numbers of Professional & Qualified are remaining the same. The problem is mostly with the Provisional being lapsed. Another problem is the ASLTA membership also lapsed.

Mark Jones informed us about 127 members in a good standing with the ASLTA membership. 227 members haven't paid their dues. Keith Cagle will send a following up letter to those who haven't paid their dues.

The situation with **membership renewal** is serious. Many certified teachers have told me that they are unaware that they are responsible to send the renewal payment in January 2007. We have informed in public about the renewal to INDIVIDUAL, not through online two years ago and through the NL last year. If we have gotten the membership renewal payments from all 315 members and ASLTA would get \$15,750.

2. The **number of evaluation** is dwindling slowly. For example, in 2006, we passed 25 evaluations, 10 re-evaluations and 4 failed evaluations. In 2007, we got 6 passed, 2 re-evaluations and 2 failed evaluations. My assistant's average income salary per month is dwindling from \$800 to \$600.

3. We got many **renewals and extensions**. We mailed the letters to the individuals. It works!

4. We began to accept the **DVDs**, instead of VHS tapes. The number of evaluations coming with DVDs is increasing dramatically.

5. All Professional, Qualified Provisional, and Renewal evaluation packages are in our ASLTA website for the candidate to download from. It has saved money from a lot of copying and stamps.

6. Motions/Proposals:

- a. Increase the **surcharge fees** for making the copies/duds
 - Provisional: \$40
 - Qualified: \$25
 - Professional: \$25

-If DVD or VHS tape is blank as discovered by assistant or evaluator, there will be a surcharge of \$45 for the cost of postages for videotapes, assistant and evaluators' time. \$35 if there were the DVDs.

b. ASLPI and SLPI Rating for Provisional Evaluation

ASLPI: 4.0
SLPI: ASL Advanced Plus

This new requirement to become effective on July 1, 2008.

Then the evaluators no longer will evaluate the candidate's ASL skill

c. Require a **bachelor degree for all certifications**. Effective 4 years from now. To be in a par with the RID's new requirement of bachelor degree in 2012 for RIT certification.

d. Explore a feasibility of **requiring specific courses/professional development** such as:

- ASL Teaching methods (course)
- Deaf Culture (course)
- ASL Linguistics (course)
- Syllabus, Outline & Lesson Plan (workshop)
- Evaluation or Measurement & Assessment (course)
- Curriculum Development (course)
- Classroom Management (course)
- Teaching L1 or Teaching L2 (course)
- ASL Literature

Grade must be a "C" or above. The official transcript(s) must be included in the Provisional evaluation packet.

Effective 4 years from now.

To prepare to meet the SAC's requirement of 18 credits in the field of teaching ASL.

d. Start the requirement of **official CEU transcripts** (similar to RID's ACET CEU) for the workshop. Effective one year from now.

Discussion: According to the Florida certification for teaching ASL as a foreign language, candidates are required to take ASL IV, ASL Literature, Deaf Culture, ASL Linguistics, 1st & 2nd Language Acquisition and Teaching methods.

Motion #8:

Keith Cagle moved that ASLTA increase the surcharge fee of \$45 for making copies/dubs of videotapes, cost of postages, assistant and evaluators' time, if the candidate has not made extra copies of the videotapes/DVDs. Thomas Riggs seconded. Carried.

Motion #9:

Keith Cagle moved that ASLTA requires candidates to have ASLPI: 4.0 and SLPI: ASL Advanced Plus effectively as of July 1, 2008. Dorothy Wilkins seconded. Motion was withdrawn and Thomas Riggs seconded. Carried.

Motion #10:

Keith Cagle moved that the ASLTA require a Bachelor degree for provisional and qualified certified effective as of July 2012. Thomas Riggs seconded. Carried.

Point of order: BA = 1, 15 MA, 4 PhD, and 4 others. This information was from the Survey from the website (C. Cuclick).

Motion #11:

Keith Cagle moved that ASLTA set up an Ad Hoc Committee to investigate the ACET official transcript for the Professional Development. Pat Beech seconded. Carried.

Plan of Action: President Glenna will request Nina Coyer, Trix Bruce, Janice Remier-Castella and James Womack as an Ad Hoc Committee. Trix Bruce suggested to develop two strands of ACET: # of hours for Professional Studies and # of hours for General Studies.

Discussion: Keith Cagle discussed James Womack's credibility of his work. He has experience with the Mentoring Program where the Mentors earn some income for their work. Another idea of making a business build in the ASLTA for the professional development is to transfer the materials (Signing of Development) onto the website. When members are required to earn hours for their professional development, they must register and pay it.

Motion #12:

Keith Cagle moved that an Ad Hoc committee to study the new requirement of professional development for ASLTA certifications. Trix Bruce seconded. Carried.

Plan of Action: It was suggested to have Tom Wills for the curriculum development, which is part of the professional development strands.

Motion #13:

Keith Cagle moved that the Ad Hoc committee to add the professional development through ASLTA online. Pat Beech seconded. Carried.

Motion #14:

Keith Cagle moved that the President Glenna to write a letter of intent to NAD, CIT, RID, CCIE to encourage them to change from ITP, IPP, IEP to ASL, Deaf and Interpreting Studies on the bachelor level. Pat Beech seconded. Carried.

Motion #15:

Thomas Riggs moved to untable and discuss Motion #21 from 2007. Betti Bonni seconded. Carried.

Discussion: The ASL Standards Committee consists of Bill Newell, Ricco Peterson, Jason Zinza, Kim Kurz, Keith Cagle, and Cathy Bennett with an understanding that the publication/credibility will come from ASLTA.

