



# AMERICAN SIGN LANGUAGE TEACHERS ASSOCIATION

**Online Board Meeting Minutes  
Sunday, September 10, 2017**

**Time: 8:30 PM [EST], 7:30 PM [CST], 6:30 PM [MST] & 5:30 PM [PST]**

## **1. Roll Call**

Keri Brooks, President  
Jenny Gough, Vice President  
Raychelle Harris, Secretary (arrived at 9:02 pm)  
Daniel Heinze, Treasurer  
Daniel Gough, Advocacy Co-Director  
Tim Riker, Advocacy Co-Director  
David Martin, Communications Director  
Janice Smith-Warshaw, Professional Development Director  
Rayburn Boland, Heritage Language Co-Director  
Petra Horn-Marsh, Heritage Language Co-Director (internet difficulties throughout meeting)  
Jason Zinza, World Languages Director  
Beatrice Pfaff, Chapters/Regions Director  
Amy June Rowley, Evaluation Director

## **2. Meeting called to order at 8:40 pm EST**

## **3. President's Report**

We will need to appoint task forces (TF) and recruit taskforce members to address those motions (IB: International Baccalaureate/AP: Advanced Placement issues, renaming ASLTA to ASLPA, and creating a new logo). The chair of each TF needs to be an ASLTA member, and we should make every effort to recruit ASLTA members to participate. Open to having non-members serve if they have specific expertise needed by the TF. TF chair will need to present to the Board the TF direction/agenda/proposals, etc. for review by the Board. We can send out an email to members for various TFs, and screen applicants to a manageable number of members, and ensure they are qualified to serve.

## **4. Board Roles**

President asks everyone to please review the descriptions of each of our Board roles. Suggest any modifications needed to accurately reflect the position, because the existing descriptions need to be updated/created from scratch (such as for the new Advocacy and Heritage

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Language positions). I will adjust the Board chart to correct who is appointed and who is elected. Evaluation/Certification Director and Treasurer are the only positions that are appointed by the board.

#### **5. Bank of America Credit Card**

**MOTION:** I, David Martin, move that ASLTA board approve Daniel Heinze, Treasurer, to have authority to open a Cash Reward Credit Card account at Bank of America. I further move that William Newell, former Treasurer, to close WorldPoints credit card account with Bank of America. With this motion, the ASLTA's Cash Reward Credit Card account at Bank of America will have a board member, Daniel Heinze, Treasurer, as a credit card holder.

**Seconded:** Amy June Rowley

**Passed, unanimous**

#### **6. New Zealand Sign Language Teachers' Conference**

**MOTION:** I, Jason Zinza, move that we approve having ASLTA pay a maximum of \$600 towards Daniel Gough in attending New Zealand's sign language teachers' conference.

**Seconded:** David Martin

**Passed, unanimous**

Daniel Gough promised us he would take plenty of pictures, videos and share a report after the conference.

#### **7. 2019 Conference Chair Invitation to National Board Meeting**

**MOTION:** I, Raychelle Harris, move that National ASLTA board invite 2019 Conference Chair, Kristine Hall, to the National ASLTA Social Justice board meeting in Denver from October 20 - 22nd.

**Seconded:** Jenny Gough

**Passed, majority**

#### **8. 2019 Conference Chair Flight Covered by National ASLTA**

**MOTION:** I, Tim Riker, move that National ASLTA board cover 2019 Conference Chair, Kristine Hall's flight to the National ASLTA board meeting, and that expense will be deducted from the 2019 ASLTA conference budget.

**Seconded:** Amy June Rowley

**Passed, majority**

#### **9. Professional Development Director Smith Warshaw's Report**

PD director gave a detailed report about the hotel arrangements for the 2019 conference.

**10. SoCAL ASLTA and ASLTA Memorandum of Understanding**

**MOTION:** I, Daniel Gough, move to have the Memorandum Of Understanding between SoCal ASLTA and ASLTA regarding the conference reviewed and confirmed by the President, Vice President, Treasurer and Professional Development director.

**Seconded:** Amy June Rowley

**Passed, unanimous**

**11. Save the Date Deadline**

**MOTION:** I, Bea Pfaff, move to have the ASLTA board announce the “Save the Date” for the 2019 conference by Friday, September 15, 2017.

**Seconded:** Jenny Gough

**Passed, majority**

**MEETING ADJOURNED 10:49 EST**

Meeting minutes respectfully submitted by acting secretary Jason Zinza (22 minutes) and secretary Raychelle Harris (remainder of meeting)