



# AMERICAN SIGN LANGUAGE TEACHERS ASSOCIATION

## Online Board Meeting Minutes

Sunday, March 11, 2018

Time: 9:30 PM [EST], 8:30 PM [CST], 7:30 PM [MST] & 6:30 PM [PST]

### SPECIAL MEETING

#### 1. Roll Call

Janice Smith-Warshaw, President

Jason E. Zinza, Secretary

David Martin, Member-at-Large

Beatrice Pfaff, Chapter Affiliation Chair

Amy June Rowley, Evaluation Chair

Vice President (vacant)

Treasurer (vacant)

Professional Development Chair [vacant]

Advocacy Co-Director [vacant standing committee]

Advocacy Co-Director [vacant standing committee]

Heritage Language Co-Director [vacant standing committee]

Heritage Language Co-Director [vacant standing committee]

World Languages Director [vacant standing committee]

#### a. Absence(s):

Lisa Godfrey, ASLHS Coordinator

Kristine Hall, NDPC 2019 Chair [guest]

#### 2. Meeting called to order at 9:30 pm EST

- a. Please review and approve the Board meeting minutes as read from March 4, 2018.

**MOTION #2018-26:** I, David Martin, move to accept the minutes from 3-4-18 as read.

**Seconded:** Amy June Rowley

**Vote:** Passed

#### 3. President's Report

- a. Obtaining the services of a certified Parliamentarian is a critical need for ASLTA. David Martin was assigned to contact the National Association of Parliamentarians (NAP) to inquire about any Deaf Parliamentarians who have current certification. As of today, there is not a single Deaf Parliamentarian who has current NAP certification. NAP put David Martin into contact with a certified Parliamentarian named Wanda Sims. She is willing to work with ASLTA, and has worked with NAOBI and Andy Lange in the past.

#### **4. Vice President's Report [vacant]**

No report.

#### **5. Secretary's Report**

- a. Bylaws update. Bylaws documents from 2011, 2013, 2015, and 2017 have been located. Majority of documents are works in progress with very few "clean" or finalized drafts.
- b. Email correspondence related to all versions of the Bylaws have been identified and placed into a folder for Parliamentarian review.

**MOTION #2018-27:** I, Amy June Rowley, move that ASLTA Board approve adding Janice Smith Warshaw, President, as a signature authority for all Bank of America accounts. I further move that Daniel Heinze, past Treasurer, to be removed as signature authority on all Bank of America accounts. With this motion the ASLTA bank accounts will have Janice Smith Warshaw as authorized signer for the Bank of America Accounts.

**Seconded:** David Martin

**Vote:** Passed

**MOTION #2018-28:** I, Beatrice Pfaff, move that ASLTA board approve adding Janice Smith Warshaw, President, as a signature authority for all Schwab accounts. I further move that Arlene Gunderson, past President, and William Newell, past Treasurer, to be removed as signature authority on all Schwab Accounts. With this motion the ASLTA charity accounts will have Janice Smith Warshaw as authorized signers for the Schwab Account.

**Seconded:** Amy June Rowley

**Vote:** Passed

**MOTION #2018-29:** I, David Martin, move that ASLTA board approve President, Janice Smith Warshaw, to become the contact authority agent for the Cash Reward Credit Card account at Bank of America. I further move that Jenny Gough, former President, and Daniel Heinze, former Treasurer, be removed from ASLTA's credit card authorized holders. With this motion, ASLTA's Cash Reward Credit Card account at Bank of America will have Board members, Janice Smith Warshaw, President, and Jason Zinza, Secretary, as credit card holders.

**Seconded:** Beatrice Pfaff

**Vote:** Passed

**Amendment to MOTION #2018-22**, made on 3/11/18: I, Amy June Rowley, amend Motion #2018-22 to increase the amount authorized to \$1,200.00.

**Seconded:** David Martin

**Vote:** Passed

**Vote on main motion (MOTION #2018-22):** Passed

**MOTION #2018-22:** I, David Martin, move that the board authorize up to \$500.00 to retain the services of a certified parliamentarian through the National Association of Parliamentarians organization.

**Seconded:** Lisa Godfrey

**Vote:** Passed

**6. Treasurer's Report [vacant]**

No report.

**7. Chapter Affiliation Chair Pfaff**

No report.

**8. Member-at-Large Martin**

No report.

**9. Evaluation/Certification Rowley**

No report.

**10. Professional Development Chair [vacant]**

No report.

**11. ASL Honor Society Coordinator Godfrey**

No report.

**12. Standing Committee: Heritage Language [vacant]**

No report.

**13. Standing Committee: World Language Director [vacant]**

No report.

**14. Standing Committee: Advocacy [vacant]**

No report.

**15. Guest: 2019 NDPC Conference Chair Hall**

No report.

**MEETING ADJOURNED 10:20 PM EST**

Meeting Minutes respectfully submitted by Secretary J. Zinza

**Future meetings:**

March 18, 2018 at 6 pm EST

April 8, 2018 at 7 pm EST

April 22, 2018 at 7 pm EST

May 6, 2018 at 7 pm EST

May 20, 2018 at 7 pm EST

June 3, 2018 at 7 pm EST

June 24, 2018 at 7 pm EST