Motion 16:

Keith Cagle moved that Glenna Ashton is a chairperson of the ASL Standards Committee. Thomas Riggs seconded. Carried.

Motion #17:

Trix Bruce moved that Thomas Riggs as an ASLTA representative for the RID, NAD, NCEI for the National Interpreting Certificate System. Pat Beech seconded. Carried.

Motion #18:

Betti Bonni made a motion that we will compensate Angela Riha as our parliamentarian a free registration fee to our upcoming ASLTA conference. Keith Cagle seconded. Carried.

Webmaster's Report (Matt Disch):

(See Attachment L)

Conference Planning:

Guests: Marika Robinson and Ray Clark as ASL Instructors from Hillsborough Community College and Alyssa Ramussen, ASLTA NL Editor, Bo Clements and Angela Riha from FASLTA

Schedule:

Thomas Riggs and President Glenna worked all day on scheduling presentations. Presenters will have \$250 for the registration fee once they have approved their accepted proposals. There are 4 different strands: ASL Learning, Interpreting/Research, ASL Teaching and Technology.

Thursday Night:

5 to 7 Sponsors of Deaf Events

7 to 10 Keynote Presenter, ASL Poetry and Reception

Business Meeting:

There will be preliminary motions that the members can make motions for the Business meetings.

Plan of Action: Secretary will make 40 copies of the transparencies of the motion.

There will be a Chapters Luncheon (Buffet style) on Friday.

Food:

President Glenna discussed the food selections for different events of the conference. The budget for each event: Thursday night reception: \$5,000, Friday Film night reception: \$5,500 and Banquet \$20,000. There will be snacks in between workshops with salad, appetizers, desserts, water and soda. Coffee/teas will be provided in the mornings as well.

Program book format draft: Theme: Color of ASL (rainbow color)

Welcome letter from President Glenna
Pix of the Board members and the positions
List of workshops and abstracts
Membership forms
Evaluation forms
Night Entertainments
Deaf Artists/Exhibitors
Sponsorships
Advertisements

Plan of Action: Betti Bonni will investigate prices for different kinds of briefcases to collect goodies from different organizations and companies, as well as our program book.

Plan of Action: President Glenna will ask Cindy Decker to be a chair of the Exhibit Booth.

ASLTA will have a booth of its own.

Adjourned: 5:07 p.m.

Submitted by:
Dorothy M. Wilkins

Attachment A
ASLTA Board of Directors
March 9, 2006
Online Chat Minutes

Attendance: Glenna Ashton (Internet Host), Betti Bonni (BBonni2), Trix Bruce (ASLworkshopTRIX), Pat Beech (PGBeech), and Dorothy M. Wilkins (yogangel)

Duly noted: Meeting begins at 9:20 pm

We discussed about the meeting with President Glenna, Treasurer Betti and Matthew Moore and his company, MSM. MSM requested that we designed a new contract within 2 weeks. It is impossible. President Glenna will inform him that we will do the groundwork within 2 months. We also discussed the possibility of having ASLTA working with FLASLTA as a second plan.

We briefly discussed about the previous contracts for 2003 and 2005 that were sent as attachments. Please read the 2003 and 2005 Contracts with MSM, send your suggestions to President Glenna by March 20 and April 6.

Motion 1:

I, Pat Beech, move that we submit a contract reducing MSM's roles in the 2007 conference. It was seconded. Carried.

Tentative Assignments of Conference Responsibilities:

Trix Bruce and Pat Beech: Keynote Presenter and Presentations/ Co-Coordinators

Dorothy M. Wilkins: Registration Coordinator

Barbara Ray Holcomb: Program Coordinator

Betti Bonni: Treasurer and Liaison for ASLTA and FLASLTA
Hotel Selection Coordinator only if MSM is not involved

Keith Cagle:

Tom Riggs:

Others:

Adjourned: 10:40 p.m.

Submitted by:
Dorothy M. Wilkins
ASLTA Secretary

Attachment B
ASLTA Board of Directors Meeting
February 20, 2007
On-line Chat
9 to 11 p.m. (Eastern time)

Attendance: President Glenna Ashton (online host), Thomas Riggs, Treasurer Betti Bonni, Vice President Secretary Dorothy M. Wilkins, Keith Cagle, Pat Beech, and Trix Bruce

FASLTA:

Glenna announced that FASLTA donated to ASLTA \$1,000 for the conference!!

Media Needs at the Conference:

Trix Bruce suggested that the presenters bring his/her own laptop for presentations, rather than using the USB/Flash drive/Jump drive. Betti Bonni will check into local colleges/universities to borrow the LCD projectors for us to use for the conference. In addition, Mike Tuccelli will provide free LCD projectors. There will be a 15 minutes in between presentations to give presenters time to get in charge before they start to present.

Keynote Presenter for the Conference:

We discussed and brainstormed different possible of keynote presenters. We agreed that Paddy Ladd will be the first choice. Glenna Ashton will send him a letter of inquiry to Paddy. We will ask Ben Bahan as our second choice. Ella Mae Lentz and Mike Mikos will be our third choice. It is important to present topics related to ASL/Deaf Studies.

Motion #1:

Thomas Riggs moved that we invite Paddy Ladd to be our keynote presenter. Seconded. Carried.

Sponsorship:

We will need to contact different companies and individual parties for sponsorship. Glenna Ashton will request Timo Owens to be in charge of Sponsorship. We came up with different companies to sponsor various events during the conference.

Entertainment of the Conference:

We discussed and decided to have a Friday Film Night with ASL Poetry. Dorothy was assigned to get a film for the Friday night. Ideas of showing "Secret Love," "Dear Frankie," "Here and Now" were suggested for the Friday Film Night. It was suggested to have a reception after the film.

Betti suggested to have someone to coordinate the ASL Poetry Open Night. For example, ASL Poetry Improv sounds good -- categories like ABC/Number story, etc. Who is a winner can be performed during the banquet? (An idea).

We will have a Banquet on Saturday night. We will have Thursday for "Welcome Reception" and ASL Poetry. We would like to have one night free which is on Wednesday for sightseeing, for example, Busch Gardens, Nightclubs at the Mall, Ybor City, Social gathering, etc.

Luncheon:

We will have different luncheon during the conference, for example, Chapter Luncheon. SMI is sponsoring an ASL HS Luncheon. We will have a business luncheon on Friday.

Photographers:

Pat Beech and Trix Bruce will volunteer to take some photographs at the conference!

Fundraising at the Conference:

Betti Bonni suggested having raffle ticket at the conference during one of the entertainment night.

Welcome and Gifts for the Presenters:

We discussed the possibility of giving out the welcome gifts as well as thank you gifts for the presenters.

Possible Presenters:

We discussed and brainstormed different people with expertise for the conference, for example, leadership, ASLTA V-blogs, etc. (Names that we threw in: Alec Naiman, Eddy Laird, David Martin)

Registration:

We needed a sponsor to donate a tote bag or soft briefcase. Someone from the registration committee (FASLTA) to do the Linstar equipment for badges. It was suggested to have some kind of briefcase or tote bags for registrants to carry paper pen and program book, etc. We also discussed different styles of name badge, for example, presenters, committee, keynote presenter, etc.

Submitted by:

Dorothy M. Wilkins

Attachment C
ASLTA Board of Directors Meeting
Motion from 2005 to 2007
June 1, 2007
Revised as of June 4, 2007

Motion # 1: Oct. 29, 2005

Keith Cagle made an emergency motion to purchase a new and best-priced HP computer (including monitor and CD-Rom writer) from Wal-Mart. The price should be no more than \$1,200, excluding taxes. Use the Evaluation office's checking account to cover this expense. It was seconded. Carried.

Motion #2: December 2, 2005

Keith Cagle made a motion that ASLTA orders and sends our annual ASLTA Holiday Greeting card to the members. The cost should be no more than \$1000. It was seconded. Carried.

Motion #3: February 12, 2006

Keith Cagle made a motion that ASLTA apply and join in a professional organization of Modern Language Association (MLA) with the annual membership fee of \$100.00. It was seconded. Carried.

Motion #4: April 12, 2006

Keith Cagle would like to make a motion that ASLTA will pay Matt Disch, the webmaster, \$150 monthly to maintain and update the ASLTA website on a monthly basis. Trix Bruce will continue to be our liaison with the Webmaster. Seconded. Carried.

Motion #5: April 15, 2006

Betti Bonni moved that we cancel the umbrella policy (PHUB057219) with Philadelphia Insurance Companies. It was seconded. Carried.

Motion #6

Keith Cagle make a motion to revise our ruling for our Provisional and Qualified certification system. Instead of putting the limit of one extension for Provisional and two extensions for Qualified certification holders, we have an increment of \$50 for each time a holder make a request for another extension. First extension will be \$100. Second extension will be \$150. Third extension will be \$200 and goes on. The new ruling to begin on Jan 1, 2006 (if the board passes this motion this week). It was seconded. Carried.

Motion #7: May 16, 2006

Betti Bonni moved that ASLTA close out the space on the current server hosted by MSM Productions and move our website to whichever server is deemed most appropriate by our webmaster, Matt Disch. It was seconded. Carried (6/1/06).

Motion #8: May 31, 2006

Betti Bonni will move that we rescind the motion made at the 2005 Las Vegas conference general meeting naming MSM Productions as the conference coordinator for the 2007 conference. It was seconded. Carried.

Motion #9: June 7, 2006

Keith Cagle make a motion that the ASLTA allows the ASLTA certified members who have lapsed or expired their valid certification to make the retroactive payment for each 2-years extension for their certification lapsed or expired since Jan. 1, 2004. Each extension fee is \$100 (Remember after each extension is made, another extension fee after Jan. 2006 has an increment of \$50). ASLTA will allow the lapsed/expired ASLTA members to take an action within one year from July 1, 2006. Seconded. Carried.

Motion #10: June 12, 2006

Trix Bruce, Professional Development Chair, move the registration fee for our National Professional Development Conference in October 2007 to request these fees to be approved to put in our newsletter, flyers, and website advertising.

\$250 Presenters	(special request)
\$275 Pre-Registration by June 30, 2007	(\$25 added from \$250, \$25 less from \$300)
\$350 July 1, 2007 – September 30, 2007	(same)
\$400 late – Oct 1 until at door	(same)

Seconded. Carried.

Motion #11: June 19, 2006

Keith Cagle make a motion that ASLTA Board approves President's appointment of Betti Bonni as a representative for ASLTA Board to the ASLPI meeting in Washington, D.C. Seconded. Carried.

Motion #12: 21 June 2006

Keith Cagle made a motion that the ASLTA will begin to compensate Keith me for using my house space and utilities for the ASLTA Evaluation office. The amount of compensation shall be \$250 per month. It shall be effective on July 1, 2006. Seconded. Carried.

Motion #13: July 6, 2006

Keith Cagle make a motion that ASLTA approves the said proposal to establish ASL Honor Society under ASLTA and to appoint Jason Zinza as the coordinator, to publish information about ASL Honor Society through our newsletter and website, and to allocate up to \$500 for their needed supplies and start-up for the year of 2006-2007. Finally to commend the committee for their Excellency.

Seconded. Carried.

Motion #14: July 9, 2006

Betti Bonni move that ASLTA reimburse Jan McCready Johnson in the amount of \$180.25 for her representation of ASLTA to the Council of Representatives at the National Association of the Deaf Convention in Palm Springs, CA in 2006. Seconded. Carried.

Motion #15: September 1, 2006

Keith Cagle made a motion that the ASLTA will cover what is left of expenses for President's transportation, registration fee, meals and room for her to represent ASLTA at the CIT's biennial convention in San Diego, California in October 2006. It was seconded.

September 3, 2006: Amendment

Keith Cagle made an amendment to my recent motion about covering ASLTA President's expenses to the CIT conference.

Amendment is:

add "Betti Bonni" to "Glenna Ashton." ASLTA will reimburse them for the airfares, shared room and meals.

Motion #16: September 3, 2006

Betty Bonny moved that ASLTA send a support contribution to the Commission on Collegiate Interpreter Education (CCIE) in the amount of \$250. It was seconded. Carried.

Motion #17: September 10, 2006

Dorothy Wilkins made a motion that ASLTA pays \$37.50 a month to keep these boxes in Ken Debauch's storage effective as of September 15, 2006. Seconded. Carried.

Motion #18: January 2007

Betty Bonny moved that ASLTA authorize the purchase of QuickBooks Pro 2007 for the treasurer to use for financial reports. Seconded. Carried.

Motion #19: January 2007

Keith Cagle made a motion that our ASLTA treasurer sends a sympathy flower in the value of up to \$50, from our sunshine fund to Glenna Ashton. Seconded. Carried.

Motion #20: April 3, 2007

Keith Cagle made a motion for the reimbursement of \$50 for moving expenses of the ASLTA evaluation materials. Seconded. Carried.

Motion #21: May 2, 2007 Tabled

Keith Cagle would like to table my motion about the ASL Standards committee and proposal until our next board meeting for a couple of reasons.

Motion #22: February 20, 2007

Tom Riggs move that we invite Paddy Ladd (Plan A) to be our Keynote Presenter.

AMMENDED that if Paddy Ladd couldn't come for whatever reasons, Ben Behan (Plan B) would be our second choice. **AMMENDED** that we have a Plan C: Mikos and Lentz as keynote presenters. Seconded. Carried.

Attachment D
ASLTA Board of Directors Meeting
June 2, 2007
JNCL-NCLIS Report
Bill Newell and Glenna Ashton

1. Bill Newell agreed that having an automobile in DC is really not a good idea. Almost impossible to find parking. I would advise future delegates to JNCL to rely on public transportation that is readily available and inexpensive. Even taking taxi's would be cheaper than rental car. Possibly if someone stays with relatives, who were the case with Glenna, they could have their relative drop off at nearest Metro station and take the Metro to Hotel or to Capitol Hill. I think this would work very well.

2. Bill Newell visited with two other Georgia delegates to the offices of the Senator Saxby Chambliss and met with Justin Clay a legislative assistant. In Senator Johnny Isakson's office we met with Hayden Rhudy another legislative assistant. In Representative Jack Kingston's office I did not have an appointment scheduled but I met with a Legislative aide that I didn't get his name. These visits served the purpose of reinforcing in these person's minds that ASL is a language other than English that can be recognized and taught along with other languages. I think it is important to continually reinforce this.

One of the pieces of Legislation that is being considered this legislative session is House Congressional Resolution (not a law but a resolution) introduced by Rep. Jose Serrano (D-NY) called the English Plus Resolution. There are about four pieces of legislation and resolutions that is "anti-foreign language" i.e. declaring or mandating by law that English is the official language of the United States. This English Plus Resolution is the most positive and is the "spin" that the JNCL is trying to sell to legislators. It declares that the US Government should pursue English-plus polices that: (1) encourage all residents of this country to become fully proficient in English by expanding educational opportunities and access to information technologies; (2) conserve and develop the Nation's linguistic resources by encouraging all residents of this country to learn or maintain skills in languages other than English; (3) assist Native Americans, Native Alaskans, Native Hawaiians, and other peoples indigenous to the United States in their efforts to prevent the extinction of their languages and cultures; (4) continue to provide services in languages other than English as needed to facilitate access to essential functions of government, promote public health and safety, ensure due process, promote equal educational opportunity, and protect fundamental rights; and (5) recognize the importance of multi-lingualism to vial American interests and individual rights, and oppose English-only measures and other restrictionist language measures.

Noting #3 above, Bill suggested to JNCL that they strive to have this language changed to include Deaf Americans in the following way: (3) assist Native Americans, Native Alaskans, Native Hawaiians, Deaf Americans and other peoples indigenous to the United States in their efforts to prevent the extinction of their languages and cultures.

This suggestion was passed on to JNCL and their office says they are pursuing this change but it may be too late to get this language changed.

Glenna has already reported on the other significant accomplishments of our delegation this year:

- 1) gaining support for our ASL national standards and,
- 2) Raising the issue of "cost of interpreters". It was noted in response when this issue was raised that "ASLTA, as a condition of it's membership in JNCL, agreed to cover the cost of interpreters to the meeting and that JNCL reduces the standard \$2000 a year membership to \$1500 to partially assist ASLTA in covering the cost of interpreters. Glenna has reported the Becky Kline suggested that she may be able to get her organization, NE Conference for Foreign Language Teachers to designate a portion of it's own dues to JNCL to cover the cost of the interpreter services. We should hear from Becky on this after her board meeting where she will make this request.

Regards
Bill Newell

It was the largest group they ever had for the JNCL-NCLIS assembly over 80 people came. There's a line in the attached summary about ASLTA and the interpreter expenses - Glenna had to make it clear that Glenna wanted it to be a budget line item, not solely a contribution from us - since the costs has risen over the years. A couple of people came up to me and said they supported it and will help find more money for it such as increasing their organization's contribution. So we'll need to follow up on that.

My visits with the Florida offices - met all legislative aides - went as well as last year - all of them support the foreign languages including ASL. Interestingly, in Sen. Martinez's office, we followed the FSDB high school group from St. Augustine who was there for the Close-Up program in learning about government. I chatted with a girl who also brought up the issue of ASL as it affects deaf education. So that office got a double whammy:)

Although Glenna saved \$600.00+ by staying with her cousin in Virginia, it was horrendous having a car in D.C. - parking has changed and become very limited! (Bill and Glenna got so lost trying to find parking) So parking fees and Metro fees will have to be added to the budgeting - > but still ended cheaper than a hotel room!

Rebecca Kline of NECTFL that hosts a huge conference in the northeast area every year was begging us for more ASL workshops. They provided interpreters and have worked with Rusty Rosen in the past. So that's something else we can encourage or even show up there - think their next one is the end of March 2008 in NYC.

Bill will fill you in on his Hill visits and also a request he made to add a few words for Deaf people in a document. As you already know, the best part was getting support from the Standards Collaboration Board for the ASL Standards project. Marty Abbott of ACTFL is very supportive.

Glenna Ashton

Attachment E
ASLTA Board of Directors Meeting
National Standards Committee Report
June 2, 2007

Submitted by Jason E. Zinza

Date: 5/28/07

The National Standards Committee convened its first meeting in Denver, Colorado, on May 18-20, 2007. Purpose of this meeting was to receive training on the standards-creation process and begin developing ASL-specific national standards.

Attendees included: Glenna Ashton, Kim Kurz, Bill Newell, Rico Peterson, Jason E. Zinza.

Absent attendee: Keith Cagle.

Key Meeting Points:

- First draft of the document, "Framework of ASL Communicative Modes" was developed. The committee will review the draft when it meets again (date TBA) before submitting it to outside reviewers for consideration.
- A follow-up meeting is tentatively planned for early July, also in Denver.
- Glenna Ashton is coordinating the securing of financial support from affiliated organizations.
- A working goal of the committee is to have the standards formalized by 2009 and included in the next printing of *Standards for Foreign Language Learning in the 21st Century*

Second Meeting Agenda:

- Review the "Framework of ASL Communicative Modes" document
- Present reviews of the assigned language sections from the 3rd edition of *Standards for Foreign Language Learning*
- Develop rationales for the Framework document
- Develop the introduction / key topics section of the standards

Other:

Initial committee roles and responsibilities were discussed:

Kim Kurz.....	Co-Chair (???)
Jason E. Zinza.....	Co-Chair (???)

Rico Pederson.....	Communication facilitator
Glenna Ashton.....	Finances

Attachment G
ASLTA Board of Directors Meeting
ASL-IHE (Institutional of Higher Education) Report
June 2, 2007

ASL & IHE Chair - Alysse Rasmussen

Committee Members: Jason Zinza, Robin Portnoy, James Womack, Cheryl Zuckerman

Volunteers:

Gracie Wilkens-Yoder (1 state)

Shawn Olmstead (1 state)

Candidly, James did the web stuff and everyone provided him feedback. Jason did nearly 70% or more of all the initial contacting and worked tirelessly on our behalf.

We decided that in order to know what we should be arguing for or against, we needed to know why the colleges & universities decided NOT to accept ASL. We created a survey and sent it to 3000+ 4-year colleges in the US. What you saw in the last newsletter was the most current & up to date info on what we've collected so far.

James began developing a webpage for us. There have been two drafts and more revisions were suggested regarding the tone/tenor of the content as well as the content itself.

In January we stalled out due to the fact that the colleges & universities we've approached have generally indicated that they do not respond to email because they fear spam. They want a letter -- which means a cost to ASLTA of postage, paper, envelopes, and someone to transcribe the collected data. If the project is to continue would like to see it continue, we need to see if we can get funds to send a letter and, better yet, some one to help with follow-up calls and gathering statistics. We did discuss the possibility of using responsible students wanting extra credit to help. It may be possible to solicit help from MLA or ACTFL to do this survey on our behalf.

In April ran into Sheryl Cooper at SLS. She has updated her dissertation information from 10 years ago and she has offered to give us her up-to-date (as of this year) data. (This is an abstract of her old stuff: <http://www.sign-lang.uni-hamburg.de/BibWeb/LiDat.acgi?ID=43818>)

To continue, the committee should

- a) First contact Sheryl (to reduce duplication of efforts) and review her data
- b) Be allowed to approach MLA or ACTFL to see if they would collaborate with us on this project
- c) That ASLTA set aside funds for a mailing and subsequent telephone contacts

We wanted to collect the data above to determine why colleges are refusing ASL and then develop a series of web papers that would counter or support various points addressed by these colleges. Our first drafts of the web papers did not have the tenor that we wanted, so they underwent a revision and the second version was improved, but still in need of work.

Subsequent data, not related to the information we collected, needs to be brought into our consideration, too. Primarily, the colleges & universities that do want ASL programs are finding it extremely difficult to find qualified teachers. We also recommend more aggressive marketing both "jobs listing" and "encouraging teachers to seek professional qualifications" (expanding on the current information available at ASLTA website) as well as (possibly) a "bank" of qualified teachers, indicating who might be willing to relocate.

Attachment I
ASLTA Board of Directors Meeting
ASLTA Membership Report
June 2, 2007

I will give you my totals from my spreadsheet. Keith already has his totals from the Certified part.

Associate	162
Certified	127
Honorary	12
Institutional	2
Supporting	29
TOTAL	332 Members in good standing for 2007.

Any other questions or comments, please feel free to email me back and ask!

Mark D. Jones
ASLTA Membership Coordinator

Attachment J
ASLPI Committee Status Report
- Considerations for Promoting ASLPI
as part of ASLTA Teaching Certification -
May 25, 2007
Dr. Eddy F. Laird, Chair
ASLPI Committee

1) Introduction

The general ASLTA membership had made a mandate at the National ASLTA conference in 2005 to establish a feasibility study committee to explore the concept of incorporating the American Sign Language Proficiency Interview (ASLPI) as part of the National ASLTA's mission. Dr. Eddy F. Laird of McDaniel College was appointed to serve as the committee chair.

Since 2005, Laird had intensively discussed the concept for promoting the use of the ASLPI with several individuals who had direct involvement with ASLPI. Although Laird has not made any formal recommendations to the National ASLTA Board, this report summarizes the results of the committee's study. The considerations in this report are intended to encourage ASLTA Board and its members to incorporate the ASLPI as part of its mission as it may contribute to revitalizing ASLTA's teaching certification system.

2) Significance of the ASLPI

In this country dominated by the No Child Left Behind (NCLB) Act, the ASL teaching profession must be in a position to provide a good quality of ASL instruction that will demonstrate the achievement and proficiency that ASL students develop in classes. In this context, one of ASLTA's most important challenges is to fundamentally restructure its teaching certification system. Promoting ASLPI will contribute to creating an accreditation system compatible with other accreditation standards through the state Departments of Education as well as the state Departments of Higher Education. Taking the current state of ASLPI and quality of ASL teachers into consideration, promoting the ASLPI is important because of its significance in the following areas:

(a) Accepting ASLTA teaching certification system

Since ASL as part of world language curricula becomes more global, ASLTA and its affiliates (state chapters) will be important partners for the state Departments of Education as well as the state Departments of Higher Education. The state departments and/or prospective employers will want to know if applicants for ASL teaching positions have a good ASL signing quality. Prospective and/or current ASL teachers will need to know if their signing skills will satisfactorily meet the expectations of their employment. The ASLPI as part of the ASLTA teaching certification system will provide a useful process to help make these decisions. Furthermore, utilizing the ASLTA resources, implementation of the ASLPI as part of the screening process for ASL teachers will promote revitalization of the National ASLTA teaching certification system.

(b) Creating 'highly qualified' ASL teachers

One important aspect of the ASLPI, which cannot be overlooked, is the creation of employment opportunities for 'highly qualified' ASL teachers. In addition to the

increasing the number of ASL teachers, the demand for ASLPI evaluators will also increase.

(c) Increasing benefits to ASLTA members

Whereas the ASLTA members are concerned, promoting ASLPI will stimulate competition in the education sector, and making the ASLPI available, as part of ASLTA teaching certification will assure them with good-quality assessment of their ASL instruction.

(d) Establishing multi-faceted national and state relations

Promoting the ASLPI increases opportunities for the National ASLTA to work with national and state accreditation programs. The national and state accreditation programs have always harbored great potential for provision of quality accreditation and can be very profitable for the National ASLTA.

From the ASLTA's viewpoint, promoting the ASLPI can contribute to its economy and help create cooperative national and state relations. This type of multi-faceted national/state relations promotes mutual understanding with other state accreditation programs and will ultimately improve ASLTA's standing with other professional organizations that promote quality foreign language teaching certification.

3) Current Status and Evaluation of the ASLPI

(a) Recent situations

The use of ASLPI has been increasing in recent years. As a result, the requests for the ASLPI are now in high demand mainly because of its quality. Gallaudet University has begun using the GU-ASLPI for its students and staff and is now offering the ASLPI to the general public. Several Deaf schools and universities/colleges have requested for the evaluation of their faculty and students. Gallaudet University is also in the process of providing intensive training to those who wish to become ASLPI raters and interviewers. Laird has provided ASLPI familiarization workshops across the country and they are well received by those in attendance.

(b) Background to the ASLPI

Although the ASLPI has begun more than 30 years ago, the potential for the ASLPI has always been great and the recent increase may be considered a gradual manifestation of this. In the summer of 2006, a national task force sponsored by Gallaudet University was formed to review its leadership role in promoting the use of ASLPI in the United States. Laird as chair of the ASLPI Committee and Bette Bonni as ASLTA Board representative were present. In addition, Laird completed his doctoral dissertation that addressed the study of agreement among ASLPI raters.

The ASLPI has great potential because it can be easily implemented into educational national standards, which are high and the evaluation is diligent, with a sophisticated infrastructure. The ASLPI is a holistic test that acknowledges ASL competence, regardless of where or how it is gained. By enabling ASL users to be tested for life experience in a standardized way, the ASLPI can help both ASL teachers and the educational institutions achieve an accurate picture of the teachers' level of ASL capabilities.

4) Challenges with the ASLPI

In order to make informed, defensible decisions about the best use of the National ASLTA resources, the ASLPI Committee needs to discuss with the ASLTA Board and general membership some difficult but important questions:

- a) What ASLPI level should ASL teachers have in order to be ASLTA certified?
- b) What is the minimum that ASLTA needs to advise schools and universities/colleges for purposes of hiring, student placement advancement, and entry and exit level for graduation?
- c) How do the answers to question #2 differ and how are they similar among the K-5, 6-8, 9-12, and postsecondary levels?
- d) What does ASLTA need in order to provide the much sought after “scientifically based research” that will be able to influence district, state, and national support for and policy in ASLPI?

In answering these questions and in surveying what needs to be done, the ASLPI Committee has at least six other pressing challenges:

1. **Accessibility:** How can ASLTA assure that ASL teachers and students in every school, from the most rural to the most urban, have access to the ASLPI?
2. **Reliability among evaluators and programs:** How can ASLTA train raters so that the resulting information and data are reliable across raters, programs, and geographical boundaries?
3. **Validity:** How can ASLTA assure that the ASLPI that is valid across programs and geographical boundaries?
4. **Time constraints:** How can ASLTA use the ASLPI to get the results it needs with the minimum amount of time?
5. **Affordability:** How can ASLTA assure that the ASLPI is affordable for even the most financially challenged programs and universities/colleges without sacrificing the quality of the ASLPI?
6. **Interpretation and use of resulting data:** What kind of teacher training and support in the interpretation and use of ASLPI information ASLTA gather will best inform and improve teaching and learning?
7. **Evaluator Training:** How and where will the raters be trained? Should they be certified as well?

With those issues and challenges as a basic framework for investigation and discussion, the ASLPI Committee must take stock of the ASLPI that will enable ASLTA to consider revising its current ASLTA certification program.

Should there be a need for clarification or additional information in this report, please feel free to contact Dr. Eddy Laird, Chair of the ASLPI Committee. VP can best reach him at eddylaird@att.net or at 301-865-2850.

Attachment K
American Sign Language Honor Society
Committee Report
Submitted by Jason E. Zinza
Date: 5/28/07

2006-2007 Summary

ASLTA began offering the ASL Honor Society program to secondary and post-secondary institutions in the fall of the 2006-2007 academic year. The ASLHS has been well received with chapters former in 11 states, representing 32 different high schools and 1 university, and growth in the 2007-2008 academic year is expected to be high. Major accomplishments during the 2006-2007 period include developing an official website (<http://www.aslhonorsociety.org>); creation of logo; design and minting of the Laurent Clerc Medal and Alice Cogswell Medal; successful launch of the ASL Literature Competition; and delivery of the first graduation honors based on student community service and high academic achievement in ASL studies. Financially, the ASLHS completes the year with a positive net income of \$2,167.92 and is in an excellent position to continue into its second year.

The following information refers to the 2006-2007-term period only.

Membership

ASLHS chapters have been formed at 32 different high schools and 1 university. Of these chapters, 23 are headed by new (or former) members of ASLTA, which represents an area of strong growth for the national association. Growth was weak at the post-secondary level, though several schools have expressed interest in forming chapters for the upcoming year. The ASLHS Advisory Board suggests post-secondary institutions are slower to respond to the program due to the high number of adjuncts who lack authority to institute the ASLHS, and a wait-and-see attitude. A major outreach effort will be undertaken at the 2007 Professional Development Conference to recruit post-secondary institutions.

Feedback from teachers, students, and administrators has been overwhelmingly positive.

Graduation Honors

A major feature of the ASLHS is recognition for academic achievement. This year, 102 students earned the right to wear honor cords; 60 earned the Laurent Clerc Medal; and 6 earned the Alice Cogswell Medal. Sale of graduation honors represents 1/3 of the total ASLHS revenue, and the honors have been very well received. Some individuals have expressed the opinion that the GPA requirements and / or community service requirements are too onerous, but the ASLHS Advisory Board strongly feels it is in the best interests of ASL education to keep the standards and expectations high. Major growth in graduation honors is expected in the 2007-2008 year.

Financial Statement

Attached is the 2006-2007 Financial Report detailing ASLHS revenue. The program completed the year with a surplus of \$2,167.92, which will be used to fund further ASLHS activities. To fund its activities, the ASLHS hosted a workshop, asked for donations from ASL education corporations, and sold graduation honors materials.

While the 2006-2007 term ended with a surplus, the Advisory Board is concerned that financial issues are having, and will continue to have, an adverse effect on the ASLHS. These issues are outlined in the Needing Resolution section below.

2007-2008 Goals

Specific goals for the 2007-2008 term include:

- o Increase post-secondary membership to at least 15 institutions
- o Increase secondary membership to at least 60 institutions
- o Develop a chapter handbook, including:
 - Official pledge
 - ASLHS motto
 - Optional induction ceremony
- o Revise community service requirements (currently at 5 hours per year for honor cords, to change to 10, and 10 hours per year for medals, to change to 20)
- o Develop at least one large ASLHS poster advocating ASL study
- o Host the second ASL Literature Competition
- o Award at least one ASLHS Scholarship
- o Develop a specific ASLHS certificate for awards, chapter membership, etc.
- o Complete an ASLHS coordinator handbook outlining the duties, forms, and other related information for the national coordinator, membership coordinator / treasurer, and graduation honors coordinator

Needing Resolution

The following items need resolution for the ASLHS program to function effectively.

1. \$500.00 allocated from ASLTA to the ASLHS has not been completed, nearly 10 months after the monies were approved.
2. Banking issues must be resolved, with the ASLHS treasurer receiving monthly statements regarding the ASLHS account in a timely manner. The ASLHS treasurer is unable to verify deposits, charges, and expenses under the current system.
3. As the ASLHS is in a position to bring significant member growth to ASLTA, the Advisory Board recommends creating a single member application for individuals who want to join ASLTA and ASLHS at the same time.
4. A systematic way to pay ASLHS expenses. Example: All graduation honors expenses were covered by the ASLHS Advisory Board (\$1,589.89) and were reimbursed to those individuals who paid the initial cost. It is unlikely, and unrealistic, to expect ASLHS members to make these kinds of payments. The ASLHS Advisory Board would like ASLTA to consider allowing use of the ASLTA Visa card for specific purposes. Each vendor for the Medals & honor cords do not accept check payments or purchase orders, leaving the ASLHS in a difficult situation.

As national coordinator of the ASLHS, I am especially proud of the accomplishments completed in the 2006-2007 inaugural year. I expect to continue the same upward trajectory into 2007-2008.

Submitted by Jason E. Zinza

ASL Honor Society 2006-2007 Financial Report

INCOME

1. Total incoming revenue from all ASLHS chapter fees:	\$ 805.00
Breakdown:	
a. University fees: 1 at	\$75.00
b. High school fees:	24 at \$25.00 (no certification)
4 at \$20.00 (Provisional)	
2 at \$15.00 (Qualified)	
2 at \$10.00 (Professional)	
2. Total incoming revenue from all ASLHS sponsored events:	\$950.00
Breakdown:	
a. ASL Literature entry fees: 35 at \$10.00 =	\$ 350.00
b. Massapequa workshop fees: 24 @ \$25.00 =	\$600.00
3. Total incoming revenue from all ASLHS graduation item fees:	\$1897.50
Breakdown:	
a. Honor cords: 102 at \$10.00 =	\$1020.00
b. Laurent Clerc medals: 60 at \$12.00 =	\$ 720.00
c. Alice Cogswell medals: 6 at \$12.00 =	\$ 72.00
d. Total shipping charges: 19 at \$4.50 =	\$85.50
4. Total incoming revenue from other sources: \$ 1000.00	
Breakdown:	
a. Funds transferred from ASLTA: \$500.00*not yet rec'd	
b. Funds from Sign Media, Inc.: \$500.00*not yet rec'd	
c. Other \$ 0.00	

TOTAL INCOME: \$4652.50

EXPENSES

5. Laurent Clerc Medal productions:	\$546.88
Breakdown:	
a. 100 each 3" die cast medal, bright gold finish:	\$475.00
b. 100 each 1-1/2" x 30" red white blue ribbon:	\$30.00
c. Shipping:	\$41.88
6. Alice Cogswell Medal production:	\$546.88
Breakdown:	
a. 100 each 3" die cast medal, bright silver finish:	\$475.00
b. 100 each 1-1/2" x 30" red white blue ribbon:	\$30.00
c. Shipping:	\$41.88
7. Honor cords:	\$496.22
Breakdown:	
a. 20 cords ordered 4/18/07	\$130.00
b. Shipping	\$13.66
c. 50 cords ordered 4/26/07	\$325.00
d. Shipping	\$27.66

8. ASLHS Scholarship Fund Disbursements:	\$00.00
9. ASL Literature Competition awards:	\$400.00
Breakdown:	
a. First place: ABC, Handshape, Number stories	\$300.00
b. Second place: ABC, Handshape stories	\$100.00
10. Advertising:	\$ 144.85
a. pencils \$ 24.85	
b. banner \$ 120.00	
11. Postage for mailing graduation honors	\$ 185.37
12. Banking expenses	\$ 10.20
Breakdown:	
a. July 2006 no account	
b. August 2006 no account	
c. September 2006 no account	
d. October 2006 no account	
e. November 2006 no account	
f. Dec 15, 2006 account opened	
g. January 2007 statement received	
Charges:	\$ 10.00 service charge
h. February 2007 statement received	
i. March 2007 statement	
Charges:	\$.20 for cash depositing
13. Other / Miscellaneous:	\$ 154.26
Breakdown:	
a. supplies	\$ 34.44
b. luncheon	\$ 119.82

TOTAL EXPENSES: \$ 2484.58

2006-2007 NET INCOMES: \$2167.92

Computed and verified by ASLHS Membership Coordinator / Treasurer, Tricia McCarthy.

____TRICIA MCCARTHY (electronic signature)____5/20/07____

Signature Date

Attachment L
ASLTA Board of Directors Meeting
Webmaster Report
June 2, 2007

Completed Year-to-date

New design prototype
Transition of old to new website
Job announcement database
Online job posting form
Job announcement listing
Workshop database
Workshop listing
Call for presenters database (see future projects below)
Board's page
Update/divide Certification sections
ASL Honor Society
Resources (links)
Conference 2007 (including new logo,
New Chapters section map
New 28 states Chapter individual pages
Online membership form (on hold for Web shopping cart
about ASLTA (mission)
Spam Assassin settings for all emails ending aslta.org
Email forwarders/ email accounts

Future Projects to Complete

Online workshop posting form (work in progress)
Upload file for workshop (work in progress)
FAQ (soon to be complete)
Web shopping cart (soon)
Legislation (update)
Programs
Store (ASLTA products)
Navigations (waiting for meeting with Chris)
Members database (login, profile, member status, privileges, privacy policy)
Call for presenters list (did not get around to have it online since I did not receive few examples from the Board)
Newsletter
Mailing list
Contact us online form

Additional note to share with the Board, Job Announcements and Workshops databases are my major up-to-date projects, which took a lot of programming time that allowed all postings to be take care quickly and automatically of upon approval. I have gotten a new person working with me and currently am in training. We will start with members database in July and expect to finish sometime in end of July or early August. But the other future projects can be done in few

days to a week or two. If you wish to have members database and other things done earlier, then we need to discuss about temporarily more pay for only few months until they are completed.

If you can, it would be great for me to get feedback report from the Board after the meeting.

Submitted by
Matt Disch
Web Designer